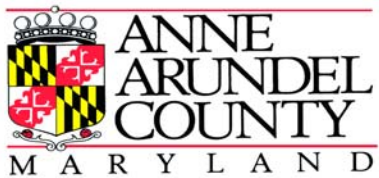
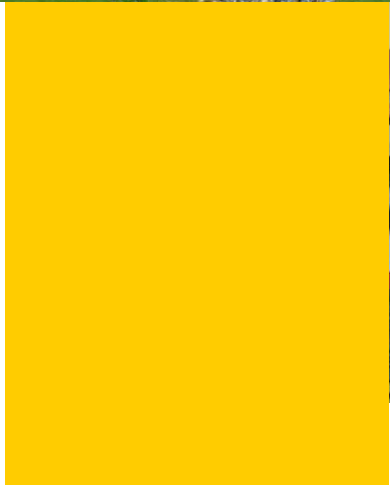


Anne Arundel County Consolidated Annual Performance and Evaluation Report

Local Fiscal Year 2011



Prepared by:

ACDS

Arundel Community Development Services, Inc.

ANNE ARUNDEL COUNTY, MARYLAND

CONSOLIDATED ANNUAL PERFORMANCE

AND

EVALUATION REPORT

FOR

LOCAL FISCAL YEAR 2011
(Federal Fiscal Year 2010)

Prepared for

ANNE ARUNDEL COUNTY
COUNTY EXECUTIVE JOHN R. LEOPOLD

By

ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC.

SEPTEMBER 2011

For more information contact:

Arundel Community Development Services, Inc.
2666 Riva Road, Suite 210
Annapolis, Maryland 21401
(410) 222-7600

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CHAPTER ONE: INTRODUCTION

This **Consolidated Annual Performance and Evaluation Report (CAPER)** presents an assessment of program performance for the use of federal housing and community development entitlement funds and other financing resources by Anne Arundel County, Maryland, during Local Fiscal Year 2011 (July 1, 2010 through June 30, 2011) to achieve the goals, strategies, and objectives stated in the *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*. This reporting period constitutes the first year of the County's five year plan. The housing and community development activities addressed in this report are those either completed or in progress during Local Fiscal Year 2011.

This report provides Anne Arundel County with a valuable opportunity to report to its citizens, community groups, stakeholders, as well as the U.S. Department of Housing and Urban Development (HUD), on the collaborative achievements of the last year in reaching the County's housing and community development goals. This report provides the necessary evidence that federal, State, and County financial resources have been used in an efficient manner and have benefited low and moderate income residents to the maximum extent possible.

This CAPER demonstrates that HUD funded community planning and development programs, including Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter/Solutions Grant (ESG), Housing Opportunities for Persons with AIDS (HOPWA), and Supportive Housing Program (SHP) funds are being carried out in compliance with all applicable rules and regulations. The CAPER also reports on the use of funds awarded through the 2009 American Recovery and Reinvestment Act. The CAPER provides HUD staff with the opportunity to assess Anne Arundel County's capacity to effectively administer these funds. Finally, the CAPER incorporates the federal Outcome and Performance Measurement System requirements including outcome statements as evidenced in Table 10-1, in the *Self Evaluation* chapter (Chapter Ten).

This report is organized as follows:

Summary of Program Financing Resources

This summary identifies federal, State, and County resources received by Anne Arundel County between July 1, 2010 and June 30, 2011 to implement entitlement program activities.

General Narrative Statement

This narrative demonstrates how activities undertaken during the program year address goals and strategies identified in the Consolidated Plan.

Affirmatively Furthering Fair Housing

This summary reviews the activities undertaken to address the impediments outlined in the Anne Arundel County Fair Housing Plan.

Affordable Housing

This summary outlines how the County is meeting the Section 215 definition of affordable housing for rental and homeownership households.

Continuum of Care

This narrative provides an overview of the continuum of care services including homelessness prevention, emergency shelter, transitional, and permanent housing, and necessary supportive services to address the needs of homeless persons and those with special needs.

Other Actions

This narrative describes the County’s efforts to (i) address obstacles to meeting underserved needs, (ii) foster and maintain affordable housing, (iii) remove barriers to affordable housing, (iv) overcome gaps and enhance coordination between institutional structures, (v) reduce the incidence of childhood lead poisoning, (vi) improve the County’s public housing stock and encourage public housing residents to become more involved in management and to become homeowners through innovative techniques, (vii) ensure compliance with program and comprehensive planning requirements including a discussion about project monitoring, and finally (viii) reduce the number of persons living below the poverty level.

Leveraged Resources

This summary identifies how federal funds “leveraged” other resources.

Public Participation Requirements

This narrative includes a summary of citizen comments received with regards to covered programs.

Self Evaluation

In this chapter, the County reflects on its accomplishments as well as the unforeseen challenges experienced while working toward the goals and objectives listed in the Consolidated Plan.

Program Specific Narrative Statements

These narratives assess the relationship of the use of CDBG, HOME, HOPWA, and ESG funds, respectively, to the goals, strategies, objectives, and outputs identified in the Consolidated Plan. Each narrative includes an analysis of the extent to which each funding source was distributed among different categories of housing needs identified in the Consolidated Plan. These narratives also (i) describe the nature of or reasons for any changes in program objectives or

programmatic initiatives, (ii) assess progress in complying with certifications, (iii) account for program income generated by covered activities, (iv) report on barriers to accomplishments and efforts to overcome them, and (v) report on match contributions as appropriate.

The draft CAPER will be made available for public review in all County libraries, at the office of Arundel Community Development Services, Inc. (ACDS) located at 2666 Riva Road, Suite 210, Annapolis, Maryland 21401, (410) 222-7600, and on the ACDS website at www.acdsinc.org.

CHAPTER TWO: SUMMARY OF PROGRAM FINANCING RESOURCES

RESOURCES MADE AVAILABLE TO ANNE ARUNDEL COUNTY FOR LOCAL FISCAL YEAR 2011 (July 1, 2010 – June 30, 2011)
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<u>Federal</u>	<u>Amount</u>
Community Development Block Grant (Federal FY 2010)	\$ 2,268,548
CDBG Program Income and Re-Programmed Funds	\$ 261,211
HOME Investment Partnerships	\$ 943,086
HOME Program Income	\$ 340,000
Emergency Shelter Grant	\$ 92,459
Supportive Housing Program Funds (Continuum of Care)	\$ 1,649,937
Housing Opportunities for Persons with AIDS (HOPWA)	\$ 553,945
Housing Counseling Grant (ACDS)	\$ 41,391
Department of Defense Grant (Sarah's House Shelter)	\$ 401,800
Shelter Plus Care Funds	\$ 323,088
Public Housing (Administered by Housing Commission)	\$ 6,933,235
Housing Choice Vouchers (Administered by Housing Commission)	\$ 20,408,934
Low Income Tax Credits	<u>\$ 1,753,257</u>
Sub-Total	<u>\$ 35,970,891</u>
<u>State</u>	
Homeless Funds (from combined programs)	\$ 254,535
Indoor Plumbing Program	\$ 15,825
Lead Hazard Reduction Program	\$ 145,525
Maryland Mortgage Program	\$ 9,651,482
Maryland Housing Rehabilitation Program	\$ 535,653
Maryland Settlement Expense Program	\$ 244,500
Group Home Programs	\$ 0
Foreclosure Prevention Funds	<u>\$ 75,000</u>
Sub-Total	<u>\$ 10,922,520</u>
<u>County</u>	
HOME Matching Funds	\$ 212,194
ESG Matching Funds	\$ 345,000
General Housing Funds	\$ 57,806
Home Ownership Initiative Funds	\$ 465,000
Administration and Support	<u>\$ 200,000</u>
Sub-Total	<u>\$ 1,280,000</u>
 TOTAL RESOURCES AVAILABLE	 <u>\$ 48,173,411</u>

CHAPTER THREE: GENERAL NARRATIVE

ASSESSMENT OF FIVE YEAR GOALS AND OBJECTIVES

The *Anne Arundel County Consolidated Plan: FY 2011- FY 2015* constitutes a strategic plan for addressing housing and community development needs in the County. The Plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, strategies, and outcomes which are used to guide the expenditure of funds to address the identified needs over a five year period.

The following narrative describes housing and community development activities carried out between July 1, 2010 and June 30, 2011, the first year of implementation of the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*. During the year, the County followed the guiding principles, established as part of the consolidated planning process, for investing housing and community development funds. The three guiding principles include:

1. The County will make as its utmost priority the stabilization, maintenance, redevelopment and expansion of affordable housing, whether it be for homeowners, renters, or special needs populations.
2. The County will concentrate housing and community development activities in the neighborhood revitalization areas of the Severn area, Brooklyn Park, and the Glen Burnie area.
3. Priority for public service dollars will be given to (i) housing related programs and services that improve housing stability and quality of life and (ii) programs that benefit those living in neighborhood revitalization areas.

The narrative describes the specific strategies utilized to meet the housing and community development needs and goals identified as part of the Consolidated Plan. The discussion of each activity identifies the resources and program funds expended, the geographic location of the activity, the leveraging of non-federal resources, and matching contributions during Local Fiscal Year 2011.

Overall performance in meeting the goals and objectives of the County's Consolidated Plan is also summarized in the *Self Evaluation* chapter (Chapter Ten). Chapter Ten evaluates the County's progress in light of both internal and external factors affecting its programs. This

evaluation provides an excellent tool as the County moves forward to implement projects and programs to assist its low and moderate income residents.

AFFORDABLE HOMEOWNERSHIP HOUSING

GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.

Strategy 1 - Provide low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes, while improving the overall quality of the community and its housing stock.

The County continued to offer homeowners assistance in maintaining their homes through its Property Rehabilitation Program. The program, funded with CDBG, HOME, and State funds, is administered by ACDS and provides loans to lower income households whose homes are found to contain violations of health, occupancy, and other codes which endanger the health and welfare of the households. The program is available countywide, but is aggressively marketed to the three neighborhood revitalization areas of Brooklyn Park, Glen Burnie, and the Severn area communities of Stillmeadows and Spring Meadows. The program also allows for the reconstruction of properties found to be deteriorated to a point beyond the cost of effective rehabilitation. The maximum household income to qualify for a CDBG/HOME funded rehabilitation loan through the Property Rehabilitation Program is 80 percent of the area median income as adjusted for household size. Homeowners whose incomes exceed the CDBG/HOME income limits may qualify for State funds. Up to \$40,000 in CDBG or HOME funds are available to rehabilitate each home and up to \$60,000 in CDBG funds are available if the home has to be reconstructed. An additional \$20,000 in CDBG funds is available to homeowners in need of accessibility modifications, provided their income does not exceed 80 percent of the area median income. CDBG funds may be combined with up to \$60,000 in Maryland Housing Rehabilitation Program (MHRP) funds, up to \$60,000 in Indoor Plumbing Program (IPP) funds, and in some cases, \$25,000 in Lead Paint Abatement funds, all available through the Maryland Department of Housing and Community Development (DHCD).

During Local Fiscal Year 2011, 31 homes were completed through the Property Rehabilitation Program. Of those cases, three were located in Brooklyn Park, six were located in Glen Burnie, and one was located in Stillmeadows. The average cost of a property rehabilitation case countywide was \$42,171 per unit, the average cost of a case in Glen Burnie was \$54,207, and the average cost of a case in Brooklyn Park was \$47,692. The one case in Stillmeadows cost

\$40,000 to complete. Of those households assisted, 11 (35 percent) were elderly, 19 (61 percent) had household incomes at 50 percent or below the area median income, and 13 (41 percent) were minority households.

Funds Expended: See financial data listed below the Rehabilitation Advisory Services narrative.

Strategy 2 - Provide financial counseling and technical assistance to low and moderate income homeowners throughout the rehabilitation process to ensure that (i) the scope of work meets the homeowner's rehabilitation needs and financial capacity; and (ii) quality work is completed in a timely manner by qualified contractors.

Rehabilitation Advisory Services, funded through the CDBG program, were provided in conjunction with the aforementioned Property Rehabilitation Program, and constitute the staff support component of this activity. Services include financial analysis and counseling of homeowners to establish their eligibility to participate in the program, development of work write-ups and cost estimates, assistance in identifying qualified contractors, project management, and follow-up to determine that rehabilitation has been completed according to the contract documents.

Funds Expended from the Property Rehabilitation and Rehabilitation Advisory Services Programs combined: \$893,760 - CDBG; \$77,762 - HOME; \$4,350 - HOME match; \$535,653 - Maryland Housing Rehabilitation Program; \$29,960 - Maryland Affordable Housing Trust Fund; \$145,526 - State Lead Paint funds; \$15,825 - State Indoor Plumbing; \$32,475 - DOE EECBG. Total: \$1,735,311.

Strategy 3 - Increase the supply of quality affordable housing units through the acquisition and rehabilitation of existing housing, including foreclosed units, and through the acquisition of land and construction of new units for qualified households.

The Affordable Housing Program provides both CDBG and HOME funds to continue acquisition and rehabilitation activities in the neighborhood revitalization areas of Brooklyn Park, Severn, and Glen Burnie. County funds and State Community Legacy Program, Lead Paint Program and Neighborhood Conservation Initiative funds were also utilized as part of this effort.

During Local Fiscal Year 2011, three homes, which were acquired and rehabilitated in previous fiscal years, were sold to income eligible households. In addition, rehabilitation work was completed on four previously acquired homes in the Spring Meadows, Brooklyn Park, and Glen Burnie communities. One of these homes was rented to an income eligible household. This home is also reported in the Affordable Rental Housing section of this chapter. The other three homes are currently being marketed for sale to income eligible homebuyers. Also during Local

Fiscal Year 2011, ACDS acquired four additional homes, which are being renovated and will be made available for sale or rent to income eligible households during the next fiscal year.

Funds Expended: \$280,920 - CDBG; \$132,764 - State Neighborhood Conservation Initiative funds; \$278,072 - County funds; \$63,279 - State Community Legacy Program; \$15,990 - Lead Paint Program. Total: \$771,025.

Strategy 4 - Explore opportunities for use of surplus Board of Education properties and County owned surplus properties for adaptive reuse as workforce housing.

Work continued on the development of the Tree Side Park community. ACDS purchased land in 2005 to create a 10 unit affordable housing development. During Local Fiscal Year 2011, infrastructure and construction work was substantially completed on two of the Energy Star qualified homes, which are currently being marketed to income eligible homebuyers.

Funds Expended: \$547,566 - County funds.

In addition to Tree Side Park, ACDS also owns another parcel of land that will be developed as affordable housing. Twenty-four County owned lots transferred to ACDS at no cost will be combined with three privately owned lots ACDS purchased to produce a total of eight buildable lots for affordable homeownership.

Strategy 5 - Provide homeownership education and counseling to prepare potential homebuyers for the financial commitment and responsibilities of purchasing a home, through intensive individual budget and credit counseling and group seminars on the homebuying process, ensuring future homeownership success.

The County recognizes that many low and moderate income renters who wish to become homeowners have to overcome challenges prior to purchasing their first home and could benefit from homeownership counseling. They may need to establish credit worthiness, learn about the steps involved in purchasing a home and understand the responsibilities associated with homeownership.

The County has two nonprofit agencies - ACDS and the Community Action Agency - administering homeownership counseling programs. The programs are similar in that they educate low and moderate income residents in the County and the City of Annapolis on the benefits of homeownership and the intricacies of becoming a homeowner.

The Homeownership Counseling Program (HOC), administered by ACDS, partially supported by CDBG funds, includes community outreach, workshops, and individual counseling targeted to low and moderate income renters who wish to become homeowners. The program includes a detailed review of the mechanics of the home purchase process from budgeting, resolving credit issues, identifying the house, negotiating the contract, obtaining financing, preparing for settlement, taking ownership and moving into the house.

During Local Fiscal Year 2011, a total of 394 new clients participated in the ACDS CDBG supported HOC Program. Three hundred seventeen (317) of the new clients identified their race and ethnicity, and of those, 196 (61 percent) were minority households. Of the new clients, 143 (36 percent) were female headed households. The average income of a HOC client during the last year was \$46,666. Twenty-seven clients voluntarily notified ACDS after completing counseling that they had purchased homes during the fiscal year.

Funds Expended: \$15,000 - CDBG; \$302,743 - County funds. Total - \$317,743.

Strategy 6 - Increase homeownership opportunities for first time homebuyers by lowering the up front purchase cost through the provision of funds for mortgage write-down, closing cost, and down payment assistance.

Despite the housing market's "cool down", housing costs in Anne Arundel County continue to exceed what many first time buyers can afford. The Mortgage Assistance Program (MAP) provides down payment, closing cost, and mortgage write-down assistance to help first time homebuyers, with incomes at or below 80 percent of the area median income, become homeowners. MAP loans are available at zero percent interest with the repayment deferred for 30 years, or until the sale of the home, whichever occurs first. The purchasers are required to complete the ACDS Homeownership Counseling Program as a prerequisite to establish their eligibility for mortgage assistance.

A total of 20 loans, averaging \$22,617 per household, were awarded to income eligible, first time homebuyers in Local Fiscal Year 2011. Of the 20 loans provided, 65 percent (13 loans) were made to female headed households and 40 percent (8 homebuyers) were provided to minority households. Homebuyers utilizing MAP loans had an average household income of \$40,811.

Funds Expended: \$229,730 - CDBG; \$265,598 - HOME (including County match). Total: \$495,328.

Strategy 7 - Continue to develop opportunities to partner with the federal and State government, private lenders, and nonprofit organizations to create new financing tools to assist first time homebuyers with their purchase of a home.

ACDS continued to educate potential homebuyers going through the Homeownership Counseling Program about available federal and State financing tools available, such as the Maryland Mortgage Program (MMP) and the Downpayment and Settlement Expense (DSELP) Program, both available through the Maryland Community Development Administration (CDA). In addition, State and federal agencies were invited to host informational exhibits at the County's annual Housing Expo, free of charge, to outreach to potential homebuyers in Anne Arundel County.

Strategy 8 - Provide comprehensive foreclosure prevention counseling to existing homeowners by providing technical assistance and intensive one-on-one counseling to develop a plan of action, repair credit, provide assistance with loan modifications and lender negotiations, and legal referrals to avoid foreclosure.

In addition to counseling prospective first time homebuyers, ACDS assists current homeowners who are facing foreclosure through the Foreclosure Prevention Counseling Program. Through this program, clients receive one-on-one assistance in developing a plan of action, negotiating with lenders, reworking budgets, and implementing the best solution to their individual situation in order to avoid foreclosure. During Local Fiscal Year 2011, ACDS provided phone and/or in person assistance to 767 homeowners facing foreclosure. Of those, 300 continued to work with their counselor in an effort to come to a resolution, while 275 developed and completed a Plan of Action. Of those completing a Plan, 150 saved their home during the fiscal year reporting period.

Funds Expended: \$41,391 - Federal Housing Counseling funds; \$11,116 - National Foreclosure Mitigation Counseling; \$75,000 – DHCD Hope Program. Total: \$127,507; in addition to the County funds listed under Strategy 5.

Strategy 9 - Promote all homeownership programs throughout the entire County for all households, regardless of race, religion, ethnicity, sex, disability, or other protected class status by marketing these programs through specially targeted housing fairs, community meetings and seminars.

ACDS continued to market its housing programs to the County's neighborhood revitalization areas and to minority communities to inform residents about the many programs and services offered, including homeownership counseling, foreclosure prevention, and property rehabilitation. Marketing efforts included presentations to minority churches, the NAACP and special outreach sessions with Hispanic outreach organizations. Outreach also included targeted

mailings, door-to-door distribution of flyers, open houses, and attendance at community association meetings in minority communities in which homeownership opportunities were promoted. Further, the County hosted its annual Disability Awareness Day where information on the County's various housing programs was provided to persons with disabilities, as well as the annual Housing Expo, which was marketed to minority communities.

AFFORDABLE RENTAL HOUSING

GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.

Rental housing units affordable to low and moderate income families, individuals, and the elderly are in short supply nationally, as well as in Anne Arundel County. Several issues contribute to this situation. A reduction in the production of rental housing has resulted in lower vacancy rates, which in turn has allowed the market to support increased rents. Additionally, the tighter mortgage market has also resulted in lower rental vacancy rates as fewer households are able to leave the rental market.

Federal funding, which is needed for the production of affordable rental housing and the preservation of aging units, has decreased significantly over the last 10 years. On the whole, State resources have also dwindled at the same time that federal funds have been reduced, resulting in a decreased number of affordable units being produced and/or rehabilitated.

Strategy 1 - Provide financing and technical assistance to rehabilitate and modernize large multifamily affordable rental housing projects and small scattered site rental units.

The Annapolis Gardens and Bowman Court public housing communities were turned over to a private developer, through a partnership with the Housing Authority of the City of Annapolis, and substantially rehabilitated during Local Fiscal Year 2011. The two communities were combined into one and all 150 units received extensive renovations and upgrades, including many energy efficient features. In addition, the laundry building was renovated and the community building was enlarged and rehabilitated to accommodate a Boys & Girls Club with a computer lab and teen center. A new management office was also built on the site providing space for a new fitness room and computer lab. Renovations were completed in the spring of 2011.

Sources of Funds: \$500,000 - CDBG-R; \$13,667,184 - LIHTC; \$2,600,000 - private loan; \$1,655,036 - Maryland Rental Housing Production Program; \$92,218 - City of Annapolis

CDBG-R funds; \$493,032 - Developer Equity; \$500,000 - Housing Authority loan. Total: \$19,507,470.

Additionally, the Affordable Housing Program utilizes both CDBG and HOME funds to continue acquisition and rehabilitation activities in the neighborhood revitalization areas of Brooklyn Park, Severn, and Glen Burnie. County funds, Maryland Community Legacy Program, State Lead Paint Program and Neighborhood Conservation Initiative funds were also utilized as part of this effort. While some of the homes acquired and rehabilitated are sold to income eligible first time homebuyers, some homes are rented to income eligible renters. In Local Fiscal Year 2011, one home in Brooklyn Park was rehabilitated and rented to an income eligible renter.

Funds Expended: Funds reported under Strategy 3 in the Affordable Homeownership Housing section.

Strategy 2 - Monitor, encourage and assist owners of privately owned rental properties, previously financed with federal subsidies, to secure new financing for the rehabilitation and continuation of these properties as affordable or encourage them to sell their properties to new owners who are able to rehabilitate them and continue to offer them as affordable housing to limited income tenants.

Strategy 3 - Encourage and facilitate construction by private developers of new affordable rental units by providing funds, in the form of gap financing, to make such projects feasible. Priority shall be given to projects serving low income families, projects located in the County's targeted growth areas, projects located near transit stations and employment centers, projects that are mixed use or mixed income, and projects serving areas of the County traditionally less affordable.

The County recognizes there is a strong need for additional affordable rental housing. In Local Fiscal Year 2011, two new rental housing projects were completed and construction began on another project. The two completed projects were funded by federal stimulus funds through the American Reinvestment and Recovery Act (ARRA) provided by the State of Maryland and federal HOME funds from Anne Arundel County. Hammarlee House, which opened in November 2010, is a 55 unit project located in Glen Burnie that provides quality affordable housing units for low income seniors. Park View at Severna Park is a 103 unit project located in Severna Park, which also provides quality affordable housing units for low income seniors, and was completed in February 2011. Both projects offer generous community space including fitness centers, libraries, computer labs, lounges, laundry facilities, movie theatre rooms, and a health and wellness room. In addition, construction also began on a 90 unit senior housing project, known as the Greens at Hammonds Lane located in Brooklyn Park. This project is expected to be completed in September 2011 and will offer similar amenities.

Hammarlee House Sources of Funds: \$414,000 - HOME; \$5,714,106 - LIHTC; \$2,700,000 – Tax Credit Assistance Program; \$1,775,000 – private loan; \$650,630 – Developer Equity. Total: \$11,253,736.

Park View at Severna Park Sources of Funds: \$1,216,000 - HOME; \$7,995,587 - LIHTC; \$2,000,000 – Tax Credit Assistance Program; \$4,019,400 – private loan; \$584,033 – Developer Equity. Total: \$15,815,020.

Strategy 4 - Provide a Payment In Lieu of Taxes (PILOT) Program to encourage developers to produce affordable multifamily housing by reducing operating expenses and maximizing private financing. Encourage developers to serve an increased number of low income tenants by structuring PILOT agreements such that the PILOT payment is prorated to reflect the number of units being set aside for very low income tenants.

The County approved one PILOT agreement during Local Fiscal Year 2011. A new PILOT agreement was approved for the Greens at Hammonds Lane, which is described in more detail above.

PUBLIC HOUSING AND RENTAL SUBSIDY PROGRAMS

GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County’s existing public housing inventory.

Public and assisted housing are essential in Anne Arundel County as there is not enough affordable privately owned rental units available to the low income households. On behalf of the County, the Housing Commission of Anne Arundel County (Housing Commission) operates 1,026 housing units in seven public housing communities for seniors and families. In addition, 1,720 Housing Choice Vouchers are authorized for Anne Arundel County through the Housing Commission.

Strategy 1 - Support the Housing Commission’s efforts to maintain and expand its tenant based rental subsidy programs.

Households with a low income relative to average rent create a priority need for rental assistance in the County, particularly for households earning less than 50 percent of the area median income. However, identifying funds for rental subsidies can be difficult, even though efforts are made annually by the Housing Commission to secure additional vouchers. The Housing

Commission's waiting list as of July 2011 for Housing Choice Vouchers included 7,725 households, while just 1,720 vouchers were available, although, a few new Housing Choice Vouchers were authorized by HUD during the past fiscal year. Overall, there was very little turnover in public housing units or vouchers.

Therefore, the Housing Commission strives to obtain additional vouchers from other sources whenever possible. The Housing Commission continued to provide rental vouchers to homeless families and individuals living with disabilities through the Supportive Housing Program, and to individuals diagnosed with HIV/AIDS and members of their family through the Housing Opportunity for Persons with AIDS (HOPWA) program. In Local Fiscal Year 2011, the Housing Commission continued Project Dignity, a HOME funded tenant based rental assistance program providing assistance to seven households with a head of household who was special needs and had exited from institutional care facilities or was previously homeless. These programs are more fully described in the Homeless and Special Needs sections.

Strategy 2 - Encourage outreach efforts to potential landlords facilitating increased acceptance of tenant based rental subsidies throughout the County thus avoiding concentration of subsidized or assisted housing and allowing for full utilization of available vouchers.

The Housing Commission continues to provide outreach to landlords in the community to educate them about their programs and help increase participation in voucher based programs. Landlord participation continues to increase as awareness builds. In the next fiscal year, payment standards will be reconfigured by census tracts to encourage greater participation in difficult leasing areas where rent structures are higher. Also, the landlord's portion of the website will be enhanced to create more convenient avenues to acquire information.

Strategy 3 - Encourage and facilitate efforts to complete renovations or modernization improvements to the County's public housing inventory to ensure long term viability.

The County recognizes that in order to continue to serve low income households, it is essential that the County's public housing stock be maintained and rehabilitated on a regular basis. Federal Capital Fund Program dollars for Public Housing communities are often insufficient to cover necessary repairs and upgrades. During 2011, the Housing Commission invested \$1.365 million from competitive, one time, federal stimulus funds for Public Housing Authorities to replace and upgrade components of the central HVAC system at Pinewood East. Additionally, nearly \$500,000 from the Housing Commission's Capital funds was spent on upgrading the elevator systems at Glen Square.

Strategy 4 - For public housing communities being redeveloped, priority will be given to mixed income family housing serving a variety of income levels and include opportunities for homeownership.

The Housing Commission is planning to redevelop the Burwood Gardens property; however, the plans are still in the development phase and do not include a homeownership component at this time.

Strategy 5 - Encourage supportive service programs that support the most vulnerable public housing residents, including recreation and education programs for youth and congregate services for the elderly.

The Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. continued to offer programs in two of the County's public housing communities. In Local Fiscal Year 2011, the Meade Village Boys & Girls Club served 235 youth, while the Freetown Village Boys & Girls Club served 121 youth.

Funds Expended: \$80,000 - CDBG funds for Meade Village; \$20,000 - CDBG funds for Freetown Village. Total: \$100,000.

Housing and Related Services for Special Needs Populations

GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs - including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly - to live as independently as possible in the community of their choice.

Strategy 1 - Expand or maintain the supply of housing for persons with special needs through various mechanisms such as the acquisition and rehabilitation of group housing, development of new housing, and expansion of tenant based rental assistance programs which enable independent living.

Persons with special needs often lack the income to afford market rate homes and typically require some form of housing assistance. Group homes and tenant based rental assistance with supportive services provide needed housing to these individuals. Given the lengthy waiting lists for public housing, rental vouchers, and other housing programs, the County will work to maintain and add additional housing for the special needs population. Fortunately, an

experienced network of nonprofit providers exists within the County. These providers administer the necessary supportive services for the County's population with HIV/AIDS, developmental disabilities, mental illness, and physical disabilities.

One group home was acquired and rehabilitated through the CHDO Group Home Acquisition and Rehabilitation Program in Local Fiscal Year 2011. Arundel Lodge, Inc. purchased a three bedroom home to serve three individuals with severe mental illness.

Source of Funds: \$225,320 - HOME including County match funds.

The Housing Commission continued to administer the HOPWA funded Rental Subsidy Program which provides tenant based rental assistance to eligible households affected by HIV/AIDS. The Rental Subsidy Program served 36 households during Local Fiscal Year 2011.

Funds Expended: \$342,353 - HOPWA.

The Housing Commission also continued the Project Dignity Program. This program provides tenant based rental assistance to income eligible households. First priority is given to individuals with disabilities who are transitioning out of assisted care facilities and other institutions, and second priority is given to homeless families exiting County shelters and transitional housing programs. During the past year, the program provided ongoing housing subsidies to seven households.

Funds Expended: \$44,662 - HOME including County match funds.

Strategy 2 - Assist supportive housing nonprofit organizations maintain, rehabilitate, and make accessible the existing supply of supportive housing serving persons with special needs.

The Group Home Rehabilitation Program, administered by ACDS, provides nonprofit special needs housing providers with low interest loans to rehabilitate and make accessibility modifications to their existing group housing. Bello Machre rehabilitated one group home through the Group Home Rehabilitation Program in Local Fiscal Year 2011. This home will serve three individuals with developmental disabilities.

Funds Expended: \$69,939 – CDBG; \$23,650 - private. Total: \$93,589.

Strategy 3 - Assist elderly and low income homeowners with disabilities to make accessibility repairs and alterations to their homes thereby allowing them to remain in their homes.

To enable homeowners with long term physical disabilities to remain in housing of their choice, the County continued to offer its Accessibility Modifications Program. The Program provides deferred loans - up to \$20,000 - for accessibility modifications, including the installation of ramps, chair lifts and grab bars, widening of doorways, and bathroom and kitchen renovations among others. During Local Fiscal Year 2011, 11 homes were rehabilitated through this program using CDBG funds and State funds. All households served were at or below 80 percent of the area median household income.

Funds Expended: \$81,969 - CDBG funds from the Accessibility Modifications Program, in conjunction with expenditures from the Property Rehabilitation Program.

Strategy 4 - Support programs and explore financing opportunities for providing supportive services for the elderly which enable them to remain in their homes or in rental communities, allowing them to age in place.

Catholic Charities continued the Services for Seniors Aging In Place Program, a congregate services program at the Friendship Station senior housing community in Odenton, Maryland. Funds were used to subsidize the cost of providing services, such as daily meals, laundry services and housekeeping for very low income elderly residents. This assistance allows seniors to avoid expensive nursing home care prematurely. During Local Fiscal Year 2011, Catholic Charities served 12 elderly residents at its Odenton Senior Housing site through this program.

Funds Expended: \$25,000 – CDBG.

Strategy 5 - Support the efforts of special needs providers to maintain and/or develop facilities that provide community based services, such as vocational and day programs, to persons with disabilities.

No funds were expended for this activity in Local Fiscal Year 2011. However, ACDS, on behalf of the County, has had discussions with the The Arc of the Central Chesapeake Region about their need for a new or expanded facility.

Strategy 6 - Increase the capacity and sustainability of supportive housing nonprofits organizations enabling these organizations to maintain and expand their ability to provide housing and support services to the special needs populations.

No activity undertaken for this strategy during Local Fiscal Year 2011.

HOMELESSNESS

GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.

Strategy 1 - Provide financial assistance and counseling to households preventing them from losing their homes and becoming homeless.

The Calvary Rental and Purchase Counseling Program, operated by the Calvary Economic Development Corporation, provided emergency financial assistance to prevent eviction and loss of housing. This program was targeted to serve renters in the Glen Burnie area. During Local Fiscal Year 2011, 151 households were assisted through this program.

Funds Expended: \$20,000 - CDBG.

The County allocated \$20,000 in CDBG funds to continue the Community Action Agency's Emergency Assistance Program. This program provided emergency financial assistance to 88 households thereby preventing them from becoming homeless.

Funds Expended: \$20,000 - CDBG; \$30,000 – FEMA; \$67,877 - Community Services Block Grant; \$3,996 - private donations. Total Funds - \$121,873.

In Local Fiscal Year 2009, the County was allocated \$865,183 from American Recovery and Reinvestment Act of 2009 (ARRA) - Homeless Prevention and Rapid Re-Housing Program (HPRP). Approximately \$528,462 was allocated to the following agencies for homeless prevention: Anne Arundel County Department of Social Services, Arundel House of Hope, Inc. (AHOH), Associated Catholic Charities, Inc., Salvation Army, Annapolis Area Ministries, Inc., Community Action Agency, and the YWCA of Annapolis and Anne Arundel County for homeless prevention activities. On average, households were provided with approximately

\$2,000 to \$3,000 of assistance. A total of 67 households were assisted with eviction prevention services during the fiscal year.

Funds Expended: \$443,157 total HPRP expenditures (including those expended on Rapid Re-Housing activities).

Strategy 2 - Assist homeless persons, including chronically homeless, veterans, and unaccompanied youth, quickly access permanent affordable housing with accompanying supportive services.

The County was awarded \$865,183 from the American Recovery and Reinvestment Act of 2009 (ARRA) - Homeless Prevention and Rapid Re-Housing Program (HPRP). A total of \$293,462 was allocated for rapid re-housing programs operated by the following agencies: Arundel House of Hope, Inc., Associated Catholic Charities, Inc., and the YWCA of Annapolis and Anne Arundel County. Rapid re-housing activities assist households who are staying in a local shelter or transitional housing program, in their car, or on the street, to locate suitable housing as quickly as possible. The Department of Social Services provides the initial eligibility assessment for the program participants. A total of 15 homeless households received rapid re-housing assistance during Local Fiscal Year 2011.

Funds Expended: See funds listed under HPRP Homeless Prevention activity.

Strategy 3 - Expand and maintain the supply of permanent supportive housing for homeless persons, including chronically homeless, veterans, and unaccompanied youth, through various mechanisms such as the acquisition and rehabilitation of group housing, development of transitional and permanent housing, and expansion of tenant based rental assistance programs.

AHOH began operation of the Community Housing Program during the program year. The Community Housing Program received funding to lease two three-bedroom apartments to provide six homeless men and women with permanent housing and client-driven case management and support services. In Local Fiscal Year 2011, one unit was leased and three homeless individuals were assisted. The second unit is anticipated to be leased in Local Fiscal Year 2012.

Funds Expended: \$16,477 – Supportive Housing Program.

The Anne Arundel County Mental Health Agency continued a tenant based rental assistance program to assist five chronically homeless individuals diagnosed with a mental illness. The program, called the Samaritan Housing Program, provides intensive case management,

counseling, and support services. In Local Fiscal Year 2011, five chronically homeless individuals were assisted.

Funds Expended: \$50,375 - Supportive Housing Program.

AHOH continued operation of the Safe Haven II Program for four chronically homeless men in Severna Park. The Safe Haven II Program provides each client with their own room and access to shared bathrooms, kitchen, and other living space. The program is staffed with a live-in residential manager and provides ongoing case management. In Local Fiscal Year 2011, it served five chronically homeless men.

Funds Expended: \$49,218 - Supportive Housing Program.

AHOH continued operation of its permanent supportive housing program for chronically homeless women called the Women in Safe Haven (WISH) Program in Brooklyn Park. The WISH Program provides five chronically homeless women with a private room in a shared residence. The WISH Program provides a live-in resident manager as well as ongoing case management. In Local Fiscal Year 2011, the WISH Program served eight chronically homeless women.

Funds Expended: \$45,517 - Supportive Housing Program.

AHOH also continued to operate its Safe Haven I Program for chronically homeless men in Brooklyn Park. This program provides permanent supportive housing for four homeless individuals with disabling conditions who have either been continuously homeless for more than a year or have had multiple episodes of homelessness. Each participant signs a lease and is provided a private room while sharing common space in the home. The Safe Haven I Program provides a live-in resident manager to provide additional support as well as client driven case management services. The Safe Haven I Program served five chronically homeless individuals during this past fiscal year.

Funds Expended: \$58,039 - Supportive Housing Program.

The Housing Commission of Anne Arundel County continued its Permanent Supportive Housing Program, which provides rental subsidies and support services to homeless families and individuals living with disabilities. In Local Fiscal Year 2011, the Housing Commission served 25 households.

Funds Expended: \$236,939 - Supportive Housing Program.

The Anne Arundel Partnership for Permanent Housing serves homeless families and individuals with disabilities. During Local Fiscal Year 2011, the program supported the provision of tenant based rental assistance and case management services through three different agencies, the Housing Commission, Community Residences, Inc. and AHOH. Funds enabled both the Housing Commission to provide tenant based rental assistance and Community Residences, Inc. to provide case management to a total of 18 homeless households. AHOH utilized a portion of these funds to rent three supportive group homes to house single disabled homeless men. A total of 11 men were provided with permanent supportive housing through these group homes.

Funds Expended: \$247,542 - Supportive Housing Program; \$14,309 - CDBG. Total: \$261,851.

The Supportive Housing Opportunity Program (SHOP), operated by the Mental Health Agency, provided tenant based rental assistance and targeted case management services to nine households in Local Fiscal Year 2011. All of the households have an adult member who is diagnosed with a severe mental illness and/or substance abuse issue.

Funds Expended: \$170,653 - Supportive Housing Program.

The Shelter Plus Care Program in Anne Arundel County is overseen by the Maryland Mental Hygiene Administration Division of Special Populations. The program targets mentally ill persons who are exiting the detention center and would otherwise become homeless as well as chronically homeless mentally ill individuals. The program provides 27 households with tenant based rental assistance.

Sources of Funds: \$366,192 - Shelter Plus Care.

Strategy 4 - Support the continued operation of existing day programs, emergency, transitional, and domestic violence shelters, as well as, the development or enhancement of those facilities and accompanying services.

AHOH was awarded \$341,000 from the Department of Veteran's Affairs, \$145,000 in Maryland Affordable Housing Trust (MAHT) funds and \$190,000 in CDBG funds to develop a transitional housing program for homeless veterans. In the past fiscal year, AHOH acquired the land and began construction of the new transitional housing program for homeless veterans. It is anticipated that the facility will open in the fall of 2011.

Funds Expended: \$133,470 – CDBG.

In Local Fiscal Year 2011, AHOH continued to operate the Homeless Day and Resource Center, a drop-in center for the homeless in the Glen Burnie area of the County. The Day and Resource

Center provides case management, a day shelter, information and referral services, housing search assistance, and help with linking the homeless to mainstream resources. The Center also acted as the intake center for the Winter Relief Shelter Program. During the past year, the Program served 405 homeless persons.

Funds Expended: \$45,000 - CDBG; \$10,000 - FEMA funds; \$10,000 - County funds; \$34,200 – United Way; \$54,352 - private funds. Total: \$153,552.

Sarah's House, operated by Associated Catholic Charities, Inc. (Catholic Charities) provides emergency and transitional shelter to the County's homeless population. In addition to housing, Sarah's House provides a wide array of supportive services to assist participants in their program. Services include child care, before and after school care, parenting classes, intensive case management, life skills, transportation and job training and employment services. Sarah's House also provides follow-up services for one year for residents once they leave the program. During Local Fiscal Year 2011, 456 persons were served in the emergency Family Shelter and 34 households were served in the transitional housing program.

Funds Expended: \$86,419 - ESG; \$322,127 Supportive Housing Program; \$345,000 - County funds; \$401,800 - U.S. Department of Defense Grant; in addition, Catholic Charities receives private funds. Total: \$1,155,346.

Funds were provided to the Fouse Center, operated by AHOH, to continue the operation of a transitional housing program for homeless men. The Fouse Center provides housing, case management, life skills assistance, substance abuse counseling, mental health services, and employment services. The Fouse Center served 20 men during Local Fiscal Year 2011.

Funds Expended: \$119,164 - Supportive Housing Program; in addition, AHOH supports the program with private funds.

Anchor House, operated by Annapolis Area Ministries, Inc. (AAMI), is a transitional housing program which offers homeless families with minor children a secure environment in which to become self sufficient. Each family in the program is provided case management and linkage to needed supportive services. During Local Fiscal Year 2011, four families (20 persons) were served by this program.

Funds Expended: \$40,398 - Supportive Housing Program; in addition, AAMI supports the program with private funds.

Strategy 5 - Support and develop projects which provide supportive services such as case management, counseling, literacy, life skills, workplace training, and child care serving homeless families and individuals, and victims of domestic violence.

Community Residences, Inc. operates the Shelter Mental Health Assistance Program. This program employs a mental health advocate who provides assessments, referrals and advocacy to homeless clients residing at Sarah's House Family Emergency Shelter and Transitional Housing Program and the Fouse Center Transitional Housing Program. During the past program year, the Program provided mental health assessments to a total of 204 homeless persons.

Funds Expended: \$68,909 - Supportive Housing Program; in addition, the program is supported by private funds.

The Anne Arundel County Department of Social Services utilized previously awarded CDBG funds to upgrade the County's Homeless Management Information System (HMIS). All agencies that receive federal SHP and ESG funds and provide direct services to the homeless are required to enter client information into the County's HMIS system. The funds expended reflect the final draw in Local Fiscal Year 2011.

Funds Expended: \$459 - CDBG.

Strategy 6 - Support and develop programs which attempt to engage the homeless, including the chronically homeless, and connect them with the resources they need to work towards independence.

While no federal entitlement funds were expended for this strategy, the County has several outreach programs, described in more detail in Chapter Six, which are funded through the County's Mental Health Agency.

Strategy 7 - Increase the capacity and sustainability of nonprofit organizations to provide housing and supportive services to the homeless populations.

No activity undertaken for this strategy during Local Fiscal Year 2011.

NEIGHBORHOOD REVITALIZATION

(A) Severn Area, (B) Brooklyn Park, and (C) Glen Burnie Area

GOAL: Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.

Severn Area

Strategy 1 - Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.

ACDS continued its acquisition and rehabilitation activities in the Severn community during Fiscal Year 2011. One home was rehabilitated and is being marketed for sale to income eligible households.

Funds Expended: The cost of these activities is described under the Affordable Housing Program in the *Affordable Homeownership Housing* section of this chapter.

Strategy 2 - Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.

The Property Rehabilitation Program provides funds to homeowners to renovate and modernize their properties. At year end, renovations had been completed on one home in Stillmeadows, at a cost of \$39,369.

Funds Expended: Funds expended for this program are reported under the Property Rehabilitation Program, *Affordable Homeownership Housing* section.

Strategy 3 - Support programs and efforts which seek to improve the quality of life for the residents of the Severn area, such as after school and child care programs, elderly services, health services, family support programs, and job training opportunities.

CDBG funds supported the Youth Empowerment Services (YES) initiative, sponsored by Bridges CDC. The YES initiative served five at-risk youth age 12 to 18 by providing a research

based diversion after school and summer program to prevent delinquency, before closing its doors midway through the program year.

Funds expended: \$8,228 - CDBG.

ACDS also continued to explore the feasibility of developing a community health and wellness center on the Van Bokkelen Elementary School property in Severn. An initial (Phase I) feasibility study was completed in FY2009 after ACDS had worked with community residents, property owners, elected officials and other agency staff to identify a suitable piece of property for a center. The feasibility study identified the steps necessary to successfully change the land use and establish appropriate zoning for the Van Bokkelen site to be used for a community center. It also identified potential uses for the site as well as estimated funding needs for both capital development and operating. During Local Fiscal Year 2011, ACDS worked with People's Community Health Centers, Inc. as a potential developer of the center. ACDS also worked with the County to ensure that the appropriate land use was in place and to rezone the property so that the proposed development could take place on the site.

Funds Expended: \$48,811 - County funds.

Strategy 4 - Intensively market the County's homeownership counseling and foreclosure prevention programs within the community to help residents increase and maintain successful homeownership.

ACDS continued to market its housing programs to the County's neighborhood revitalization areas to inform residents about the many programs and services offered, including homeownership counseling, foreclosure prevention, and property rehabilitation. Outreach included targeted mailings, door-to-door distribution of flyers, open houses, and attendance at community association meetings in minority communities in which homeownership opportunities were promoted. Further, the County hosted its annual Housing Expo where information on the County's various housing programs was provided.

Brooklyn Park Area

Strategy 1 - Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.

The CDBG funded Affordable Housing Program was used as a means to continue acquisition and rehabilitation activities in Brooklyn Park (as described under the *Affordable Housing*

section). Funds from the State funded Maryland Home Financing Program (MHFP) and State Lead Paint Program were also utilized as part of this effort. During Local Fiscal Year 2011, one home that was purchased the previous year was rehabilitated and rented to an income eligible household and two new homes were purchased and will be rehabilitated during Local Fiscal Year 2012.

Funds Expended: The cost of these activities is described under the Affordable Housing Program in the *Affordable Homeownership Housing* section of this chapter.

Strategy 2 - Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.

The Brooklyn Park Property Rehabilitation Program continued to provide deferred, interest free and low interest loans to homeowners within the targeted areas of Brooklyn Heights and Arundel Village to upgrade and enhance their homes. In order to participate, a portion of the funds must be used to complete exterior enhancements to their homes, such as the replacement of doors, windows, and other façade improvements. The goal of the program is to encourage homeowners to remain in their homes in order to stabilize the neighborhood, which had been showing an increasing rate of property conversions from homeownership to rental units. Participants were eligible for loans of up to \$20,000 in State Community Legacy funds, which were combined with CDBG funds and other State loan and grant funds, to complete the renovations. During Local Fiscal Year 2011, renovations were completed on three homes at an average cost of \$53,317 per unit.

Funds Expended: Funds reported under the Property Rehabilitation Program, *Affordable Homeownership Housing* section.

Strategy 3 - Support programs and efforts which seek to improve the quality of life for the residents of the Brooklyn Park area, such as after school and child care programs, elderly services, family support programs and job training.

The Chesapeake Arts Center Scholarship Program provided scholarships to 53 youth from the Brooklyn Park community. The Scholarship Program allows youth from low income households to participate in courses in art, music, theater, and dance at the arts center.

Funds Expended: \$10,000 - CDBG.

The Anne Arundel County Department of Recreation and Parks used CDBG funds to provide scholarships to 21 youth from the Brooklyn Park community to participate in the Brooklyn Park

Youth Program during Local Fiscal Year 2011. The program provides after school and summer recreation activities, leadership development, and homework tutoring to low income youth attending the Brooklyn Park Middle School.

Funds Expended: \$11,850 - CDBG.

Strategy 4 - Intensively market the County's homeownership counseling and foreclosure prevention programs within the community to help residents increase and maintain successful homeownership.

ACDS continued to market its housing programs to the County's neighborhood revitalization areas to inform residents about the many programs and services offered, including homeownership counseling, foreclosure prevention, and property rehabilitation. Outreach included targeted mailings, door-to-door distribution of flyers, open houses, and attendance at community association meetings in minority communities in which homeownership opportunities were promoted. Further, the County hosted its annual Housing Expo where information on the County's various housing programs was provided.

Glen Burnie Area

Strategy 1 - Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.

The CDBG funded Affordable Housing Program and State Neighborhood Conservation funds were used as a means to continue acquisition and rehabilitation activities in Glen Burnie (as described under the *Affordable Housing* section). During Local Fiscal Year 2011, two homes that were purchased the previous year were rehabilitated and sold to income eligible households and two new homes were purchased and will be rehabilitated and sold during Local Fiscal Year 2012.

Funds Expended: The cost of these activities is described under the Affordable Housing Program in the *Affordable Homeownership Housing* section of this chapter.

Strategy 2 - Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.

The Property Rehabilitation Program provides funds to homeowners to renovate and modernize their properties. At year-end, renovations had been completed on six homes in Glen Burnie, at an average cost of \$54,208. Four of these homes received accessibility modifications as well.

Funds Expended: Funds reported under the Property Rehabilitation Program, *Affordable Homeownership Housing* section.

Strategy 3 - Support programs and efforts which seek to improve the quality of life for the residents of the Glen Burnie community, such as after school and child care programs, eviction prevention, elderly services, family support programs and job training opportunities.

CDBG funds were provided to the Calvary Chapel CDC for the Calvary Rental Counseling Program. This program provided emergency financial assistance to help prevent evictions and loss of housing primarily to persons from the Glen Burnie area. During Local Fiscal Year 2011, the program assisted 151 households.

Funds Expended: \$20,000 - CDBG.

Strategy 4 - Intensively market the County's homeownership counseling and foreclosure prevention programs within the community to help residents increase and maintain successful homeownership.

ACDS continued to market its housing programs to the Glen Burnie community to inform residents about the many programs and services offered, including homeownership counseling, foreclosure prevention, and property rehabilitation. Outreach included targeted mailings, door-to-door distribution of flyers, open houses, and attendance at community association meetings in minority communities in which homeownership opportunities were promoted. Further, the County hosted its annual Housing Expo where information on the County's various housing programs was provided.

NON-HOUSING COMMUNITY DEVELOPMENT GOALS

Economic Development

GOAL: Support the economic empowerment of low and moderate income residents by ensuring the availability of services such as job training and placement, transportation, childcare resources, and other services which directly support a household's ability to obtain gainful employment and financial independence.

Strategy 1 - Support activities that improve the skills of low to moderate income persons access employment opportunities and obtain financial independence.

The Job Training and Education Program, operated by OIC of Anne Arundel County, Inc. (OIC), provides English for Speakers of Other Languages, basic academic skills, and computer classes to low and very low income unemployed or underemployed participants. During Local Fiscal Year 2011, OIC served 124 persons through its program.

Funds Expended: \$15,000 - CDBG; \$50,000 - DLLR; \$13,500 - City of Annapolis; \$3,000 - private funds. Total: \$81,500.

The Women Entrepreneurs of Baltimore (WEB) completed their micro-enterprise development training program in Anne Arundel County. Although, the program provided 17 County residents with micro-enterprise counseling and training last fiscal year, no new clients were served in Local Fiscal Year 2011. Funds expended reflect those reimbursed to the agency in this fiscal year.

Funds Expended: \$2,000 – CDBG.

Strategy 2 - Support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training.

The Community Action Agency Child Care Program provided extended child care hours for children enrolled in Head Start Programs located at the Meade Village site in Severn and the Lloyd Keaser Community Center in Brooklyn Park. The program served a total of 42 children at both sites during Local Fiscal Year 2011, providing age appropriate activities and recreation, meals and snacks, in addition to referrals and advocacy for children with special needs.

Funds Expended: \$35,000 - CDBG; in addition to federal Head Start funds, State Purchase of Care funds, and parent fees.

Strategy 3 - Support the transportation needs of low and moderate income residents to allow them to gain or maintain employment.

Vehicles for Change, Inc. operates a program that provides used “road ready” automobiles at a low cost to limited income households to help maintain their employment and become financially secure. During Local Fiscal Year 2011, automobiles were provided to 12 low and moderate income households. The majority of these households were homeless and residing in County shelters at the time they were awarded a car.

Funds Expended: \$24,000 - CDBG; in addition to private grants and donations and client paid fees.

Historic Preservation

GOAL: Focus historic preservation activities in older minority communities on facilities that enhance community identity and underscore community values.

Strategy 1 - Support the rehabilitation and adaptive reuse of properties identified in joint venture with the Maryland Historical Trust and other historic preservation organizations within or serving minority communities in order to preserve culturally and historically significant structures, while at the same time, providing physical space for community needs including access to services such as health care, Head Start Programs, recreation, senior activities, housing counseling and youth services.

Renovations to the Galesville Community Center were completed during Local Fiscal Year 2011. The scope of work included upgrading the plumbing, electrical and mechanical systems, refinishing the wood floors, installing new interior trim, repairing or replacing the windows, doors, siding and exterior wood trim throughout the building, and a new parking area and accessible ramp. In addition, the interior floor plan was altered to accommodate a classroom, kitchen, restrooms, and storage space. All work met the Secretary of the Interior’s Standards for Rehabilitation.

Source of Funds: \$90,000 - CDBG; \$4,000 - Preservation Maryland Grant; \$200,000 - State Bond Funds; \$200,000 - County funds. Total: \$494,000.

CHAPTER FOUR: FAIR HOUSING

INTRODUCTION

Although a jurisdiction's obligation for affirming fair housing arises in connection with the receipt of federal funding, the fair housing obligation is not restricted to just the design and operation of programs funded with the dollars received from HUD. The obligation to affirmatively further fair housing extends to all housing and housing related activities in the grantee's jurisdiction, whether publicly or privately funded. As a recipient of funds, and as part of the County's Consolidated Planning process, the County certifies that it is affirmatively furthering fair housing by completing an analysis of the impediments, taking actions to address those impediments, and maintaining records of the County's actions to overcome those impediments. As part of the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*, the County outlined a number of actions it would undertake in the next five years to address the impediments to fair housing. The following is a summary of the actions the County focused on during Local Fiscal Year 2011.

ACTIONS TO OVERCOME IMPEDIMENTS

Analysis of Impediments

As the County moves forward into the next five years, it has identified the need for a new Analysis of Impediments (AI). The last AI was done in 1995 and many conditions and attitudes have changed since that time. As the AI should be done by an independent observer, ACDS, on behalf of the County, hired a consultant to perform the analysis on behalf of the jurisdiction. In addition, as a number of fair housing impediments are regional in basis, ACDS has joined with the other Baltimore area jurisdictions in completing a regional component of the AI (the "Regional AI"). Both the local and regional AIs were initiated during Local Fiscal Year 2010, with the bulk of the work being completed during Local Fiscal Year 2011.

In preparing the local AI, the consultant met with ACDS, requested data and program information, met with stakeholders and conducted focus groups, conducted an extensive demographic analysis, and completed a first draft of the local AI during the fiscal year. In the last quarter of Local Fiscal Year 2011, ACDS carefully reviewed the initial draft and provided preliminary comments to the consultant, as well as identified areas where technical corrections

were needed. The consultant is currently making these corrections and will provide a revised draft of the local AI early in Local Fiscal Year 2012, when a meeting of stakeholders will be convened to review the draft local AI and provide an opportunity for public comments.

Also during 2011, the consultant prepared an initial draft of the regional AI. During the last quarter of the fiscal year, ACDS met with its regional partners several times to coordinate feedback and edits, and provided these edits to the consultant. The consultant will provide a revised draft regional AI to the participating jurisdictions early in the next fiscal year, when the regional jurisdictions plan to make the draft AI available for public comment.

Inventory of Accessible Housing

The 1996 AI identified the “lack of an accessible housing inventory” as an impediment to fair housing, as persons with disabilities had no central information source to locate accessible units. The County’s Office of Planning and Zoning has made a concerted effort over the last few years to provide an inventory of all apartment complexes containing 10 or more units in the County. This inventory, published by the Office of Planning and Zoning, provides information on the various apartment complexes throughout the County including information on the location of units accessible for persons with disabilities. In an effort to institutionalize the gathering of this data, the Office of Planning and Zoning worked with the Department of Inspections and Permits to revise the application form for an operating license for multiple dwelling units. The revision to the application allows for the collection of specific data on an ongoing basis, including information on whether or not the complex is accessible to the disabled.

During Local Fiscal Year 2011, the Office of Planning and Zoning maintained a database containing this information, with a goal of making this information easily accessible to the public. The Office of Planning and Zoning and the Department of Inspections and Permits worked together with the County’s ADA Coordinator and the Commission on Disability Issues to ensure this information was available to the disability community.

Housing for Special Needs Populations

The 1996 AI noted a “lack of affordable accessible housing” as an impediment to fair housing, and current data indicate that this need continues today. It is difficult to accurately quantify the need for accessible housing and housing for persons with special needs. However, waiting lists for rental units maintained by the Housing Commission of Anne Arundel County indicate a clear deficiency in the supply of affordable and accessible units. Waiting list data for persons with special needs indicates a high need as well, as outlined in Chapter Three of the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*. Further, existing owner-occupied households

may have a household member with a disability, yet lack adequate accessibility in and around their home and the funds for those improvements. During Local Fiscal Year 2011, the County accomplished the following:

- The Housing Commission provided housing and related services to 402 Housing Choice Voucher holders and 292 public housing households consisting of individuals with disabilities.
- The Housing Commission continued to provide an additional seven rental subsidy programs that are targeted toward persons with disabilities and the frail elderly. Combined, these programs assisted 195 households during the year.
- Accessibility modifications were completed on 11 homes occupied by persons with a mobility disability. Modifications included the installation of ramps, chair lifts, grab bars, widening of doorways, and bathroom and kitchen retrofits.
- One group home was acquired and rehabilitated and is serving three individuals with mental illness, allowing them to live in a community setting.
- One group home, serving three individuals with developmental disabilities, was rehabilitated to include accessibility modifications.
- The County continued to support a number of programs to provide supportive housing for the homeless, many of whom have physical and/or mental disabilities. These programs helped house 113 homeless households in community settings.
- The County continued to ensure compliance with accessibility requirements throughout the building, inspections, permitting and federal funding processes.
- The County's ADA Coordinator continued to provide assistance to approximately 12 households to resolve housing related cases, including one that was referred to the Maryland Human Relations Commission.
- The County's Commission on Disability Issues provided education to the Anne Arundel Homebuilder's Association through a special seminar on House Bill 427, which required developments of 11 or more single-family homes to provide accessible options in the plans.

Affordable Rental Housing

As indicated in the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*, housing demand is expected to increase in the County over the next decade and a gap is projected between demand for housing and the availability of affordable units. Furthermore, the need for affordable rental units by low and moderate income households, for whom homeownership is not yet an option, is already in evidence. In January 2011, 5,503 households were on the County's waiting list for public housing and 7,725 households were on the waiting list for Housing Choice Vouchers. Further, as affordability periods expire for aging units assisted with federal funds, the supply of affordable units for low and moderate income residents is at risk of declining. Because a disproportionate number of minority and disabled households are low and moderate income, the availability of affordable housing is intertwined with fair housing issues and priorities. In addition to the general need for affordable housing units, new developments are needed in areas currently underserved with affordable rental units. At the same time, preserving the existing stock of housing is also critical. Finally, while there continues to be a need for low and moderate income elderly affordable rental units, increasing the number of affordable rental units serving families is one of the priorities the County identified in its recent Consolidated Plan. During Local Fiscal Year 2011, the following occurred.

- Utilizing federal stimulus funds and County HOME funds, Hammarlee House opened in November 2010. The project, located in Glen Burnie, provides 55 affordable housing units for low income seniors.
- Park View at Severna Park is a 103 unit project located in Severna Park, which provides affordable housing units for low income seniors. It was completed in February 2011. Prior to this project, there were few affordable rental units in the area.
- Construction began on a 90 unit senior housing project, known as the Greens at Hammonds Lane, in Brooklyn Park. This project is expected to be completed in September 2011.
- The Annapolis Gardens and Bowman Court public housing communities were rehabilitated. The two communities were combined into one and all 150 units received extensive renovations and upgrades, including many energy efficient features, an enlarged community facility, and new laundry facility.
- The Housing Commission completed \$1.35 million in renovations and upgrades at the Pinewood East public housing community and nearly \$500,000 in upgrades at the Glen Square public housing community.

Homeownership

Originally identified as an impediment in the 1996 AI, the supply of affordable homeownership units has been limited for low and moderate income households over the last decade. Despite a recent downturn in the real estate market, demand from the federal Base Realignment and Closure (BRAC) initiative at Fort George G. Meade and related household growth in the area is projected to create a tighter housing market and further decrease affordability for low and moderate income homebuyers. The short supply of affordable homeownership units is cited as a fair housing issue because a disproportionate number of minorities are of low and moderate income and/or affected by poverty, as documented in the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*. Mirroring trends at the national and regional level, homeownership rates are lower for minority households than for White households in the County. The 2000 U.S. Census data shows that the homeownership rate for White households in the County is 79.4 percent and just 53.7 percent for Black households. In addition to affordability issues, research at the national level has shown that disparities in mortgage lending exist between White homebuyers and minority homebuyers. Given the disparity, it is a priority for the County to increase affordable homeownership opportunities for low and moderate income households, and ensure these opportunities reach minority households through homebuyer education programs and targeted outreach. It is also a priority to assist current homeowners facing foreclosure to stay in their homes. During Local Fiscal Year 2011, the County increased and preserved homeownership through the following activities.

- Downpayment, closing cost and mortgage write-down assistance was provided to 20 low and moderate income homebuyers, 40 percent of whom were minority households.
- Homeownership counseling services were provided to 394 new clients during the year. Of those clients who identified their race/ethnicity, 61 percent were minorities.
- Foreclosure prevention counseling assistance was provided to 767 homeowners facing foreclosure. Of those identifying their race/ethnicity, 45 percent were minorities.
- ACDS conducted a special foreclosure prevention counseling session at the office of Centro de Ayuda, a group serving the Hispanic community in Annapolis and Anne Arundel County. This special session included outreach to the Hispanic community and provided instruction in Spanish from our partners at Centro de Ayuda.
- ACDS marketed the homebuyer programs throughout the County, with targeted marketing to residents in the protected classes, through seminars, informational fairs, and special events.

Education and Outreach

The 1996 AI noted a lack of general fair housing education and outreach in the County. Since that time, the County has developed and implemented several fair housing education outreach initiatives. While these efforts are significant, the County's fair housing outreach and education strategy must continue, and in some cases, be expanded and improved. For example, a major need identified during the recent consolidated planning process was the emerging need for education and outreach to the Hispanic population.

As noted in its Consolidated Plan, the County plans to organize its education and outreach efforts into three general categories. The categories are (i) the promotion of diversity and tolerance to the community at large; (ii) distribution of information on fair housing laws and legal rights of protected class members; and, (iii) the education and promotion of available housing for both rental and homeownership opportunities. During Local Fiscal Year 2011, the County completed the following education and outreach activities.

- ACDS staff participated in St. Mark's United Methodist Church's Back to School Celebration. At the event, which was attended by 125 mostly African American individuals, ACDS presented information on our homebuying programs and the Property Rehabilitation Program.
- ACDS Program staff has established a strong working relationship with the United Black Clergy of Anne Arundel County (UBCAAC) to share information about available housing resources, as well as identify housing needs among the County's African American population. ACDS staff met with UBCAAC staff on a quarterly basis and developed a special Homeownership Seminar, which was presented at Empowering Church, a primarily African American church in Glen Burnie in June.
- ACDS organized the County's annual Housing Expo, a free event marketed to minority and low and moderate income communities, hosting a variety of first time homebuyer information, fair housing resources, financial resources, and introductory homebuying seminars. The event was held in May 2011 and was attended by over 200 residents and 25 vendors.
- As part of the Annual Housing Expo, ACDS contracted with Centro de Ayuda to provide outreach and marketing about the event to the Hispanic community, and to provide translation services the day of the event.

- ACDS provided financial support for Baltimore Neighborhood Inc.’s Fair Housing Boot Camp for a second year in a row. ACDS marketed the free seminar to condominium associations, developers and property managers in Anne Arundel County so that they could obtain valuable information on how to adhere to federal and State fair housing laws and prevent housing discrimination.
- Working with the County’s Hispanic/Latino advocacy organizations, ACDS conducted a free “train the trainer” seminar on tenant/landlord rights and fair housing issues affecting the Hispanic community. Nearly 20 staff from area organizations serving Spanish speaking populations attended the training and most stayed for an informal “brown bag” lunch networking meeting afterward. At the meeting, staff from various housing agencies shared information so that staff serving Spanish speaking clients would be aware of available housing resources.
- The County conducted its Annual Disability Awareness Day, at which ACDS presented information on the County’s Accessibility Modifications Program and our other homeownership resources.

Fair Housing Ordinance

Lack of a local Fair Housing Ordinance was identified as an impediment in 1996. However, since the 1996 AI, there has been little public or political support to focus limited County resources on establishing the infrastructure to enforce a local law. Focusing on the promotion of diversity and tolerance in the County, as well as general fair housing outreach and education, will help elevate the importance of fair housing among the general public and will help to generate public support for a local fair housing ordinance.

During Local Fiscal Year 2011, the County’s Human Relations Commission continued to be available to field fair housing related complaints and refer them to the appropriate State and federal enforcement agencies.

CHAPTER FIVE: AFFORDABLE HOUSING

MEETING THE SECTION 215 DEFINITION OF AFFORDABLE HOUSING FOR RENTAL AND HOMEOWNERSHIP HOUSEHOLDS

Section 215 refers to the qualification as affordable housing pursuant to Section 215 of the HOME Investment Partnerships Act. HUD's regulations at 24 CFR 92.252 and 24 CFR 92.254 further define the qualification for rental and homeownership housing. These regulations state that affordable *rental* housing is housing where rents do not exceed the fair market rent in the area, or where it does not exceed 30 percent of household income for a household earning 65 percent of the area's median income. The regulations also define affordable *owner-occupied* housing as that which has an initial purchase price that does not exceed 95 percent of the median purchase price for a comparable unit for the jurisdiction, or has an estimated appraised value at acquisition that does not exceed this limit.

To report the Section 215 housing accomplishments for the year, Anne Arundel County counts the number of households and units, both rental and homeowners, assisted with CDBG, HOME, ESG, and HOPWA funds that meet the Section 215 housing definition as described above.

As illustrated in Table 5-1, *Annual Housing Completion Goals for Local Fiscal Year 2011*, Anne Arundel County successfully met its Section 215 goals. This year, the County exceeded both overall Section 215 Affordable Homeowner and Rental goals.

Table 5-1, Annual Housing Completion Goals for Local Fiscal Year 2011

Grantee Name: Anne Arundel County Program Year: 2010	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	59	205	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	159	204	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Sec. 215 Beneficiaries*	218	409	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	3	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	90	158	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	6	150	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	60	43	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Total Sec. 215 Affordable Rental	159	355	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	3	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Production of new units	1	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	30	31	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	25	20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	59	54	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	6	7	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Production of new units	91	158	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	36	181	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	60	43	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Homebuyer Assistance	25	20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	218	409	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	159	355	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Annual Owner Housing Goal	59	54	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	218	409	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

MEETING AFFORDABLE HOUSING OBJECTIVES BY SUBPOPULATION AND INCOME LEVELS

During the Anne Arundel County consolidated planning process, the County identified its high, medium, and low priorities for housing needs with regards to different subpopulations including renters, owners, and special needs populations broken down by income level. The County also established five year goals to meet these priority housing needs.

As illustrated in Table 5-2, *Priority Housing Needs Chart*, the County is making steady progress towards meeting its five year goals. The chart reflects only the beneficiaries (households) assisted with CDBG, HOME, ESG, SHP, SPC, or HOPWA funds, and does not include beneficiaries receiving either public housing or Housing Choice Vouchers. The County met its annual goal during Local Fiscal Year 2011.

Table 5-2, Priority Housing Needs Chart

Priority Need	Yr 1 Goal	Yr 1 Output FY2011	Year 2 Goal	Yr 2 Output FY2012	Yr 3 Goal	Yr 3 Output FY2013	Yr 4 Goal	Yr 4 Output FY2014	Yr 5 Goal	Yr 5 Output FY2015	Total 5 Year Goals	Total 5 Year Outputs
Renters												
0 – 80% AMI	133	151	133		133		133		134		666	
Owners												
0 – 80% AMI	56	54	56		56		56		56		280	
Homeless*												
Individuals	99	82	99		99		99		99		495	
Families	62	114	62		62		62		62		310	
Non-Homeless Special Needs												
Elderly Frail Elderly Severe Mental Illness Physical Disability Developmental Disability Alcohol/Drug Abuse	19	165	19		19		19		19		95	
HIV/AIDS	35	36	35		35		35		35		175	
Victims of Domestic Violence	N/A	N/A	N/A		N/A		N/A		N/A		N/A	
TOTAL GOALS	404		404		404		404		405		2,021	
Total Section 215												
215 Renter	308	548	308		308		308		308		1,541	
215 Owner	56	54	56		56		56		56		281	

*Homeless individuals and families assisted with transitional and permanent housing

EFFORTS TO ADDRESS WORST CASE NEEDS

Worst case housing needs occur when low income households spend more than half of their income for rent, live in seriously substandard housing, or are involuntarily displaced. Data provided by HUD (based on the 2000 Census) estimates that more than 70 percent of households making less than 30 percent of the area median income were cost burdened and were vulnerable and at risk of homelessness. The County seeks to address the needs of these households through the provision of Housing Choice Vouchers, Public Housing, and the provision and expansions of subsidized housing.

In order to address the worst case housing needs for very low income households in Local Fiscal Year 2011, the Housing Commission subsidized the rent of 86 very low income or homeless households through its specialized programs funded with HOME, Supportive Housing Program and HOPWA funds. This is in addition to providing 1,720 low income households with Housing Choice Vouchers and providing public housing to 1,026 seniors or families. Additionally, CDBG-R funds were used to substantially rehabilitate the Annapolis Gardens and Bowman Court public housing communities in the City of Annapolis during Local Fiscal Year 2011. The two communities were combined into one and all 150 units received extensive renovations and upgrades.

Additionally, according to the 2000 Census, it was estimated that 815 rental units and 1,566 owner-occupied units were substandard. However, many more units contain some type of code violation or other hazard. The County has sought to rehabilitate substandard housing through its Property Rehabilitation Program. In Local Fiscal Year 2011, 31 homes were assisted through the County's Property Rehabilitation Program. See the *General Narrative* (Chapter Three), Affordable Homeownership Housing section, for more information.

EFFORTS TO ADDRESS NEEDS OF PERSONS WITH DISABILITIES

Architectural Barriers/Accessibility Modifications

To enable individuals with disabilities to remain in housing of their choice, the County continues to offer an Accessibility Modifications Program. The County offers deferred loans of up to \$20,000 for the adaptations, including the installation of ramps, chair lifts, grab bars, the widening of doorways, and bathroom and kitchen renovations.

During Local Fiscal Year 2011, 11 households received financial assistance for the purpose of improving handicap accessibility and improving code and health violations. All households served were at or below 80 percent of the median household income.

Group Home Acquisition and Rehabilitation Program

While many residents with special needs are able to live in their own homes, the County recognizes the need for development of assisted housing and alternative living arrangements for many residents with special needs. Non-traditional housing types, such as group homes for special needs populations are encouraged. In Local Fiscal Year 2011, Arundel Lodge, Inc. purchased a group home that serves as home for three mentally ill clients. Additionally, one group home serving three developmentally disabled persons was renovated through the Group Home Rehabilitation Program.

Supported Tenant Based Rental Subsidy Programs

Housing Opportunities for Persons with AIDS (HOPWA) funds were utilized during Local Fiscal Year 2011 to fund the Rental Subsidy Program, operated by the Housing Commission of Anne Arundel County. This program provided rental subsidies and supportive services to 36 households affected by HIV/AIDS. (See the *HOPWA Narrative*, Chapter Thirteen for more information regarding this program.)

The Supportive Housing Opportunity Program (SHOP) operated by the Mental Health Agency continued to provide tenant based rental assistance and targeted case management services to nine households in Local Fiscal Year 2011. All of the households have an adult member who is diagnosed with a severe mental illness. All have been able to maintain their housing due to the support available through the program. Additionally, the Mental Health Agency provided tenant based rental assistance to five households in the Samaritan Housing Program in Local Fiscal Year 2011.

The Shelter Plus Care Program, administered by the Maryland Department of Health and Mental Hygiene, continued to provide tenant based rental assistance to 27 households during Local Fiscal Year 2011. The program targets mentally ill persons who are exiting the detention centers and would otherwise be homeless, as well as the chronically homeless.

The Housing Commission continued its permanent supportive housing program to provide rental subsidies and support services to homeless families and individuals living with disabilities. In Local Fiscal Year 2011, the Housing Commission served 25 households.

The Anne Arundel Partnership for Permanent Housing served a total of 29 homeless families and individuals with disabilities, providing rental assistance and case management services.

The Project Dignity Program provided HOME funded tenant based rental assistance to a total of seven households with disabilities who were transitioning out of assisted care facilities and other institutions.

CHAPTER SIX: CONTINUUM OF CARE

ACTIONS TO DEVELOP AND IMPLEMENT A “CONTINUUM OF CARE STRATEGY”

Anne Arundel County has a collaborative and well coordinated community based planning process in place that seeks to ensure the needs of persons who are homeless within the County are being met. The continuum of care planning group, known as the Anne Arundel and Annapolis Community Partnership to End Homelessness (Homeless Community Partnership), facilitated by ACDS with direction from the County’s Department of Social Services (DSS), is responsible for planning, policy and program development, and implementation.

The continuum of care planning group includes representatives from State, County, and City of Annapolis agencies administering mainstream resources, homeless shelter and nonprofit service providers, members of the County’s Affordable Housing Coalition, the FEMA Board, representatives from organizations serving the HIV/AIDS population, formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County.

In brief, the Anne Arundel County continuum of care process involves a planning cycle to ensure that a comprehensive system of care is in place and to provide outreach, prevention, supportive services, emergency and transitional shelter or interim housing, and permanent supportive housing. Additionally, the County seeks to address the needs of subpopulations including chronically homeless persons, persons with substance abuse, serious mental health issues, co-occurring disorders, physical disabilities, persons with HIV/AIDS, veterans, victims of domestic violence and youth. The process includes the following steps:

- (1) gathering and analyzing data about the County’s homeless population from multiple sources including HMIS, annual point-in-time street and shelter counts, administrative data, anecdotal reports, conducting surveys of homeless people, review of Annual Progress Reports (APRs) and program monitoring to assess if the current system is meeting its goals;
- (2) identifying gaps and needs within the County’s Continuum of Care Strategy;
- (3) reviewing previous goals, establishing new goals and action steps, and prioritizing needs;

- (4) identifying funding sources, developing new projects, and prioritizing proposals for local, State, and federal funds;
- (5) ongoing monitoring and evaluation of current projects and implementing new projects; and
- (6) continuous monitoring of changing needs and trends in order to assess whether or not the existing programs and services within the current system are meeting the needs of homeless persons.

The planning group meets monthly to discuss key topics and to learn about new services and programs that can be of benefit to the homeless. These meetings are supplemented with committee meetings designed to further the goals and objectives set forth by the planning group. During the past fiscal year, members of the Homeless Partnership played an active role in the continued implementation of the homeless prevention and rapid re-housing program for the County.

ACTIONS TAKEN TO ADDRESS THE NEEDS OF HOMELESS PERSONS

The *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015* establishes a comprehensive goal of working towards ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.

Since 1997, Anne Arundel County has applied for and received approximately \$18.7 million in Supportive Housing Program funds through the competitive SuperNOFA process. In Local Fiscal Year 2011, Anne Arundel County applied through the competitive application process and was awarded a total of \$1,973,025 in Supportive Housing Program (SHP) and Shelter Plus Care Program (SPC) funds. Specifically, the SHP funds were awarded to: (i) develop a new permanent supportive housing program for the chronically homeless, (ii) continue to fund seven permanent supportive housing programs, (iii) continue to fund a supportive services program, and (iv) continue funding three transitional housing programs for the homeless. Additionally, \$323,088 in SPC funds were awarded to the Maryland Mental Hygiene Administration to continue their SPC program in the County. The County plans to apply for approximately \$1,800,000 in SHP and SPC program funds through the competitive 2011 Continuum of Care NOFA.

ACTIONS TAKEN TO PREVENT HOMELESSNESS

In 2009, the County received notification that it was eligible to receive \$865,814 of Homeless Prevention and Rapid Re-Housing Program (HPRP) funds. The purpose of HPRP is to provide financial assistance and services to prevent individuals and families from becoming homeless and help those who are experiencing homelessness to quickly locate housing and become stabilized. The funds can be used to provide a variety of assistance including short-term or medium-term rental assistance, security or utility deposits, utility payments, moving cost assistance, and case management.

The County implemented its HPRP program and allocated funds to the following agencies: Anne Arundel County Department of Social Services (DSS), Arundel House of Hope, Inc. (AHOH), Associated Catholic Charities, Inc. (Catholic Charities), Salvation Army, Annapolis Area Ministries, Inc., (AAMI), Community Action Agency, and the YWCA of Annapolis and Anne Arundel County (YWCA). On average, a household can be provided with as little as \$500 and upward to \$5,000 to help them obtain housing or remain housed. During Local Fiscal Year 2011, a total of 67 households were prevented from becoming homeless through this program.

Additionally, a number of other County agencies continued providing financial assistance to prevent eviction and the disconnection of utilities. These agencies include (i) DSS - HELP grants and Family Flex funds; (ii) the Community Action Agency; (iii) Severna Park Assistance Network (SPAN); (iv) North County Emergency Outreach Network, Inc. (NCEON); (v) Annapolis Area Ministries, Inc.; (vi) St. Vincent de Paul Society of Annapolis; (vii) First Baptist Church of Eastport Benevolence Fund; (viii) Light in Action; (ix) Salvation Army in Annapolis and Glen Burnie; (x) Calvary Chapel; in addition to (xi) various other individual religious congregations.

In Local Fiscal Year 2011, the County also awarded CDBG funds to the Calvary Economic Development Corporation and the Community Action Agency to provide emergency financial assistance and counseling to households who were in danger of losing their housing. A total of 151 households were assisted by the Calvary Economic Development Corporation and a total of 88 households were assisted by the Community Action Agency with funds to prevent eviction or loss of utilities. In addition, DSS assisted 868 families and 2,043 individuals with eviction prevention and/or utility cut off assistance through their emergency services division. An additional 488 families in the child welfare (Family Investment Administration) division of DSS were also assisted with eviction prevention and utility payments.

ACTIONS TAKEN TO ADDRESS EMERGENCY SHELTER NEEDS

Agencies providing emergency shelter and services for the general population include Sarah's House, the Light House Shelter, North County Winter Relief, and the YWCA.

Sarah's House, which is located at Fort Meade, is operated by Catholic Charities on behalf of the County. Sarah's House, supported with Emergency Shelter Grant (ESG), County, State and private funds, has 66 emergency beds. Sarah's House expended \$86,419 in ESG funds in Local Fiscal Year 2011. Referrals are accepted 24 hours a day, seven days a week and residents may stay up to 90 days. During Local Fiscal Year 2011, Sarah's House emergency shelter served 456 persons, including children.

AAMI opened a new 65 bed homeless shelter in the City of Annapolis in the fall of 2010, replacing its 20 bed shelter and increasing the emergency shelter bed capacity for both individuals and families. In Local Fiscal Year 2011, the Light House served 13 families and 215 individuals.

North County Winter Relief is operated on a rotating basis by a consortium of churches and provides up to 50 emergency beds for single men and women between mid-November and early April for as many nights as needed during the winter. The North County Winter Relief shelter served 199 unduplicated homeless persons this past year.

Finally, the YWCA operates a shelter for victims of domestic violence. In Local Fiscal Year 2011, the YWCA provided shelter and services for up to 131 women and children.

ACTIONS TAKEN TO ADDRESS TRANSITIONAL HOUSING NEEDS OF INDIVIDUALS AND FAMILIES

Several transitional housing programs are available in Anne Arundel County. These programs serve families with children, as well as individuals with substance abuse problems and mentally ill individuals. Transitional housing programs provide a secure housing situation in addition to supportive services to help stabilize a family or individual and thus assist them with the process of moving into permanent housing.

Catholic Charities operates Sarah's House Transitional Housing Program, which accommodates up to 22 households for stays from six to 18 months. Catholic Charities was awarded renewal funding for Sarah's House through the 2010 Continuum of Care NOFA competition. A total of \$322,127 in SHP funds was expended to operate the program in Local Fiscal Year 2011. Sarah's House transitional housing program assisted 34 households. Sarah's House will apply for

renewal funding through the 2011 Continuum of Care NOFA competition, which will maintain the current supply of transitional housing.

AAMI operates Anchor House, a transitional housing program for families in the City of Annapolis. Anchor House has two apartments and one single-family home serving three families. During Local Fiscal Year 2011, the transitional program assisted four families. A total of \$40,398 in SHP funds was expended during the program year. Anchor House will also apply for renewal funding through the 2011 Continuum of Care NOFA competition, which will help maintain the current supply of transitional housing.

AHOH operates the Fouse Center, the only transitional housing program for single, homeless men in the County. The Fouse Center, which houses up to 10 individuals, is funded with SHP funds and provides housing, case management, life skills assistance, addictions assessment and counseling, and employment assistance for up to 12 months. The Fouse Center served 20 men and expended \$119,164 in SHP funds in Local Fiscal Year 2011. AHOH will apply for renewal funds as part of the 2011 Continuum of Care NOFA competition.

AHOH was awarded \$341,000 from the Department of Veteran's Affairs and \$190,000 in CDBG funds in 2009 to develop a transitional housing program for homeless veterans. In the past fiscal year, AHOH acquired the land and began the process of constructing the new transitional housing facility for homeless veterans. It is anticipated that the facility will open in the fall of 2011.

ACTIONS TAKEN TO ADDRESS THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING

Permanent affordable housing is a continuing challenge for those individuals and families who have been homeless and are ready for independent living. The cost of housing in Anne Arundel County remains a barrier for extremely low and low income households. Although the Housing Commission gives priority to those households who are homeless, the waiting lists for public and subsidized housing are substantial. The County continually works to increase the supply of affordable housing options, especially for households facing a housing crisis or homelessness.

PERMANENT SUPPORTIVE HOUSING PROGRAMS

The County was awarded \$865,183 from ARRA - HPRP. Approximately \$293,462 was allocated for rapid re-housing programs operated by the following agencies: AHOH, Associated Catholic Charities, Inc., and the YWCA of Annapolis and Anne Arundel County. Rapid re-housing activities assist households who are staying in a local shelter or transitional housing

program, in their car or on the street, to locate suitable housing as quickly as possible. A total of 15 homeless households received rapid re-housing assistance during Local Fiscal Year 2011.

The Housing Commission received SHP funding for a permanent supportive housing program which provides rental subsidies and support services to homeless families and individuals living with disabilities. In Local Fiscal Year 2011, the Housing Commission served 25 homeless households.

The Supportive Housing Opportunity Program (SHOP), operated by the Anne Arundel County Mental Health Agency, provides tenant based rental assistance and targeted case management services. All of the households have an adult member who is diagnosed with a severe mental illness and substance abuse issue. Housing was provided to nine households in Local Fiscal Year 2011.

The Anne Arundel Partnership for Permanent Housing serves homeless families and individuals with disabilities. During Local Fiscal Year 2011, the program supported the provision of rental assistance and case management services through three different agencies serving a total of 29 homeless households. Specifically, Housing Commission and Community Residences worked together to provide tenant based rental assistance and intensive case management to 18 homeless households. AHOH utilized a portion of these SHP funds to rent three supportive group homes to house single disabled homeless men. A total of 11 men were provided with permanent supportive housing through these group homes.

The Shelter Plus Care Program, administered by the Maryland Department of Health and Mental Hygiene and operated by the Anne Arundel County Mental Health Agency, continued to provide tenant based rental assistance to 12 families and 15 individuals during Local Fiscal Year 2011. The program targets the chronically homeless and individuals with a mental illness who are exiting the detention center and would otherwise become homeless.

In Local Fiscal Year 2011, AHOH continued the Women in Safe Haven (WISH) Program, which provides permanent supportive housing for five chronically homeless women. Each participant signs a lease and is provided a private room, sharing common space, kitchen, and bathrooms. The program also has a live-in residential manager to provide additional support. A total of five chronically homeless women were served by the program during this fiscal year.

AHOH also continued operation of its Safe Haven I Program and served five homeless men in Local Fiscal Year 2011. The Safe Haven I Program provides permanent supportive housing for four homeless individuals with disabling conditions who have either been continuously homeless for more than a year or have had multiple episodes of homelessness. Each participant signs a lease and is provided a private room while sharing common space in the home. A live-in

residential manager provides additional support. The program also offers client driven case management services.

AHOH also continued to operate the Safe Haven II Program for four chronically homeless men in Severna Park. The Safe Haven II provides each participant a private room with a shared bathroom, kitchen, and other living space as well as intensive case management. The program is also staffed with a live-in residential manager. In the past fiscal year, the program served five chronically homeless men.

The Anne Arundel County Mental Health Agency continued operation of a tenant based rental assistance program for chronically homeless individuals diagnosed with a mental illness. The program, called the Samaritan Housing Program, also provides intensive case management, counseling, and support services. In Local Fiscal Year 2011, five chronically homeless individuals were assisted.

AHOH was also awarded \$110,618 in 2009 SHP funds to open a new permanent supportive housing program, which will be called the Community Housing Program. The program provides permanent supportive housing for six homeless persons, of which, four will meet HUD's chronically homeless definition. The program leased two housing units, each with three bedrooms, to be used as group housing. Each unit will house three homeless persons. Each tenant will sign a lease with AHOH and be provided with a private room while sharing common areas, kitchen, and bath facilities. One of the two units was leased and the program provided housing for three homeless women in Local Fiscal Year 2011. It is anticipated that the second unit will be leased and filled in the summer of 2011.

Additionally, People Encouraging People, Inc. (PEP) was awarded \$110,700 in 2010 SHP funds for a new permanent housing program. The Housing First Program will provide tenant based rental assistance and intensive case management services to four chronically homeless persons.

OTHER HOUSING PROGRAMS FOR LOW AND MODERATE INCOME HOUSEHOLDS

The Housing Commission operates the County's Public Housing Program and the Housing Choice Voucher Program. These programs address the housing needs of low income residents as discussed in the *General Narrative, Public Housing and Rental Subsidy Programs* sections (Chapter Three). Additionally, ACDS provides several programs which seek to increase housing options for low and moderate income residents of the County. The Rental Housing Production Program, funded with County HOME funds, provides funding for the development or rehabilitation of affordable rental housing projects. The Mortgage Assistance Program provides deferred repayment loans for down payments, mortgage write-down and closing costs for first

time homebuyers. Furthermore, the Affordable Housing Program encourages the acquisition and rehabilitation of housing affordable to limited income households. Recognizing the increasing need for affordable housing, Anne Arundel County will continue to seek ways to increase the supply of affordable, permanent supportive housing.

ESSENTIAL SUPPORTIVE SERVICES

In addition to needing affordable housing, individuals and families experiencing homelessness also need an array of services to support their transition from homelessness to permanent housing and independent living. These essential supportive services include case management, assistance in paying for security deposits/first month rent, alcohol and drug abuse treatment, mental health care, AIDS related treatment and services, educational and employment programs, child care, transportation services, medical services, and food. The County works with many nonprofit organizations to ensure these services are available to homeless persons.

In Local Fiscal Year 2011, AHOH continued operation of the Homeless Day and Resource Center. The Day and Resource Center provides case management, day shelter, information and referral services, housing search, and helps link the homeless to mainstream resources. The Center also acts as the intake center for the Winter Relief Shelter program. During the past year, the program served 405 homeless persons.

Anne Arundel County also hosted its fourth Homeless Resource Day on March 26, 2011. The Homeless Resource Day provided a wide variety of services to over 674 persons, including children. Services included assisting individuals obtain photo identification from the Motor Vehicle Administration, Social Security cards, birth certificates, health and dental services, jobs, credit counseling, legal services, and hair cuts. The Homeless Resource Day also streamlined applying for benefits such as housing, Temporary Cash Assistance, Food Stamps, Medical Assistance, and Veterans assistance by providing on-site staff from DSS, the County Department of Health, and the Veterans Administration.

SUBPOPULATIONS

Within the homeless population, there are several special needs populations which require additional resources beyond which would be provided as part of the general programs and services available throughout the homeless service network. These homeless populations include the chronically homeless, seriously mentally ill, chronic substance abusers, victims of domestic violence, veterans, youth, and persons diagnosed with HIV/AIDS.

CHRONICALLY HOMELESS PERSONS

This year Anne Arundel County also continued to identify the needs of chronically homeless persons, defined briefly as unaccompanied homeless individuals with a disabling condition who are residing on the streets or in other locations not fit for human habitation or having multiple episodes of homelessness. As a result of this planning, the County has increased and maintained the number of permanent supportive housing beds for the chronically homeless from zero in 2005 to 54 in 2010.

Services for the chronically homeless are also offered by the Homeless Day and Resource Center, located in Glen Burnie, which provides case management, day shelter, information and referral services, housing search, and links to mainstream resources. The Center also serves as the Winter Relief intake center between November and April.

In addition to the Homeless Day and Resource Center, AHOH operates the three housing programs for the chronically homeless including: the Safe Haven I Program, the WISH Program, and the Safe Haven II Program. These programs provide permanent supportive housing in a group home setting. In the past year, these three programs served 18 chronically homeless men and women. AHOH was also awarded SHP funds to open a new permanent supportive housing program, which will be called the Community Housing Program. The program will provide permanent supportive housing for six homeless men, of which, four will meet HUD's chronically homeless definition. PEP was awarded funds to provide tenant based rental assistance to four chronically homeless persons.

Additionally, Anne Arundel Mental Health Agency continued its permanent supportive housing program, the Samaritan Housing Program, this fiscal year. This program covers the leasing costs of five units for chronically homeless men or women with mental illnesses. The Shelter Plus Care Program also provides tenant based rental assistance to the chronically homeless. Finally, all of the SHP funded tenant based rental assistance programs give priority to the chronically homeless population on their waitlists so that when new slots become available, they are first to be served.

PERSONS DIAGNOSED WITH A MENTAL ILLNESS

There are several service providers assisting mentally ill residents of Anne Arundel County including Arundel Lodge, Inc., Omni House, Inc., Vesta, Inc., and Psychotherapeutic Services Inc. Services from these providers include the following: psychiatric rehabilitation, day programs, and vocational services; special programs for mentally ill persons who are also chemically addicted, elderly, or deaf; life skills training in personal care, housekeeping,

budgeting, use of public transportation, shopping and medication monitoring; family counseling; and an outpatient psychiatric clinic.

The County's Mental Health Agency continues to administer several programs that are critical to the County's outreach efforts. The major outreach program for the County is the Assertive Community Treatment Program together with COTAA, which engages and provides services to 110 mentally ill persons at a time. The Assertive Community Treatment Program receives referrals from all of the County's shelters and homeless providers in addition to other sources.

The Mental Health Agency's other outreach vehicle is the Community Outreach Team Anne Arundel, that works in collaboration with the mobile crisis teams as part of the comprehensive Crisis Response System (CRS). The CRS has contact with all of the County's shelters and the drop in center. The Community Outreach Team primarily targets individuals living with mental illness or with a dual diagnosis, but will also provide referral services to any homeless individuals needing linkage to community resources.

Community Residences, Inc. operates the Shelter Mental Health Assistance Program. This program, funded with SHP funds, provides mental health services to clients at AHOH and Catholic Charities facilities. The advocates assess all clients and work with their case managers to assist those clients exhibiting signs of mental illness to access appropriate resources and services. During the past year, the program assessed and served a total of 204 unduplicated homeless adults.

PERSONS WITH ADDICTION ISSUES

The County also has several programs for individuals with chronic substance abuse issues. This group often consists largely of homeless individuals living on the streets or doubled up with family or friends. Residential treatment facilities include Hope House, Samaritan House, Damascus House, Chrysalis House, and Second Genesis. These treatment facilities provide intensive group and individual counseling, referrals to outside community sources, employment training and location assistance, health care, and life skills training. These programs are available for adults over the age of 18.

VICTIMS OF DOMESTIC VIOLENCE

The YWCA of Annapolis and Anne Arundel County operates both a Domestic Violence Counseling Program and a Battered Women's Shelter. The YWCA offers their clients counseling, transportation, child care, employment training services, and legal services. Women and children may also be referred to Sarah's House and other shelters while male victims are given motel placement.

PERSONS DIAGNOSED WITH HIV/AIDS

During Local Fiscal Year 2011, Anne Arundel County received \$553,945 in HOPWA funding through the Baltimore Eligible Metropolitan Statistical Area. The County funded the Rental Subsidy Program administered by the Housing Commission of Anne Arundel County. The program provided permanent housing for 36 households. See the *HOPWA Narrative* (Chapter Fourteen) for further discussion about what is available for those families and individuals affected by HIV/AIDS.

ACTIONS TAKEN TO ADDRESS THE SPECIAL NEEDS OF PERSONS THAT ARE NOT HOMELESS BUT REQUIRE SUPPORTIVE HOUSING

REMOVAL OF ARCHITECTURAL BARRIERS

To enable individuals with disabilities to remain in housing of their choice, the County continued to offer the Accessibility Modifications Program. During Local Fiscal Year 2011, 11 households received financial assistance for the purpose of improving accessibility within their homes and for correction of code and health violations. See *General Narrative* (Chapter Three), *Special Needs Populations* section for details including funding.

SUPPORTIVE SERVICES TO PUBLIC HOUSING RESIDENTS

Resident Services caseworkers are available to all public housing residents to provide counseling, information and referrals to services which address the social, health, emotional and economic problems of households. This assistance helps to prevent financial and personal problems from becoming unmanageable.

HOUSING FOR INDIVIDUALS WITH DISABILITIES EXITING INSTITUTIONS

The Housing Commission continued the Project Dignity Program during Local Fiscal Year 2011. This program offered tenant based rental assistance to seven persons with disabilities who transitioned out of assisted care facilities and re-entered the community.

HOUSING OPPORTUNITIES FOR PERSONS WITH SPECIAL NEEDS

Housing opportunities for special needs populations is among one of the highest priorities for investment of funds, as outlined in Anne Arundel County's Consolidated Plan. The County uses CDBG and HOME funds to maintain, rehabilitate and make accessible the existing supply of group homes. In Local Fiscal Year 2011, one group home was rehabilitated through the Group Home Rehabilitation Program. Additionally, the County seeks to expand the availability of housing for special needs. In this fiscal year, one group home was acquired and rehabilitated through the CHDO Group Home Acquisition and Rehabilitation Program. See *General Narrative* (Chapter Three), *Special Needs Populations* section for details including funding.

HOUSING SERVICES FOR YOUTH

In order to prevent homelessness among youth, DSS continued to implement the Independent Living Preparation Program, as defined by the Maryland Department of Human Resources. Through this program, foster care caseworkers begin working with youth in the foster care system at age 14 to initiate independent living skills training and begin permanency planning. Caseworkers attempt to keep their clients in the foster care system until they are 21 by working to ensure they remain eligible to participate. This requires that the youth maintain employment and enroll in courses at a college/ university, trade school, or employment program. If a youth leaves the program, they are eligible to return for services as needed. After-care services are also provided to youth once they leave foster care.

Additionally, County service providers and shelters assisting homeless youth include the Pascal Youth and Family Service Center, Safe Haven, and Mary's Mount Manor.

CHAPTER SEVEN: OTHER ACTIONS

OVERVIEW

In addition to the programs and projects described in the *General Narrative* (Chapter Three), *Affordable Housing* (Chapter Five), and *Continuum of Care* (Chapter Six), the County and its partners continued to work to address the County's housing and community development needs through other activities. This chapter describes these complementary actions which include efforts to (i) address obstacles to meet underserved needs, (ii) foster and maintain affordable housing, (iii) eliminate barriers to affordable housing, (iv) overcome gaps and enhance coordination between institutional structures, (v) improve the County's public housing stock and encourage public housing resident initiatives, (vi) reduce the incidences of childhood lead poisoning, (vii) ensure compliance with program and comprehensive planning requirements (including a discussion about project monitoring), and (viii) reduce the number of persons living below the poverty level.

ADDRESSING OBSTACLES TO MEETING UNDERSERVED NEEDS

The main obstacle the County identified in the *Anne Arundel County Consolidated Plan FY 2011 - FY 2015* to meeting the unmet needs of low and moderate income residents is the lack of resources necessary to meet the demand for housing and related services. This is especially true at a time when various funds available to meet the needs are shrinking and governments at all levels are forced to cut programs due to budget shortfalls and significant deficits. The demand for housing for those with the lowest incomes far exceeds the inventory and the need for additional supports, such as child care, transportation and medical assistance, also makes meeting the needs of the underserved a significant challenge.

In Local Fiscal Year 2011, the first year of the Consolidated Plan, 100 percent of the County's federal entitlement funds were targeted to serving low to moderate income residents through an array of programs outlined in Chapter Three. Additionally, the County has allocated \$935,000 in County general funds to support and complement these activities, projects and programs funded with the federal dollars. As stated in Chapter Eight, *Leveraging Resources*, the County works diligently to leverage the State and federal funds as much as possible with private dollars to meet the needs of our low and moderate income residents.

FOSTERING AND MAINTAINING AFFORDABLE HOUSING

The County has decided to target its scarce housing and community development resources to three neighborhood revitalization areas (Glen Burnie area, Brooklyn Park community and the Severn area), whenever possible, and to make programs which support affordable housing the top priority.

Specific activities to foster and maintain affordable housing undertaken in Local Fiscal Year 2011 are outlined in the *General Narrative* (Chapter Three) in detail. Some of these activities are highlighted below.

- The Housing Commission continued to administer several rental assistance programs including the Housing Choice Voucher program, the Rental Allowance Program (RAP), the HOPWA financed Rental Subsidy Program, two permanent tenant based supportive housing programs for the homeless, and a tenant based rental subsidy program for persons with disabilities transitioning into the community.
- A total of 31 low income households were assisted with property rehabilitation and reconstruction services, including three in Brooklyn Park, one in the Stillmeadows community, and six in the Glen Burnie Community, all designated neighborhood revitalization areas.
- The Mortgage Assistance Program administered by ACDS provided 20 loans, averaging \$22,618 per household, to first time homebuyers to assist them with down payment, closing cost assistance and mortgage write-down.
- The Affordable Housing Program, funded in part with CDBG funds, targeted the Severn, Brooklyn Park and Glen Burnie areas. In the Severn area, one unit was rehabilitated and is listed for sale. In Brooklyn Park, one home previously acquired was rehabilitated and rented; and, two homes were acquired and are currently being rehabilitated and will be rented to income eligible households upon completion. Two additional properties in Glen Burnie were completed and sold to income eligible first-time homebuyers and two units were acquired and once rehabilitated will also be sold to first-time homebuyers. Finally, one unit in Galesville, which ACDS owned and previously rented, was sold.
- ACDS currently owns land to be developed as an affordable housing project. The project includes 24 County lots, which were transferred to ACDS at no cost, and three privately

owned lots purchased by ACDS to produce a total of eight buildable lots for affordable homeownership.

- ACDS purchased land in 2005 to create a 10 unit affordable housing development called Tree Side Park. The infrastructure work and the construction of two units were substantially completed this fiscal year. Both homes are Energy Star qualified homes.

ELIMINATING BARRIERS TO AFFORDABLE HOUSING

As outlined in the *General Narrative* (Chapter Three) and previously mentioned in this chapter, Anne Arundel County continues to administer an array of programs to address affordable housing needs throughout the County. Additionally, the County works to address the four prevailing barriers to the development of affordable housing in the County as identified in the *Anne Arundel County Consolidated Plan: FY 2011- FY 2015*. These four barriers include (i) housing demand, (ii) current land use patterns; (iii) NIMBYism (“Not in My Back Yard”); and (iv) financing.

Housing Demand

Despite the ongoing downturn in the housing market and the corresponding boost in the active housing inventory, according to a recent study completed by the Sage Policy Group, Inc. for Anne Arundel County, the housing market is affected by the relocation of jobs to Fort George G. Meade as a result of the Base Realignment and Closure (BRAC) process. Job growth for years has outstripped housing growth in Anne Arundel County, a pattern expected to continue into the future. Increases in the number of housing units in the County are not expected to keep pace with increases in the population seeking housing. The research shows that the housing market will grow even tighter during the period in which BRAC is expected to increase the demand for housing.

According to the Sage Policy Group, Inc., the presence of BRAC will help to stabilize housing prices in 2011/2012, permitting the homebuilding industry to eventually return toward previously established rates of development. Projecting out a few years beyond that, demand will be even greater, and there will not be enough available housing inventory to accommodate all those who are expected to want to live in Anne Arundel County. Specifically, by 2015, the Sage Policy Group estimated that 15,700 households looking for housing in Anne Arundel County will be unable to find it. Excess demand will keep existing housing prices unaffordable to households at the lower end of the income scale and will encourage new construction at the high end of the market. Vacancy rates for all housing will be relatively low, resulting in fewer options for lower income households to obtain rental housing.

In Local Fiscal Year 2011, the County addressed this barrier by continuing to offer a number of housing programs to assist first time homebuyers and current homeowners including the Affordable Housing Program, the Mortgage Assistance Program, Property Rehabilitation Program, and the Homeownership and Foreclosure Prevention Counseling Programs. These programs and others are more fully described in Chapter Three.

The County also continued to address the needs for rental housing through the administration of the Rental Housing Production Program and the Payment in Lieu of Taxes (PILOT) Program. These programs provide low interest loans and operating subsidies to developers of affordable rental units. These programs and others are more fully described in Chapter Three.

Current Land Use Patterns

One of the main barriers to constructing new affordable housing in the County is the fact that there is very little raw land zoned for multifamily housing, and what land is available is cost prohibitive. The County's General Development Plan was recently updated and adopted by the County Council. This Plan outlines the County's vision for development and growth and establishes land use policies and recommendations to guide local planning decisions over the next 20 years. The Land Use Plan adopted by the County as part of the General Development Plan directs development throughout the County according to development type and density. Currently, over half of the County land area (52 percent) is planned for rural or low density residential uses. When combined with land designated as open space and environmental preservation areas, the percentage increases to nearly 70 percent of the total land area. These land use patterns reflect the community vision that has existed in the County for the past decades and continues today. Residents feel strongly that they want to preserve their suburban community character.

This presents a challenge when attempting to develop affordable housing. Housing prices can be attributed to the cost of land and the value of improvements. Construction and other improvements tend to be manageable and flexible. By contrast, the price of land is much less subject to control. The price of land tends to reflect the value the overall community and the local market place upon it. The only policy option for making land more affordable per housing unit is to increase permissible housing density. Housing developed at six units or 16 units per acre by definition creates more options for workforce/affordable housing than housing that uses one or two acres per home.

The County has been successful in providing a special exception to the zoning code allowing housing for the elderly of moderate means in some nontraditional zoning districts. The special exception allowing housing for the elderly of moderate means has resulted in the creation of over 300 new units for the elderly since the code was changed.

NIMBYism

The lack of support by a community or by neighboring residents for proposed affordable housing communities or projects presents a challenge for projects benefiting low and moderate income persons. Sometimes referred to as NIMBYism (“Not in My Back Yard”), this phenomenon presents an additional obstacle to affordable housing developers and group home providers ability to procure affordable, developable land or to buy existing homes for a special needs population. Although a community may understand the need for a certain type of housing, they may oppose the location of a specific type of housing in their community. A community may be misinformed or have inadequate information about a project, such as who the project will serve. This lack of support may also occur when a stigma exists about the proposed project beneficiaries or participants.

The County continued to address the lack of support by a community or by neighboring residents for proposed projects benefiting low and moderate income persons on a case-by-case basis. The County works diligently with communities to prevent the dissemination of misinformation. For instance, when ACDS builds houses on County surplus land, ACDS works with the community before the land is transferred so the community can have input on the design of the new homes. In addition, when the County funds a multifamily project, the developer is required to meet with representatives of adjacent communities to discuss their plans.

Financing

The lack of financing for affordable developments also presents a challenge. Federal funding for federal entitlement programs supporting housing, such as Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program (HOME) have been cut over the past few years making the program unable to keep pace with cost increases over the same time period. The outlook for increased funding, or even level funding, at the local, State and federal levels is very discouraging, especially as talk continues about eliminating or greatly reducing funding for these vital resources. Government budgets at all levels have been negatively impacted by the recent economic downturn. Meanwhile, market factors, such as more stringent underwriting criteria, require deeper State and local subsidies to make projects financially feasible. Foundation and other private funding is also at risk, as endowments are down as a result of the economic downturn.

As illustrated in Chapter Eight, *Leveraging Resources*, the County continued to pursue new funding opportunities and partnerships to supplement housing and community development programs whenever the opportunity presents itself through federal, State and private initiatives and competitive grant applications. Recent examples of pursuing additional funding opportunities have included the County's application to the State of Maryland for competitive funds provided through the federal Neighborhood Stabilization Program (NSP). The County was awarded \$1.275 million, to be leveraged with CDBG and County funds, to acquire and rehabilitate foreclosed properties. The County continues to explore other options.

OVERCOMING GAPS AND ENHANCING COORDINATION BETWEEN INSTITUTIONAL STRUCTURES

Anne Arundel County is uniquely organized to administer housing and community development programs and has developed a comprehensive approach to enhance the coordination between various departments of County government, State agencies, other public agencies, private nonprofit agencies and organizations, and for profit developers and lenders.

ANNE ARUNDEL COUNTY GOVERNMENT AND ACDS

Anne Arundel County is governed by an elected County Executive and County Council. The County Council is the legislative body of Anne Arundel County government and approves all policy and budgetary actions. The County Executive, representing the executive branch of government, appoints the Chief Administrative Officer and other heads of executive agencies in order to implement the policies and budgets as approved by the County Council. The Chief Administrative Officer, on behalf of the County Executive, oversees ACDS which is responsible for administering housing and community development activities in the County.

ACDS functions as the lead agency for housing and community development programs in the County. ACDS is a private nonprofit corporation created to address housing and community development needs and is under contract with the County to plan, administer, and implement the federally funded CDBG Program, HOME Program, ESG Program, HOPWA Program, SHP and State housing rehabilitation programs and County funded housing and community development programs. Subrecipients, private nonprofit service providers and housing developers carry out many of the activities funded under these programs. ACDS directly administers programs such as the Property Rehabilitation Program, acquisition and rehabilitation projects, and the Homeownership Counseling and Foreclosure Prevention Counseling Program. Depending on the project, ACDS takes on the role of the developer, the lender, and/or the construction manager which necessitates careful coordination with many governmental agencies and departments.

The structure of the ACDS Board of Directors allows for coordination among various lead agencies. The 11 member Board includes three members appointed by the County Executive and one appointed by the Housing Commission. These appointed members provide integral communication links between ACDS and the departments and agencies these members represent. The involvement of the Board members adds a depth of experience to the planning and delivery of housing and community development programs and activities in the County.

In addition to ACDS, Anne Arundel County benefits from strong governmental agencies, commissions, and closely connected nonprofit organizations with well defined roles in meeting the needs of the low income community. These agencies and nonprofit organizations include the Housing Commission, Department of Social Services, Department of Health, Mental Health Agency, Department of Aging and Disabilities, the Commission on Disability Issues, Anne Arundel County Workforce Development Corporation, the Community Action Agency and the Human Relations Commission. The County also benefits from a strong economic development arm. The Anne Arundel Economic Development Corporation (AAEDC) provides economic development leadership for the County by building alliances with regional partners, recruiting new employers, supporting existing employers, and providing loans to new and expanding businesses.

Finally, as evidenced in the *General Narrative* (Chapter Three), and *Continuum of Care* (Chapter Six), and in many other chapters, the County also has the opportunity to work with many nonprofit and for profit housing developers and service providers, including CHDO organizations, who assist low income and special needs populations. These organizations provide housing and services to the homeless, developmentally disabled, the mentally ill, those infected with HIV/AIDS and chronic substance abusers among others.

The collective efforts of all of these departments and agencies are instrumental in defining the needs of the various low income populations and implementing programs to address those needs.

PLANNING GROUPS

Anne Arundel County has a collaborative and well coordinated community based planning process that seeks to ensure the needs of extremely low, low and moderate income persons, homeless persons and the special needs populations within the County are being met.

The Anne Arundel and Annapolis Community Partnership to End Homelessness (Homeless Partnership), is a planning group consisting of over 50 organizations, including County and City of Annapolis agencies, nonprofit homeless service providers, private nonprofit organizations serving special needs clientele, as well as concerned citizens with interests and roles in ending

homelessness in the County. The Homeless Partnership meets monthly and provides ongoing input into the needs and current issues facing the homeless. The Homeless Partnership played an integral role in developing the goals and strategies for the Consolidated Plan and is the lead entity for planning and implementing the strategies to end chronic homelessness.

The HOPWA Planning Group meets quarterly and consists of the Housing Commission, the Department of Health and nonprofit service providers. This group meets to discuss the ever changing needs of the HIV/AIDS population of the County. Regular reports are given by the Housing Commission and the nonprofit providers in order to constantly measure whether the HIV/AIDS population is being adequately served.

The County also participates in the Anne Arundel County Affordable Housing Coalition. This Coalition brings together for profit and nonprofit housing developers, Realtors, lenders, the Housing Commission, ACDS, other County agencies, faith based institutions, and concerned citizens. The Coalition is the lead entity in advocating for and educating the community about affordable housing needs.

The County, ACDS and the Housing Commission work closely together to identify needs, accomplish shared goals, and implement strategies. ACDS and the Housing Commission share a Board member who helps to coordinate the efforts of these two organizations. In addition, the Housing Commission assigns staff to participate in the Homeless Partnership, the HOPWA Planning Group, and Affordable Housing Coalition meetings. Although ACDS and the Housing Commission are managed by separate Executive Directors, their policies and programs complement one another.

Intergovernmental coordination on housing and community development issues within the region is accomplished through various means. ACDS, on behalf of the County, works closely with the City of Annapolis Department of Planning and Zoning and the Housing Authority of the City of Annapolis staff.

Additionally, the County and several other regional jurisdictions are working together to address fair housing issues. Finally, the County works very closely with the State on planning and implementing its housing and community development goals and strategies. Specifically, ACDS, on behalf of the County, has a daily working relationship with the Maryland Department of Housing and Community Development. This relationship ensures that the County has access to all available funds to accomplish its goals and receives technical assistance as needed.

IMPROVING PUBLIC HOUSING AND RESIDENT INITIATIVES

IMPROVING PUBLIC HOUSING

As indicated earlier, the Housing Commission of Anne Arundel County operates seven public housing communities for seniors and families with a total of 1,026 units. As of July 2011, the Housing Commission had a total of 5,503 households on its public housing waiting list and few vacant units. The demand for public housing underscores the need for the County and the Housing Commission to continuously upgrade the public housing stock to preserve this source of affordable housing for extremely low and low income households.

All of the Housing Commission's public housing communities are extremely well maintained as the Housing Commission provides continued capital improvement funds for modernization. The Housing Commission is also in the process of implementing several major capital improvement projects. One project involves the upgrade of the central HVAC system at Pinewood East affecting 90 apartment units for the elderly and disabled. Also, work involving the mechanics and technological components of the elevators at Glen Square will be completed in the fall and winter of 2011-2012. It is anticipated that an extensive roof replacement program will begin at Freetown Village in 2012.

To address ongoing maintenance issues, the Housing Commission has developed an extensive inspection and assessment system. The system establishes a proactive approach to maintenance rather than a reactive response. The Housing Commission also hires a private contractor to inspect all public housing units and all exterior site systems and common areas annually. These inspections yield a detailed analysis of needs for capital improvements. In addition, the Housing Commission plans to continue to provide training opportunities for on-site staff managers and maintenance personnel to improve responsiveness to resident's requests.

In addition, the Housing Commission is working with a private developer to secure financing for the Burwood Gardens public housing redevelopment project. Burwood Gardens is the oldest property in the County's public housing inventory and has been deemed obsolete as the three story garden style apartments are not suitable for senior residents, many of whom have mobility impairments. The first phase of this multi-year project includes the demolition and redevelopment of 100 apartment units for low income seniors. It is anticipated that pre-development activity will commence in Fiscal Year 2012, with construction scheduled to begin in the fall of 2012.

PUBLIC HOUSING RESIDENT INITIATIVES

The Housing Commission actively encourages its public housing residents to become more involved in the overall health and well being of their communities. The Capital Fund Program is reviewed and updated annually to incorporate ideas received through personal interviews and group meetings with residents. The personal interview allows each resident to rate the quality of each facet of their housing, as well as the services provided. The information is compiled and reviewed to identify areas of greatest concern.

Residents from each public housing community are surveyed regularly to assess and gather opinions relative to conditions within the living units as well as the property in general, management and maintenance issues, and the resident services provided. These results are analyzed by the Center for the Study of Local Issues at Anne Arundel Community College for use as a tool in setting priorities and establishing programs for maintenance services, human services and management. Survey results are tabulated and reported quarterly, as well as annually in the Capital Fund Program. Copies of the results are also made available to public housing residents.

Resident Councils continued to operate at each of the public housing communities, providing a forum for residents to express their concerns and needs at monthly meetings. Any resident unable to attend the annual Capital Fund meeting can review the proceedings and make comments to the staff charged with developing the Capital Fund Program. A 14 member Resident Advisory Board, established in 2000, meets with key staff persons as a conduit for communicating information, sharing ideas, and ensuring that resident concerns are clearly identified, analyzed and evaluated for service. In addition, the Housing Commission continues to have a resident serve on their Board of Commissioners.

Public housing residents also have available a variety of opportunities to participate in programs that assist in leading them from welfare to independence, including homeownership possibilities, such as the Family Self Sufficiency Program. As of July 2011, 163 families were participating in the program. This program assists families leaving the welfare system or low paying jobs to achieve economic self sufficiency. Participants who want to own a home are encouraged to take part in the Homeownership Voucher Program, which allows residents who are ready for homeownership to use their vouchers towards a mortgage payment. Interested participants are referred to the Homeownership Counseling Program administered by ACDS. To date, 17 families have purchased homes through this program. These families also received assistance through the County's Mortgage Assistance Program; a program where HOME and CDBG funds are used to provide down payment, closing cost and mortgage write-down assistance to those clients who have successfully completed homeownership counseling and are ready to purchase a home.

The Housing Commission's Resident Services Program assists public and assisted housing residents with counseling and referrals to address the social, health, emotional and economic problems that may be barriers to independence and homeownership. These services provide the necessary support for these households to deal effectively with personal issues and possibly enhance their economic situation so they can move into the private housing market.

The Housing Commission also continues to work with the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. to provide a variety of programs to residents of its family communities. During the past year, Boys & Girls Club programs were offered at the Meade Village and Freetown Village public housing communities.

Finally, the Housing Commission's Congregate Housing Services Program is designed to help older residents in public housing to age in place and delay or avoid the need for institutionalization in adult foster care or nursing homes. Participants in the program are provided services such as meals, laundry, housekeeping, personal care and socialization based on an assessment of their individual needs. Utilizing funding from the Maryland Department of Aging for the Individualized Congregate Housing Services Program, seniors have been able to age in place and live with dignity.

EVALUATING AND REDUCING LEAD-BASED PAINT HAZARDS

Anne Arundel County continued to address the existence of lead-based paint hazards in both its single-family and multifamily housing stock and the contaminated soil it generates. Based on data from the *Childhood Blood Lead Surveillance in Maryland 2009 Annual Report*, released in August 2010 by the Maryland Department of the Environment, of the 7,333 children tested in the County in 2009, only seven children had elevated blood lead levels. This was a decrease from data based on testing in 1998 which reported 104 children with elevated blood lead levels and two children with lead poisoning. Even though there continues to be a decrease in the number of elevated blood levels in children between 1998 and 2009, the County continued its many efforts to further decrease the number of children affected by lead.

First, the County continued to educate the public about lead-based paint hazards. The Department of Health's community outreach includes a variety of activities in high risk areas of the County and is aimed at the business community, parents, tenants and property owners. This program includes a community health nurse who provides targeted outreach to pediatric providers in the County by distributing information and answering questions about risk factors, prevention, screening and treatment of lead poisoning.

The Department of Health also continued to inspect multifamily residences during the course of the biennial, multifamily licensing program. The inspectors are trained and certified in identifying and properly abating lead-based paint. The Department of Health is equipped with an X-Ray Fluorescence (XRF) analyzer to test surfaces on sites which appear to be peeling. A majority of lead-based paint cases are in the northern part of the County, where older housing stock is most prevalent. Housing which contains lead-based paint is most often found in such areas as Brooklyn Park, Glen Burnie, Pasadena, and Annapolis.

ACDS, which is responsible for administering federal and State funded housing rehabilitation programs in the County, continued monitoring for lead-based paint hazards associated with all rehabilitation work performed for single-family residential housing built prior to 1978, in accordance with the Lead-Based Paint Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. In compliance with these regulations, ACDS has established procedures for all homes being rehabilitated with federal, State and/or County funds. The homes are assessed by an ACDS Construction Specialist who has received professional training in the identification of lead-based paint hazards and the safe and proper procedures for its removal. In addition, ACDS utilizes the services of a qualified Risk Assessor to properly test each applicable residence for the existence of lead-based paint and to prepare a risk assessment report which dictates the required methods for the abatement, stabilization, or encapsulation of any identified lead-based paint hazard. If a lead-based paint hazard is identified, the Construction Specialist incorporates the abatement or other approved methods of treatment into the scope of work and the cost is added to the cost of the rehabilitation loan. At the completion of work, a clearance test is performed to ensure that the residence is lead-safe.

Similar to the process for the housing rehabilitation programs, ACDS is also responsible for overseeing and managing federally assisted capital projects, such as the renovation of community facilities or rehabilitation of historically significant structures to ensure the work meets federal and State regulations related to the treatment of lead-based paint. If the existence of lead-based paint is identified, the project design professional is responsible for incorporating its abatement or other approved methods of treatment in the overall project plans and scope of work. At the completion of work, a clearance test is performed to ensure the property is lead-safe.

Additionally, the County's Homeownership Counseling Program, administered by ACDS, addresses lead-based paint hazards. During the course of the program, participants are made aware of the hazards presented by the acquisition of a property containing lead-based paint. Participants are also educated about the seller's responsibilities for disclosing the existence of lead-based paint and the implications to the buyer if they choose to purchase the property.

Graduates of the Homeownership Counseling Program are eligible to apply for assistance as first time homebuyers in purchasing a property through the County's Mortgage Assistance Program which offers down payment, closing cost and mortgage write-down assistance. If the graduate utilizes the Mortgage Assistance Program in the purchase of a home, an ACDS Construction Specialist will inspect the property to be purchased and prepare a housing quality inspection report which will indicate whether or not there is visual evidence of loose, peeling or flaking paint. The inspection report is provided to the seller who is responsible for the abatement or stabilization of the deteriorated surfaces in a safe manner. A reinspection of the property is required to ensure all noted deficiencies have been repaired and to certify the property meets County property standards. After the property passes inspection, ACDS staff will provide the purchaser with a list of the repairs completed and provide a lead-based paint information pamphlet.

Finally, ACDS also administers an acquisition and rehabilitation program to improve the quality of the County's housing stock and to provide homeownership opportunities to limited income first time homebuyers. Each property acquired by ACDS through this program built prior to 1978 is tested for the existence of lead-based paint and a risk assessment report is prepared which dictates the required methods for the abatement or reduction of any identified lead-based paint hazard. The process followed for the rehabilitation of the acquired property is similar to the process outlined for the housing rehabilitation programs. At the completion of work, a clearance test is performed to ensure that the residence is lead-safe.

ENSURING COMPLIANCE WITH PROGRAM AND COMPREHENSIVE PLANNING REQUIREMENTS

MONITORING

The *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*, as well as each Annual Action Plan, is implemented through County agencies, private nonprofit organizations, and for profit entities using federal, State, County, and private financing. In this complex undertaking, standards and procedures for the regular monitoring of performance and compliance with requirements for the use of funds are essential. Objectives guiding the County's monitoring activities, as undertaken by ACDS under contract to the County, are:

- (1) to ensure compliance with federal statutory and regulatory requirements for the CDBG, HOME, ESG, HOPWA and Continuum of Care Programs;
- (2) to ensure adequate documentation for information systems providing accurate, reliable, and timely information for monitoring purposes;

- (3) to enhance the administrative and management capacities of subrecipients through training, orientation, and technical assistance;
- (4) to provide information for making informed judgments about program effectiveness and management efficiency as well as to identify any instances of fraud, waste, and abuse; and
- (5) to enable continual improvements of the County's effectiveness and efficiency in the use of federal entitlements to provide maximum benefits through self evaluation of performance.

In general, standards governing the monitoring of activities identified and described in each Annual Action Plan are those set forth in HUD monitoring guidebooks for each covered program (i.e. CDBG, HOME, ESG, HOPWA, and Continuum of Care Programs). In addition to checking program progress and overall management systems, basic monitoring has been performed to ensure compliance with statutory and regulatory requirements for personal property management, subrecipient and third party contracting, financial management and audits, allowable costs based on cost principles, program income and program disbursements, records maintenance and activity status reporting. Monitoring reviews have also been conducted to ensure compliance with federal labor standards, the reversion of assets, real property inventory and reporting, antidiscrimination and equal opportunity, affirmative action, religious and political activity, conflict of interest, procurement methods and standards, environmental standards and others.

Specific emphasis in monitoring has been placed on assurance of compliance with certifications submitted to HUD with the Consolidated Plan and each Annual Action Plan. These include, but are not limited to, affirmatively furthering fair housing; acquisition, anti-displacement and relocation assistance; drug-free workplace; Section 3 and Minority Business recruitment; use of excessive force; anti-lobbying and program specific certifications for CDBG, HOME, ESG, HOPWA and Continuum of Care Programs.

ACDS is responsible for managing and administering the federal, State and County funds to implement the goals and strategies outlined in the Consolidated Plan. ACDS' monitoring of projects and activities is completed through risk assessments, desk reviews and on-site inspections. Risk assessments involve a review of the project's complexity and size, funding sources, management staff and capacity, quality of reporting and documentation, and past compliance problems. Desk reviews involve examining information and materials provided by the project and program sponsors in order to track performance and expenditures as well as to identify potential problem areas.

On-site monitoring has been or will be completed for CDBG, SHP, ESG, HOPWA, and HPRP funded public service projects funded in Local Fiscal Year 2011. Additionally, staff completed desk reviews on an ongoing basis for all HOME funded projects and programs. On-site monitoring visits for HOME projects were also completed in accordance with the annual monitoring schedule, which requires annual monitoring of all rental properties containing 26 or more units. A summary of the monitoring performed for HOME funded projects can be found in the *HOME Narrative* (Chapter Thirteen).

MONITORING PROJECT AND PROGRAM SPONSORS (SUBRECIPIENTS)

ACDS monitors the performance and compliance of all subrecipient agencies, (i.e. all project sponsors whether for a public service activity or capital project) implementing approved activities under contract. ACDS reviews these projects prior to appropriating funding and continues to review them on an annual basis as required by applicable federal regulations, and includes the following components (as more fully described in the Consolidated Plan).

1. *Initial Compliance Review.* Projects will be reviewed for compliance with (i) eligibility, (ii) national objective (if CDBG funded), and (iii) consistency with the policies and funding priorities described in the Consolidated Plan. Staff also determines the required level of environmental review and completes all applicable environmental regulatory requirements for all projects, programs and activities.
2. *Orientation, training and technical assistance.* Orientation for new subrecipients is conducted so that they understand all of the HUD and County requirements associated with their use of federal funds. Training and technical assistance will continue during the development of funding agreements for approved activities and throughout project implementation and close out.
3. *Financial and program records management.* File documentation to be maintained on-site is specified in contract provisions. Other file documentation, including that requested from subrecipients in contract provisions, is maintained by ACDS. Program management involves the recording and tracking of each funded activity from the point at which it is entered in the financial system through all financial transactions to close out. The tracking system also includes beneficiary information including numbers of persons served and socioeconomic data.
4. *On-site comprehensive monitoring.* An on-site monitoring schedule is developed annually. On-site monitoring is scheduled for the fall of 2011 for all public service grants funded in Local Fiscal Year 2011. On-site monitoring visits include a review by ACDS

staff of all necessary performance documentation and financial data. A monitoring report is provided to the subrecipient, which includes identification of deficiencies, feedback about the program, and budget performance. Guidance and technical assistance is provided to subrecipients at any time, but especially if problems or discrepancies were noted during monitoring.

On-site monitoring was completed on 14 multifamily projects containing 26 or more rental units. The compliance review monitoring that was conducted for HOME and HOME/CDBG funded projects is more fully described in *HOME Narrative* (Chapter Thirteen).

UNDERWRITING AND MONITORING FOR CAPITAL PROJECTS

In addition to the above listed monitoring process, additional procedures are utilized to monitor capital projects, as more fully described in the County's Monitoring Plan. Capital projects include (i) non-residential community facilities; (ii) residential projects such as group homes and multifamily apartment communities; and (iii) public improvements. Capital projects undergo an extensive application review process before being approved for funding, including an extensive financial underwriting process. Project applications are also reviewed for the project's compliance with applicable federal requirements. During construction, capital projects are monitored for ongoing compliance with federal requirements (e.g. lead-based paint, Section 3), minority business participation, handicap accessibility, debarment and suspension applicability for all general contractors and subcontractors, and County construction standards.

Post construction, ACDS monitors projects to ensure compliance during the term of the loan and/or the HUD insured mortgage, the terms and conditions established by the Declaration of Covenants and other applicable requirements, including the following.

1. The project must serve income eligible households as defined within the appropriate federal program regulations and further defined within the Declaration of Covenants.
2. Project rents and tenant utility allowances shall not exceed the rents and utility allowances periodically established by HUD for the appropriate federal program regulations and further defined within the Declaration of Covenants.
3. Project leases shall contain terms and conditions which are consistent with federal program requirements. A current, valid lease must be on file for each household named on the owner's rent roll and identified as living in an assisted unit.

4. The project must comply with all applicable Housing Quality Standards and local code requirements.
5. Projects shall comply with affirmative marketing requirements, as defined within the approved Affirmative Marketing Plan and shall be in compliance with Equal Opportunity and Fair Housing laws and regulations. Staff reviews the affirmative marketing requirements as stated in the loan documents and then assesses all efforts taken by the owner.
6. The project is reviewed to ensure compliance with all other applicable federal requirements.

COMPREHENSIVE PLANNING

As outlined in the *General Narrative*, Neighborhood Revitalization section, (Chapter Three), the County continued neighborhood-based planning efforts in its targeted neighborhoods (Brooklyn Park, Severn, and Glen Burnie) in Local Fiscal Year 2011. In the Severn area, work continued on the plans to develop a Community Health and Wellness Center, a service need identified through the County's planning efforts. In prior years, ACDS completed a feasibility study (Phase I), funded with County and State planning funds, to explore the possibility of developing a community/health center on a portion of the Van Bokkelen Elementary School property in Severn. The feasibility study was initiated after ACDS worked with community residents, property owners, elected officials and other agency staff to identify a suitable piece of property for a center. The feasibility report identified the steps necessary to successfully change the land use and establish appropriate zoning in order for the Van Bokkelen site to be used for a community center. The report also identified estimated funding needs for both capital development and operating, and potential uses for the site. ACDS obtained additional County funds to proceed with Phase II of the Severn Community Health and Wellness Center project, which included initiating predevelopment work and identifying potential users and ownerships options. During Local Fiscal Year 2011, ACDS worked with a potential developer and operator for the site, identified development issues, prepared detailed project cost estimates and completed the rezoning of the property.

REDUCING THE NUMBER OF PERSONS LIVING BELOW THE POVERTY LEVEL

Approximately five percent of the County's residents live below the poverty level. Poverty impacts all aspects of an individual's life and is caused by a myriad of complex factors which in turn makes ending poverty a difficult task. Primarily, it is a function of income, which is related

to opportunity, education, job training, and employment. Therefore, the County's primary anti-poverty strategy is to create and foster employment and economic opportunities for low income residents.

The responsibility for implementing these strategies is shared and coordinated among various government agencies, service providers, and other organizations. However, the County's Department of Social Services (DSS) is the agency primarily tasked with assisting residents who fall below the poverty line. DSS partners with the Anne Arundel Workforce Development Corporation and the Community Action Agency on a number of efforts to assist County residents with moving beyond poverty. The Community Action Agency not only administers the County's Head Start Program, but also offers a micro-enterprise program, as well as other programs designed to support low income families and individuals become self-sufficient. In addition, Anne Arundel Community College and the Opportunities Industrialization Center of Anne Arundel County (OIC) provide courses and programs to enhance employment skills. The County also benefits from the Community Action Agency and the Community Foundation of Anne Arundel County who are promoting awareness about poverty in the County through public discussion and education.

Anne Arundel County Family Support Centers, operated by Friends of the Family and located at the offices of DSS in Annapolis and Glen Burnie, provide a wide range of programs including (i) education and employment readiness, (ii) adult education and GED prep, (iii) programs for parents, young fathers, and children, and (iv) a teen parent alternative high school program.

DSS also operates a Community Resource Center and a Customer Service Center in Glen Burnie and Annapolis. These Centers offer 'one-stop' access to community services at a single location. Not only can residents access the traditional income supports such as Temporary Cash Assistance (TCA) or Food Stamps, but they can also access job services from the Anne Arundel County Workforce Development Corporation. The Centers also provide space for the County's community partners such as the Literacy Council of Anne Arundel County, Anne Arundel Community College, the Organization for Hispanic and Latin Americans, the Maryland Division of Rehabilitation Services, and the YWCA.

In Local Fiscal Year 2011, the County used its federal funds for projects and programs providing maximum benefit to extremely low, low and moderate income households. Specifically, the County provided \$15,000 in CDBG funds to support OIC. The program offers English for Speakers of Other Languages (ESOL), basic academic skills, GED preparation, and computer skills training classes to low income unemployed and underemployed County residents. The program benefited 124 very low and low income persons.

Additionally, the County continued to support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training. CDBG funds in the amount of \$35,000 were used to continue the Community Action Agency's Child Care Program which provided extended child care hours for children enrolled in Head Start Programs located at the Meade Village site in Severn and the Lloyd Keaser Community Center in Brooklyn Park. This program served 42 limited income children this past fiscal year.

CDBG funds in the amount of \$24,000 was also allocated to Vehicles For Change, Inc. to continue their program during Local Fiscal Year 2011. This program prepares donated cars for resale at a low cost to limited income households to enable them to maintain employment and become financially secure and independent. The program provided used road-ready cars to 12 limited income households during this past fiscal year.

CHAPTER EIGHT: LEVERAGING RESOURCES

PROGRESS IN OBTAINING OTHER PUBLIC/PRIVATE RESOURCES TO ADDRESS CONSOLIDATED PLAN PRIORITIES

Many projects and programs compete for the County's finite federal dollars; however, only a portion of the total cost of these projects and programs can be funded with the County's federal funds. In order to leverage additional dollars from other sources and work toward meeting the goals and objectives of the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*, the County works with many partners including other departments in the County government, the State, many nonprofit organizations and other companies and agencies who are able to bring additional resources to desired projects and programs. As described more fully in *General Narrative* (Chapter Three), all of the projects which were funded to accomplish the Consolidated Plan goals and priorities utilized federal dollars to leverage additional sources of funding to operate the programs or fund the projects.

During Local Fiscal Year 2011, ACDS and its partners worked to increase the amount of funds obtained from other public and private sources. Examples of efforts to secure additional funds are summarized below.

- The County strives to complement and supplement the County funded Homeownership Counseling and Foreclosure Prevention Counseling Programs with other funding and in the last year was successful in receiving \$36,850 in National Foreclosure Mitigation Counseling (NFMC) funds from the Maryland Department of Housing and Community Development (DHCD), \$75,000 through DHCD's HOPE Program, and \$41,391 in Housing Counseling funds from HUD.
- During the last year, the Countywide Property Rehabilitation Program successfully leveraged its HOME and CDBG funds with \$535,653 in State MHRP funds, \$145,526 in State Lead Based Paint funds, \$15,825 in State Indoor Plumbing funds, and \$12,475 in United States Department of Energy (DOE) funds for energy audits. In addition, \$20,000 in DOE funds were used to develop energy saving sensitive work write-ups for the Property Rehabilitation Program.

- ACDS, on behalf of the County, administered local financial assistance for first time homebuyer programs which work in tandem with State mortgage loans through DHCD.
- CDBG funds covered only a portion of the cost of the renovation of the Galesville Community Center, a historic Rosenwald School, which was completed during Local Fiscal Year 2011. Funds were supplemented by a \$4,000 Preservation Maryland Grant, \$200,000 in State Bond funds and \$200,000 in County funds.
- Arundel House of Hope, Inc. (AHOH) was also able to begin construction on the County's first transitional housing program for homeless veteran's, Patriot House, by supplementing \$190,000 in CDBG funds with \$341,000 from the Department of Veteran's Affairs and \$145,000 in Maryland Affordable Housing Trust (MAHT) funds.

HOW FEDERAL RESOURCES LEVERAGED OTHER PUBLIC AND PRIVATE RESOURCES AND MET MATCH REQUIREMENTS

LEVERAGING RESOURCES

The County gives priority to projects where there is owner equity or a commitment of private or other public financing. Public service and public facilities projects receive priority consideration, in part, due to their ability to leverage other sources of financing providing greater overall benefit for limited income and special needs populations. Some examples of projects that have leveraged funds for housing and community development activities are as follows.

- Construction was completed by Shelter Development on Park View at Severna Park, a 103 unit senior housing project in Severna Park. This project, funded with a \$1,200,000 HOME loan, leveraged \$14,600,000 in Low Income Housing Tax Credits, private equity and State funding.
- Construction was also completed by Stavrou Associates, Inc. and Rellim Development, LLC on Hammarlee House, a 55 unit senior housing project in Glen Burnie. This project, funded with a \$400,000 HOME loan, leveraged \$10,840,000 in Low Income Housing Tax Credits, private equity and State funding.

- Landex of Maryland, Inc. and the Housing Authority of the City of Annapolis partnered to renovate the Annapolis Gardens and Bowman Court public housing communities in Annapolis. The developer received a \$500,000 loan from the CDBG-R program, which they combined with \$19 million in other public and private sources, to substantially renovate 150 housing units for families.
- Each year, the County's Continuum of Care group, staffed by ACDS on behalf of the County, applies for competitive Supportive Housing Program (SHP) and Shelter Plus Care (SPC) funds. This past year, the County received \$1,973,025 to fund 13 programs providing transitional shelter, permanent supportive housing, and supportive services. These funds will leverage approximately \$1 million in State, private, and other federal funds.

MATCH

For federal programs requiring local matching contributions (i.e. Emergency Shelter Grants and the HOME Investment Partnerships Program), the County meets or exceeds its matching commitment through the use of County general funds.

- During Local Fiscal Year 2011, the County continued to provide \$345,000 in support of emergency shelter operations at Sarah's House, complementing the federal Emergency Shelter Grant award of \$87,837. Additionally, \$401,800 in U.S. Department of Defense funds were provided to Sarah's House to support the emergency and transitional shelter programs located at Ft. Meade.
- In support of the HOME Program, the County provided \$212,194 in local matching funds to meet the HOME requirement of 25 cents of local contribution for each HOME dollar spent. Beyond the required match, the County provided an additional \$57,806 to further assist in the provision of affordable housing for low and moderate income residents.

CHAPTER NINE: PUBLIC PARTICIPATION REQUIREMENTS

CITIZEN COMMENTS

PUBLIC HEARINGS

ACDS holds two public hearings every year to give County residents the opportunity to comment on programs and activities undertaken to further the goals and objectives of the Consolidated Plan. The first public hearing was held in October. At this hearing, staff presented the accomplishments of the previous year and reviewed the funding application process, including what activities are eligible for funding and the amount of entitlement funds the County expects to receive from HUD for the upcoming year. The public is provided the opportunity to comment on the previous year's activities as well as to ask questions, express concerns, or describe an activity for which they will be requesting funding.

A second hearing was held in March. At this hearing, ACDS staff presents its recommendations for projects to be funded during the upcoming year to the public and the ACDS Board of Directors. The public is invited to comment on the recommendations and provide feedback. Both hearings serve as a forum for public participation and provide ACDS with the opportunity to receive valuable comments from members of the community. These comments allow for an ongoing evaluation of existing programs and provide recommendations for additional programs and services to better serve the low and moderate income residents of the County.

In addition to the public hearings held by ACDS, the County Council holds annual budget hearings, where the community is able to comment on the housing and community development budget, as well as the entire County budget.

Finally, the 11 member ACDS Board of Directors, including representatives appointed by the Housing Commission and the County Executive as well as at-large members of the public, provides input to staff throughout the year. They approve the agency's annual budget, all budget amendments, all projects and programs funded and/or administered by ACDS, and review all planning documents before submission to HUD.

PLANNING GROUPS

ACDS coordinates two planning groups which provide for continuous evaluation of programs as well as a forum for ongoing discussions of issues the special needs populations they serve are facing. The Anne Arundel and Annapolis Partnership to End Homelessness (Homeless Partnership) and the HOPWA Planning Group are discussed in further detail in Chapter Six and Chapter Thirteen, respectively.

CITIZEN INPUT ON SPECIFIC PROGRAMS

In order to establish an ongoing dialogue, ACDS has found it very useful to survey the participants of the programs it implements with the County's federal and local funds. Each year, ACDS reviews comments and evaluations it has received on the programs it administers and looks for ways to improve them. These programs include the Homeownership Counseling and Foreclosure Prevention Counseling Programs, the Mortgage Assistance Program and the Property Rehabilitation Program.

HOMEOWNERSHIP PROGRAMS

During the last year, the letters and evaluations completed in response to the ACDS Homeownership Counseling Program were mainly positive, expressing gratitude for the assistance provided in making the mortgage lending process less intimidating. Generally, staff was praised for its dedication to ensuring that participants graduate. At the same time, clients gave several comments and suggestions on how the program could improve.

ACDS continually reevaluates the program to ensure it is meeting the needs of clients, and takes these comments and suggestions into consideration in implementing the Homeownership Counseling Program.

PROPERTY REHABILITATION PROGRAM

Many letters are received annually by ACDS regarding benefits received through the Property Rehabilitation Program, and Local Fiscal Year 2011 was no exception. These letters cite the professionalism and perseverance of ACDS staff in ensuring the completion of contracted improvements to the satisfaction of private homeowners.

ACDS continually reevaluates the success of the Property Rehabilitation Program utilizing an evaluation form, which is provided to each participant at the end of construction. Applicants are encouraged to complete the form and provide suggestions on how the program could be modified

to meet the needs of the clientele served. While most clients expressed satisfaction, over the past few years several have noted that the construction process took too long from start to finish. As a result, a top priority for management staff has been to work to improve the program in such a way to ensure a faster process.

COMMENTS REGARDING THE CAPER

In accordance with the public notification requirements of *Anne Arundel County's Citizen Participation Plan*, notice of the availability of the draft CAPER was published on September 7, 2011 in *The Annapolis Capital* and *Maryland Gazette* newspapers. Notices were mailed to concerned citizens; representatives of low and moderate income neighborhoods in the County; nonprofit and for profit agencies who have previously received funding; and representatives of County departments and agencies who serve low and moderate income persons, the elderly, and individuals with special needs. The draft CAPER was also made available for review and public comment at all County libraries, at the office of ACDS, and on the ACDS website at www.acdsinc.org. Public comments were due by the close of business on September 22, 2011.

PUBLIC PARTICIPATION REQUIREMENTS

Public Notice is printed on the next page.

PUBLIC NOTICE

September 7, 2011

NOTICE OF AVAILABILITY OF THE ANNE ARUNDEL COUNTY DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR FEDERALLY FUNDED HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS INCLUDING: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIPS (HOME), EMERGENCY SHELTER GRANT (ESG), HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) AND SUPPORTIVE HOUSING PROGRAM (SHP).

Notice is hereby given that the Anne Arundel County draft Consolidated Annual Performance and Evaluation Report (CAPER) for Local Fiscal Year 2011 (July 1, 2010 through June 30, 2011) is available for public review and comment. This report consists of:

1. Summary of Program Financing Resources

This summary is required by HUD to identify resources received by Anne Arundel County between July 1, 2010 and June 30, 2011, including CDBG, HOME, ESG, HOPWA, and SHP funds in addition to other resources which are used to implement projects and programs to further achieve the goals and objectives as outlined in the Consolidated Plan: FY 2011 – FY 2015.

2. General Narrative Statement

This narrative is required to demonstrate how activities undertaken during the program year address Strategic Plan objectives and areas of high priority as identified in the County's adopted and approved Consolidated Plan, affirmatively further fair housing, provide affordable housing, address the needs of the homeless population and those with special needs through the Continuum of Care initiative, and serve other purposes. This statement also identifies how federal funds "leveraged" other resources, includes a summary of citizen comments received in regard to covered programs, and incorporates a self-evaluation to provide an awareness of the extent to which all related programs serve to achieve Strategic Plan objectives.

3. Program Specific Narrative Statements

These narratives assess the relationship of the use of CDBG, HOME, ESG, HOPWA and SHP funds to the priorities, needs, goals and specific objectives identified in the Consolidated Plan, including an analysis of the extent to which each was distributed among different categories of housing needs identified in the Consolidated Plan. These narratives also describe the nature of reasons for any changes in program objectives or programmatic initiatives, assess compliance with certifications, accounts for program income generated by covered activities, reports on barriers to accomplishments and efforts to overcome them, and reports on match contributions as appropriate.

The draft CAPER is available for review in all County libraries; at the office of Arundel Community Development Services, Inc. (ACDS) at 2666 Riva Road, Suite 210, Annapolis, MD, (410) 222-7600, and on the ACDS website at www.acdsinc.org. Copies of the draft CAPER will be made available in a form accessible to persons with disabilities upon request. Oral and written comments received by or before September 22, 2011 will be considered and changes made, if such changes are deemed appropriate, prior to submitting the final plan to HUD on or about September 28, 2011. A summary of all comments, with reasons provided for any comments not incorporated, will be included in the CAPER submitted to HUD.

Kathleen M. Koch
Executive Director, ACDS

CHAPTER TEN: SELF EVALUATION

ANNE ARUNDEL COUNTY'S ACCOMPLISHMENTS AND PROGRAM ASSESSMENT

This Self Evaluation Chapter evaluates the County's efforts in achieving its goals of addressing the housing and community development needs of low and moderate income County residents. Table 10-1 - SUMMARY OF GOALS, STRATEGIES, OBJECTIVES, OUTCOMES & OUTPUTS depicts the long-term objectives and expected outputs, which were established at the beginning of the Consolidated Plan process. Table 10-1 also counts the actual units of completion for the first year of implementation. In addition, the narrative includes a comparison of the proposed versus actual outcomes or outputs for each strategy as submitted with the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015* and *Annual Action Plan for Local Fiscal Year 2011*. In order to be consistent when counting accomplishments for multi-year projects, the table does not document an output until the activity is fully completed. For example, for Affordable Homeownership Housing, a unit is not documented as an output until it has been sold to an income eligible first time homeowner or rented to an income eligible tenant, even if the unit was purchased and/or rehabilitated during the fiscal year.

Overall, Anne Arundel County achieved its goals and accomplished its strategies through the activities undertaken during the first year of the Consolidated Plan period. As illustrated by the total funding the County spends each year to achieve its goals, every effort has been made to leverage federal funding with additional sources of financing. ACDS continually reexamines and reevaluates the County's housing and community development programs and policies in order to improve program delivery and ensure all federally funded programs meet federal requirements. More detailed information about each of these programs can be found in *General Narrative* (Chapter Three).

The following summarizes the accomplishments achieved during Local Fiscal Year 2011, the first year of the five year planning period.

AFFORDABLE HOMEOWNERSHIP HOUSING

GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.

Rehabilitation Efforts

As summarized in Table 10-1, the County has utilized a number of strategies to achieve this goal. The County provides low interest financing to low and moderate income households for substantial home improvements enabling homeowners to remain in their homes. In Local Fiscal Year 2011, 31 households received assistance through the Property Rehabilitation Program.

As indicated in Table 10-1, the County's goal for this fiscal year for this program was to rehabilitate 18 houses. The County successfully met this annual goal.

New Construction, Acquisition and Rehabilitation

The County has a number of programs, such as the Affordable Housing Program, which acquire, rehabilitate and develop new affordable units for resale or rent to income eligible households. During Local Fiscal Year 2011, three homes, which were completed in previous fiscal years, were sold to income eligible households. In addition, rehabilitation work was completed on four previously acquired homes in the Spring Meadows, Brooklyn Park, and Glen Burnie communities. One of these homes was rented to an income eligible household. This unit is reported under the Affordable Rental Housing Section. The other three homes are currently being marketed for sale to income eligible homebuyers. Also this fiscal year, ACDS acquired four additional homes, which are being renovated and will be made available for sale or rent to income eligible households during the next fiscal year. ACDS also continued to move ahead with the Tree Side Park project where infrastructure and construction work was substantially completed on two Energy Star qualified homes. These homes are currently being marketed to income eligible homebuyers. As indicated in Table 10-1, the County's goal for this fiscal year for this program was to acquire, rehabilitate, and sell or rent one home. The County successfully met this annual goal by selling or renting four homes to income eligible households.

Homeownership Counseling

The County provides counseling to prepare low and moderate income homebuyers for homeownership and counseling to current homeowners facing foreclosure on their homes. In Local Fiscal Year 2011, 394 new clients participated in the Homeownership Counseling Program administered by ACDS. According to clients who have voluntarily notified ACDS after completing counseling, at least 27 purchased homes during the year. As indicated in Table 10-1, the County's goal for this program was to provide homeownership to 320 clients during Local Fiscal Year 2011. The Homeownership Counseling Program exceeded its goal by serving a total of 394 persons.

Mortgage Assistance

The County has worked to lower the cost for first time homebuyers by providing funds for mortgage write-down, down payment and closing cost assistance. In Local Fiscal Year 2011, 20 households were provided funds through the Mortgage Assistance Program. As indicated in Table 10-1, the County's goal was to provide mortgage assistance to 25 households during Local Fiscal Year 2011. However, due in part to the market condition, less flexible loan options, a tightening of credit requirements, and the need for significant subsidies for new homebuyers, the County fell short of achieving its goal.

Foreclosure Prevention Counseling

In addition to counseling prospective homebuyers, ACDS assists current homeowners who are facing foreclosure through the Foreclosure Prevention Counseling Program. Through this program, clients receive one-on-one assistance in developing a plan of action, negotiating with lenders, reworking budgets, and implementing the best solution to their individual situation in order to avoid foreclosure. During Local Fiscal Year 2011, ACDS provided assistance to 767 households facing foreclosure. Approximately 150 clients were able to save their homes from foreclosure. Staff costs for providing this assistance are funded with County funds, federal housing counseling funds, and State funds. As indicated in Table 10-1, the County's goal was to provide Foreclosure Prevention Counseling to 200 households during Local Fiscal Year 2011 and the County was able to far exceed this goal.

Marketing Housing Programs to the Minority Community

Additionally, in both the Homeownership Counseling Program and the Mortgage Assistance Program, efforts have been made to address the disparities in income, homeownership rates and home values between minority and non-minority households. In Local Fiscal Year 2011, 50 percent of the Homeownership Counseling Program participants and 40 percent of the Mortgage Assistance Program participants were minorities. Additionally, ACDS, on behalf of the County, marketed its affordable housing programs to neighborhood revitalization areas and to minority communities. ACDS also held a Homeownership Expo in May 2011 to provide intensive and relevant housing and homeownership information to the community.

AFFORDABLE RENTAL HOUSING

GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.

Rehabilitation Efforts

The Annapolis Gardens and Bowman Court public housing communities were turned over to a private developer, through a partnership with the Housing Authority of the City of Annapolis, and substantially rehabilitated during Local Fiscal Year 2011. The two communities were combined into one and all 150 units received extensive renovations and upgrades, including many energy efficient features. As indicated in Table 10-1, the County did not anticipate completing the renovation of exiting rental units during Local Fiscal Year 2011; however, with the completion of Annapolis Gardens and the addition of one rental unit developed through the Affordable Housing Program, the County exceeded this goal.

New Construction

In Local Fiscal Year 2011, two new rental housing projects were completed and construction began on another project. The two completed projects were funded by federal stimulus funds through the American Reinvestment and Recovery Act (ARRA) provided by the State of Maryland and Anne Arundel County. Hammarlee House is a 55 unit project located in Glen Burnie, which opened in November 2010 and provides affordable housing units for low income seniors. Park View at Severna Park is a 103 unit project located in Severna Park, which will also provide affordable housing units for low income seniors, and was completed in February 2011. As indicated in Table 10-1, the County's goal was to develop 90 units of affordable rental housing during Local Fiscal Year 2011. Therefore, the County exceeded its goal this fiscal year.

PUBLIC HOUSING AND RENTAL SUBSIDY PROGRAMS

GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.

In addition to offering the Housing Choice Voucher Program (formally called Section 8), the County continued to expand the availability and supply of tenant based rental subsidies funded through the HOME, HOPWA, and SHP programs. As illustrated in Table 10-1, the Housing Commission provided tenant based rental assistance to 86 households. The County is on target to exceed its five year goal to maintain or expand the availability of tenant based rental subsidies. The Housing Commission continued to recognize the importance of maintaining their public housing stock by renovating two of its communities in Local Fiscal Year 2011. The Housing Commission invested \$1.365 million to replace and upgrade components of the HVAC system at Pinewood East, and nearly \$500,000 on upgrading the elevator systems at Glen Square.

The Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. continued to offer programs in two of the County's public housing communities. In Local Fiscal Year 2011, the Meade Village Boys & Girls Club served 235 youth, including youth from the Severn area, while the Freetown Village Boys & Girls Club served 121 youth. Unfortunately, the County fell short of meeting its Local Fiscal Year 2011 goal of 375 by only serving a total of 356 youth.

HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS

GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs - including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly - to live independently as possible in the community of their choice.

The County sought to maintain and expand rental assistance programs to offer choices to persons with special needs to locate their own housing in the private market. In Local Fiscal Year 2011, the Housing Commission provided HOPWA funded tenant based rental assistance to 36 households diagnosed with HIV/AIDS and continued the Project Dignity Program which provided HOME funded tenant based rental assistance to seven individuals with special needs. As illustrated in Table 10-1, the County nearly met its annual goal of providing tenant based rental assistance to 45 households this fiscal year. The County provided 43 special needs households with rental assistance. However, the County would have easily exceeded the annual goal if the County included in its count the SHP funded tenant based permanent supportive housing programs for disabled homeless persons.

As indicated on Table 10-1, the County's goal was to acquire and rehabilitate one home for persons with special needs in Local Fiscal Year 2011. The County met this goal and acquired and rehabilitated a group home for Arundel Lodge, Inc. serving three individuals with severe mental illnesses. The County also continued to provide funds to rehabilitate and make accessible the existing supply of group homes; although, it did not meet its goal of two groups homes as only one group home for three special needs clients was rehabilitated in Local Fiscal Year 2011.

The County also sought to assist low income homeowners with disabilities to make accessibility modifications in order for the homeowners to remain in their homes. During Local Fiscal Year 2011, 12 households received financial assistance for the purpose of improving accessibility within their homes and for the correction of code and health violations. As indicated in Table

10-1, the County's goal for this program was to make accessibility modifications for eight homeowners during Local Fiscal Year 2011. The County successfully exceeded this goal.

In Local Fiscal Year 2011, Catholic Charities provided meals, laundry services and housekeeping to 12 very low income elderly residents who needed limited assistance but are otherwise independent. This program exceeded its projected goal of serving eight low income elderly residents during the fiscal year.

HOMELESSNESS

GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support efforts to transition quickly from a state of homelessness to becoming stably housed.

The County has continued to provide emergency financial assistance and counseling to households whom are at risk of losing their housing. As indicated on Table 10-1, the County's goal was to prevent 110 households from becoming homeless during the fiscal year. In Local Fiscal Year 2011, a total of 306 households received financial assistance or counseling through the Calvary Economic Development Corporation Rental Counseling Program, the Community Action Agency's Emergency Assistance Program, and the County's Homeless Prevention and Rapid Re-Housing Program. The County significantly exceeded its annual goal. The County also achieved its goal of assisting 10 households rapidly re-house from homelessness to housing by serving 15 households in Local Fiscal Year 2011.

The County also assisted homeless households, including the chronically homeless, to access permanent affordable housing with accompanying supportive services. As indicated in Table 10-1, the County set a goal of assisting 97 homeless households to become permanently housed. In Local Fiscal Year 2011 a total of 113 homeless households were provided rental assistance and supportive services thereby exceeding its fiscal year goal. Many of these programs competed for and were awarded federal SHP and SPC funds through the competitive NOFA process.

The County also continued to support the operation of existing emergency, transitional, and domestic violence shelters. In Local Fiscal Year 2011, 1,111 homeless persons, including children, were provided day shelter, shelter or transitional housing. These programs received funds from federal entitlement programs, such as ESG, as well as the competitive federal SHP funds. As indicated in Table 10-1, the County's annual goal was to shelter and provide services

to a total of 685 homeless persons during the year. The County exceeded its projected one year goal.

Two supportive services programs, the Homeless Supportive Services Program and the Shelter Mental Health Assistance Program, were supported with CDBG and SHP funds in Local Fiscal Year 2011. As indicated in Table 10-1, the County's goal was to provide a total of 220 homeless persons with supportive services in Local Fiscal Year 2011. In the past year, intensive case management, mental health assessments, and other resources were provided to 229 homeless persons.

NEIGHBORHOOD REVITALIZATION

GOAL: In Severn, Brooklyn Park and Glen Burnie, concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.

The County met its goal to increase the supply of affordable housing in its neighborhood revitalization areas during Local Fiscal Year 2011. In the Brooklyn Park community, one home was acquired, rehabilitated and rented to an income eligible household. Additionally, in Glen Burnie, two homes were rehabilitated and sold to income eligible homebuyers. The County met its fiscal year goal to acquire and develop three units of affordable housing in its targeted neighborhoods.

The County continued to offer a variety of programs and incentives that encourage homeowners to invest in their community by upgrading and modernizing their homes. These efforts have helped to stabilize the housing stock and improve the quality of the neighborhoods in Severn, Glen Burnie and Brooklyn Park. During the last year, through the Property Rehabilitation Program, work was completed on one home in the Stillmeadows community. Rehabilitation work also continued in Brooklyn Park and renovations were completed on three homes. Finally, six homes in the Glen Burnie area were rehabilitated for income eligible homeowners. As indicated in Table 10-1, the County had a goal of assisting 12 households rehabilitate their homes in Local Fiscal Year 2011. As the County only rehabilitated 10 units in the County's neighborhood revitalization areas, it failed to meet its fiscal year goal.

The County has continued to support activities and programs that focus on improving the quality of life for the residents of the Severn area, Brooklyn Park, and Glen Burnie area. As indicated in Table 10-1, the County had a goal of serving 330 youth in Local Fiscal Year 2011. In Local Fiscal Year 2011, five youth were served by the Bridges CDC Youth Empowerment Services

Initiative and 77 youth from the Van Bokkelen Elementary school were provided services at the Meade Village Boys & Girls Club. In Brooklyn Park, the Chesapeake Art Center Scholarship Program provided scholarships to 53 youth and the Brooklyn Park Youth Program provided 21 youth scholarships. Finally, in the Glen Burnie area, the Calvary Rental and Purchase Counseling Program, operated by the Calvary Economic Development Corporation, targeted emergency financial assistance to also prevent eviction and loss of housing to 151 renters during the fiscal year. As only a total 307 youth and/or households were served, the County fell short of meeting its goal in neighborhood revitalization areas in Local Fiscal Year 2011.

ACDS also continued to explore the feasibility of developing a community/health center on the Van Bokkelen Elementary School property in Severn. During Local Fiscal Year 2011, ACDS identified People's Community Health Centers, Inc. (People's) as a potential developer of the community and health center and supported People's applications for funding to complete the projected \$8 million center. ACDS also worked with the County to ensure that the appropriate underlying land use was in place and that the parcel was rezoned allowing the project to move forward.

ECONOMIC DEVELOPMENT GOAL

GOAL: Support the economic empowerment of low and moderate income residents by ensuring the availability of services such as job training and placement, transportation, child care resources, and other services which directly support a household's ability to obtain gainful employment and financial independence.

The County established and surpassed its goal of providing 80 persons with education and job training as 124 persons were served by the OIC Job Training and Education Program. The County met its goal of serving 12 persons with transportation assistance by providing road-ready automobiles to 12 households. The County surpassed its goal to serve 34 persons with child care services by providing child care through the Community Action Agency Child Care Program to 42 children.

HISTORIC PRESERVATION

GOAL: Focus historic preservation activities in older minority communities on facilities that enhance community identity and underscore community values.

As indicated in Table 10-1, the County's goal was to complete renovations on one historic property in Local Fiscal Year 2011. The County successfully completed the historic preservation

rehabilitation work on the historic Rosenwald School located in Galesville, Maryland this fiscal year. All work met the Secretary of the Interior’s Standards for Rehabilitation.

Table 10 - 1 SUMMARY OF GOALS, STRATEGIES, OBJECTIVES, OUTCOMES & OUTPUTS

<i>HOMEOWNERSHIP HOUSING GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.</i>					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
<p>Strategy 1 - Provide low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes, while improving the overall quality of the community and its housing stock.</p> <p>Strategy 2 - Provide financial counseling and technical assistance to low and moderate income homeowners throughout the rehabilitation process to ensure that (i) the scope of work meets the homeowner’s rehabilitation needs and financial capacity; and (ii) quality work is completed in a timely manner by qualified contractors.</p>	Provide Decent Affordable Housing	Affordability	90 Owner-Occupied Units (LFY11-18)	31 Total	<p>Property Rehabilitation Program 31 units</p> <p>(also reported in Neighborhood Revitalization Goal)</p>
<p>Strategy 3 - Increase the supply of quality affordable housing units through the acquisition and rehabilitation of existing housing, including foreclosed units, and through the acquisition of land and construction of new units for qualified households.</p> <p>Strategy 4 - Explore opportunities for use of surplus Board of Education properties and County owned surplus properties for adaptive reuse as workforce housing.</p>	Provide Decent Affordable Housing	Affordability	6 units (LFY11-1)	3 Total	<p>Affordable Housing Program 3 units</p> <p>(also reported in Neighborhood Revitalization Goal)</p>
<p>Strategy 5 - Provide homeownership education and counseling to prepare potential homebuyers for the financial commitment and responsibilities of purchasing a home, through intensive individual budget and credit counseling and group seminars on the homebuying process, ensuring future homeownership success.</p>	Provide Decent Affordable Housing	Availability	1,600 persons (LFY11-320)	394 Total	<p>Homeownership Counseling Program 394 homeownership counseling clients</p>

<i>HOMEOWNERSHIP HOUSING GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.</i>					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 6 - Increase homeownership opportunities for first time homebuyers by lowering the upfront purchase cost through the provision of funds for mortgage write-down, closing cost and down payment assistance.	Provide Decent Affordable Housing	Affordability	125 households (LFY11-25)	20 Total	Mortgage Assistance Program 20 households
Strategy 7 - Continue to develop opportunities to partner with the federal and State government, private lenders, and nonprofit organizations to create new financing tools to assist first time homebuyers with their purchase of a home.	Provide Decent Affordable Housing	Affordability	Process Strategy	--	County explored opportunities for additional State and federal funding.
Strategy 8 - Provide comprehensive foreclosure prevention counseling to existing homeowners by providing technical assistance and intensive one-on-one counseling to develop a plan of action, repair credit, assistance with loan modifications and lender negotiations, and legal referrals to avoid foreclosure.	Provide Decent Affordable Housing	Sustainability	600 households (LFY11-200)	767 Total	Foreclosure Prevention Counseling Program 767 households
Strategy 9 - Promote all homeownership programs throughout the entire County for all households, regardless of race, religion, ethnicity, sex, disability, or other protected class status by marketing these programs through specially targeted housing fairs, community meetings, and seminars.	Provide Decent Affordable Housing	Availability	Process Strategy	--	Housing programs were marketed to targeted neighborhoods and at a Housing Expo in May 2011.

RENTAL HOUSING GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
<p>Strategy 1 - Provide financing and technical assistance to rehabilitate and modernize large multifamily affordable rental housing projects and small scattered site rental units.</p> <p>Strategy 2 - Monitor, encourage and assist owners of privately owned rental properties, previously financed with federal subsidies, to secure new financing for the rehabilitation and continuation of these properties as affordable or encourage them to sell their properties to new owners who are able to rehabilitate them and continue to offer them as affordable housing to limited income tenants.</p>	Provide Decent Affordable Housing	Affordability	400 Units (LFY11-0)	151 Total	<p>Annapolis Gardens 150 units</p> <p>Affordable Housing Program 1 unit</p>
<p>Strategy 3 - Encourage and facilitate construction by private developers of new affordable rental units by providing funds, in the form of gap financing, to make such projects feasible. Priority shall be given to projects that serve low income families, projects located in the County's targeted growth areas, projects located near transit stations and employment center, projects that are mixed use or mixed income, and projects serving areas of the County that have been traditionally less affordable.</p>	Provide Decent Affordable Housing	Affordability	250 Units (LFY11-90)	158 Total	<p>Rental Housing Production Program 55 units (Hammarlee House) and 103 units (Park View at Severna Park)</p>
<p>Strategy 4 - Provide a Payment in Lieu of Taxes (PILOT) Program to encourage developers to produce affordable multifamily housing by reducing operating expenses and maximizing private financing. Encourage developers to serve an increased number of low income tenants by structuring PILOT agreements such that the PILOT payment is prorated to reflect the number of units being set aside for very low income tenants.</p>	Provide Decent Affordable Housing	Affordability	Reported under Strategies 1, 2 & 3	--	County approved a PILOT for the Greens at Hammonds Lane.
<p>Strategy 5 - Explore changes to land use regulations which would allow affordable multifamily housing in nonresidential zoning districts or in lower density residential zoning district traditionally limited to single-family housing.</p>	Provide Decent Affordable Housing	Sustainability	Zoning Change	--	Legislation to increase workforce housing which would provide density bonus was explored.

<i>PUBLIC HOUSING & RENTAL SUBSIDY PROGRAM GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.</i>					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
<p>Strategy 1 - Support the Housing Commission's efforts to maintain and expand its tenant based rental subsidy programs.</p> <p>Strategy 2 - Encourage outreach efforts to potential landlords facilitating increased acceptance of tenant based rental subsidies throughout the County thus avoiding concentration of subsidized or assisted housing and allowing for full utilization of available vouchers.</p>	Provide Decent Affordable Housing	Affordability	50 Rental Vouchers	86 Total	<p>HOPWA Rental Assistance Program 36 households</p> <p>Project Dignity Program 7 households</p> <p>Anne Arundel Partnership for Permanent Housing 18 households</p> <p>Permanent Supportive Housing Program 25 households</p>
<p>Strategy 3 - Encourage and facilitate efforts to complete renovations or modernization improvements to the County's public housing inventory to ensure long term viability.</p> <p>Strategy 4 - For public housing communities being developed, priority will be given to mixed income family housing serving a variety of income levels and include opportunities for homeownership.</p>	Provide Decent Affordable Housing	Availability	400 Units	217 units	The Housing Commission completed HVAC upgrades to their Pinewood East community (90 units) as well as upgraded the elevator system at the Glen Wood Square community (127 units).
<p>Strategy 5 - Encourage supportive service programs that support the most vulnerable public housing residents, including recreation and education programs for youth and congregate services for the elderly.</p>	Create Suitable Living Environment	Availability	2,500 Persons (LFY11-500)	356 youth	<p>Meade Village Boys & Girls Club 235 youth and the Freetown Village Boys & Girls Club 121 youth</p>

HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs – including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly – to live independently as possible in the community of their choice.					
Strategy	Objective	Outcomes	Five Year Output goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 1 - Expand or maintain the supply of housing for persons with special needs through various mechanisms such as the acquisition and rehabilitation of group housing, and expansion of tenant based rental assistance programs which enable independent living.	Create Suitable Living Environment	Availability	200 Households (LFY11-45 rental; 1 group home)	43 total; 1 group home	CHDO Group Home Acquisition/Rehab Program 3 clients (1 group home) HOPWA Rental Assistance Program 36 households Project Dignity Program 7 households
Strategy 2 - Assist supportive housing nonprofit organizations maintain, rehabilitate, and make accessible the existing supply of supportive housing serving persons with special needs.	Provide Decent Affordable Housing	Availability	10 Group Homes (LFY11-2)	1 Total	Group Home Rehabilitation Program 1 home
Strategy 3 - Assist elderly and low income home-owners with disabilities to make accessibility repairs and alterations to their homes thereby allowing them to remain in their homes.	Provide Decent Affordable Housing	Sustainability	45 Households (LFY11-9)	11 Total	Accessibility Modifications Program 11 households
Strategy 4 - Support programs and explore financing opportunities for providing supportive services for the elderly which enable them to remain in their homes or in rental communities, allowing them to age in place.	Create Suitable Living Environment	Availability	40 Persons (LFY11-8)	12 Total	Services for Seniors Aging in Place Program 12 households
Strategy 5 - Support the efforts of special needs providers to maintain and/or develop facilities that provide community based services, such as vocational and day programs to persons with disabilities.	Create Suitable Living Environment	Availability	Process	--	Discussed with The Arc of the Central Chesapeake Region needs to upgrade/replace vocational and day center.

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HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs – including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly – to live independently as possible in the community of their choice.

Strategy	Objective	Outcomes	Five Year Output goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 6 - Increase the capacity and sustainability of nonprofit organizations enabling these organizations to maintain and expand their ability to provide housing and support services to the special needs populations.	Create Suitable Living Environment	Availability	Process	--	No activity in fiscal year.

HOMELESSNESS GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.

Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 1 - Provide financial assistance and counseling to households, preventing them from losing their homes and becoming homeless.	Provide Decent Affordable Housing	Affordability	800 Households (LFY11-110)	306 Total	Calvary Rental and Purchase Counseling Program 151 households Emergency Assistance Program 88 households HPRP Homeless Prevention 67 households
Strategy 2 - Assist homeless persons, including chronically homeless, veterans, and unaccompanied youth, quickly access permanent affordable housing with accompanying supportive services.	Provide Decent Affordable Housing	Affordability	20 Households (LFY11-10)	15 Total	HPRP Rapid Re-Housing 15 households
Strategy 3 - Expand and maintain the supply of permanent supportive housing for homeless persons, including chronically homeless, veterans, and unaccompanied youth, through various mechanisms such as the acquisition and rehabilitation of group housing, development of transitional and permanent housing, and expansion of tenant based rental assistance programs.	Provide Decent Affordable Housing	Affordability	525 Households (LFY11-97)	113 Total	Anne Arundel Partnership for Permanent Housing 29 households Permanent Supportive Housing Program 25 households Supportive Housing Opportunity Program 9 households Safe Haven I 5 households Shelter Plus Care I & II 27 households

HOMELESSNESS GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.					
Strategy	Objective	Outcomes	Five Year Output Goal <i>(Local Fiscal 2011 Goal)</i>	Cumulative Output Total	Local Fiscal Year 2011 Outputs
					WISH House 5 households Safe Haven II 5 households Samaritan Housing Program 5 households Community Housing Program 3 households
Strategy 4 - Support the continued operation of existing day programs, emergency, transitional, and domestic violence shelters, as well as, the development or enhancement of those facilities and accompanying services.	Provide Decent Affordable Housing	Availability	3,000 Persons (LFY11-685)	1,111 Total	Sarah's House Emergency Shelter 456 homeless persons Sarah's House Transitional Shelter 111 homeless persons Fouse Center Transitional Shelter 20 homeless persons Anchor House Transitional Shelter 20 homeless persons Homeless Resource & Outreach Center 504 homeless persons
Strategy 5 - Support and develop projects which provide supportive services such as case management, counseling, literacy, life skills, workplace training, and child care serving homeless families and individuals, and victims of domestic violence.	Provide Decent Affordable Housing	Availability	1,000 Persons (LFY11-220)	229 Total	Homeless Supportive Services Program 25 homeless persons Shelter Mental Health Assistance Program 204 homeless persons
Strategy 6 - Support and develop programs which attempt to engage the homeless, including the chronically homeless, and connect them with the resources they need to work toward independence.	Create Suitable Living Environment	Availability	Process	--	Funds allocated to Homeless Resource & Outreach Center reported under Strategy 4
Strategy 7 - Increase the capacity and sustainability of nonprofit organizations to provide housing and supportive services to homeless populations.	Create Suitable Living Environment	Availability	Process	--	No activity in fiscal year.

NEIGHBORHOOD REVITALIZATION (A) Severn Area, (B) Brooklyn Park, and (C) Glen Burnie Area GOAL: Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 1 - Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.	Provide Decent Affordable Housing	Affordability	16 Units (LFY11-3)	3 Total	Affordable Housing Program in Brooklyn Park 1 home Affordable Housing Program in Glen Burnie 2 homes
Strategy 2 - Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.	Provide Decent Affordable Housing	Affordability	60 Households (LFY11-12)	10 Total	Property Rehabilitation Program in Stillmeadows and Spring Meadows 1 homeowner Property Rehabilitation Program in Brooklyn Park 3 homeowners Property Rehabilitation Program in Glen Burnie 6 homeowners
Strategy 3 - Support programs and efforts which seek to improve the quality of life for the residents of the County neighborhood revitalization areas, such as after school and child care programs, elderly services, health services, family support programs, and job training opportunities.	Create Suitable Living Environment	Availability	1,000 Persons (LFY11-330)	307 people	Youth Empowerment Services Initiative 5 youth Meade Village Boys & Girls Club 77 youth from the Van Bokkelen School Chesapeake Arts Scholarship Program 53 youth Brooklyn Park Youth Program 21 youth Calvary Rental and Purchase Counseling Program 151 households

NEIGHBORHOOD REVITALIZATION (A) Severn Area, (B) Brooklyn Park, and (C) Glen Burnie Area GOAL: Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 4 - Intensively market the County's homeownership counseling and foreclosure prevention counseling programs within the community to help residents increase and maintain successful homeownership.	Provide Decent Affordable Housing	Availability	Process	--	ACDS marketed its housing program to neighborhood revitalization areas.
Strategy 5 - Work with the condominium associations and residents of the Severn area to develop and initiate a plan of action to address community needs, initiate improvements to the community's commonly owned areas including the aging residential structures, and improve their financial capability and stability.	Create Suitable Living Environment	Sustainability	Process	--	Continued work with Stillmeadows Community Association to identify improvements needed to the common areas.

ECONOMIC DEVELOPMENT GOAL: Support the economic empowerment of low and moderate income residents by ensuring the availability of services such as job training and placement, transportation, child care resources, and other services which directly support a household's ability to obtain gainful employment and financial independence.					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 1 - Support activities that improve the skills of low and moderate income persons access employment opportunities and obtain financial independence.	Create Economic Opportunities	Availability	500 Persons (LFY11-80)	124 Total	OIC Job Training and Education 124 people
Strategy 2 - Support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training.	Create Economic Opportunities	Availability	100 Families (LFY11-34)	42 Total	Community Action Agency Child Care Program 42 children
Strategy 3 - Support the transportation needs of low and moderate income residents to allow them to gain or maintain employment.	Create Economic Opportunities	Availability	60 Households (LFY-12)	12 Total	Vehicles for Change Program 12 households

HISTORIC PRESERVATION GOAL: Focus historic preservation activities in older minority communities on facilities that enhance community identity and underscore community values.					
Strategy	Objective	Outcomes	Five Year Output Goal (Local Fiscal 2011 Goal)	Cumulative Output Total	Local Fiscal Year 2011 Outputs
Strategy 1 - Support the rehabilitation and adaptive reuse of properties identified in joint venture with the Maryland Historical Trust and other historic preservation organizations serving minority communities in order to preserve culturally and historically significant structures, while at the same time, providing physical space for community needs including access to services such as health care, Head Start programs, recreation, senior activities, housing counseling and youth services.	Create Suitable Living Environment	Availability	1 (LFY11-1)	1 Total	Renovation of Galesville Community Center

CHAPTER ELEVEN: GEOGRAPHIC DISTRIBUTION OF INVESTMENTS

In Local Fiscal Year 2011, the County prioritized investing in programs providing housing and services to low and moderate income persons and minorities both countywide and in targeted revitalization areas. This narrative highlights the geographic distribution and location of these investments, the number of persons served and racial and ethnic status of those assisted.

In this fiscal year, all but one of the programs and projects served low and moderate income persons. Renovation work was completed on the historic preservation project, Galesville Community Center, a former Rosenwald School. This project preserves one of the few remaining two room school houses which served African American children before integration.

The County promotes and markets its housing programs to the County's minority population thereby serving a higher percentage of minority households than represented in the County as a whole. According to the 2008 American Community Survey, it is estimated that approximately 20 percent of the County's total population of 512,790 are identified as racial minorities, including African American, Asian or Pacific Islanders, Native American, and other minorities. In addition, approximately 4.2 percent of the County's total population is identified as either a Hispanic or Latino ethnic minority. The majority of the County's programs served a significantly higher percentage of racial or ethnic minority persons than represented in the County as a whole.

The first map, Map 1, illustrates the geographic distribution and the specific location of investments made during Local Fiscal Year 2011, and includes projects located in the County's neighborhood revitalization areas, as well as other geographically specific projects and activities. Additionally, Maps 2, 3, and 4 have been included to illustrate geographic patterns of racial, ethnic and low and moderate income household concentration in Anne Arundel County.

Map 2 shows areas of low and moderate income concentrations, with a majority of those areas located in the northern part of the County along the Governor Ritchie Highway corridor. This map also depicts areas of minority concentration.

Anne Arundel County defines a racial or ethnic minority concentration as geographical areas where the percentage of a specific minority or ethnic group is 10 percentage points higher than the County overall. According to the 2000 Census, Blacks comprised 13.7 percent of the County's population as a whole. Therefore, a concentration of this minority group would be considered any block group comprised of 23.7 percent or more Black population. Map 3 shows

the concentration of the Black population throughout the County. It should be noted, however, that areas of Black concentration on this map include the Jessup State Prison (located to the Northwest of the intersection of I-295 and MD Route 175 in the Western part of the County), Crownsville State Hospital (located in the center of the County along I-97), and the Ft. Meade military base (located to the north of Route 32 and to the Southwest of MD Route 175 in the Western part of the County). An analysis of other racial and ethnic minorities was conducted, and at the time of the 2000 Census, no other minority groups met the County's definition of minority concentration. Nevertheless, we have also included Map 4, which shows the Hispanic population by Block Group to indicate where our growing Hispanic population resides, as we expect that with the new 2010 Census data some block groups will meet the County's definition of minority concentration for Hispanics.

Finally, while not geographically specific, the County offers a number of countywide programs targeted to low and moderate income residents. These programs are specifically marketed to racial and ethnic minorities. These countywide programs are discussed at the end of this chapter.

NEIGHBORHOOD REVITALIZATION AREAS

The three communities identified in the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015* as neighborhood revitalization areas include the Severn area, the Brooklyn Park community, and the Glen Burnie area. These areas were targeted primarily because they have a high concentration of low and moderate income households. Additionally, the areas contain both strengths and challenges, including the availability of affordable, yet aging housing stock, and the concentration of minority, and/or elderly residents with a variety of service needs. By concentrating funding in these neighborhood revitalization areas, a greater impact is made in addressing the challenges these communities are experiencing.

Brooklyn Park

The Brooklyn Park area was identified as a revitalization area for a number of reasons. While the minority concentration of the area (8 percent) is less than the County as a whole, a higher proportion of elderly residents ages 65 and older reside in Brooklyn Park (17 percent) as compared to the County as a whole (10 percent). These elderly residents are often living on a fixed income, limiting their ability to maintain or upgrade their homes or move into more expensive housing units. Additionally, according to the 2000 Census, the median household income for the entire Brooklyn Park area was \$39,871, compared to \$61,768 for the County as a whole, with the median income for one census tract block group within this area as low as \$30,391. The County makes a strong effort to market affordable housing opportunities and public service programs available in Brooklyn Park to ethnic and minority populations. The

majority of these programs have served a greater percentage of ethnic and racial minority persons than represented in the Brooklyn Park area as a whole.

As illustrated on Map 1, several initiatives were continued in the Brooklyn Park community, including the CDBG and State funded Brooklyn Park Property Rehabilitation Program which provides loans to homeowners to rehabilitate and upgrade their properties. During Local Fiscal Year 2011, three homeowners rehabilitated their homes through this program, of which, one household was minority. State funds were also used in combination with CDBG funds to acquire and rehabilitate homes in the community for resale or rent to income eligible first time homebuyers or renters. Of the six homes owned by ACDS, five continued to be rented to minority households during Local Fiscal Year 2011.

The Chesapeake Arts Center continued its program to provide scholarships to 53 low and moderate income youth enabling them to participate in art classes, of which, 36 percent were identified as ethnic or racial minorities. CDBG funds were also used to continue to support an after school program for youth at the Brooklyn Park Middle School. Fifty-seven percent of the 21 youth served were identified as either ethnic or racial minorities.

Severn Area

Revitalization efforts were also continued in the Severn area, specifically in the Stillmeadows and Spring Meadows communities, which as shown in Map 2, has a higher concentration of minority residents, specifically African American residents, than in any other part of the County. While the County has an overall minority population of approximately 20 percent, the targeted census tract within Severn has a population that is approximately 79 percent minority.

Both property rehabilitation and acquisition/rehabilitation efforts were continued in the Spring Meadows and Stillmeadows communities in Severn. In Local Fiscal Year 2011, of the seven rental units owned by ACDS, four were rented to minority households, while three were in the process of being rented. Additionally, through the Property Rehabilitation Program, one property, which was owned by a minority household, was renovated.

Additionally, several programs serving the children and youth of the Severn area were provided with CDBG funds in Local Fiscal Year 2011. Support was provided to the Meade Village Boys & Girls Club, which provides a recreation and education program for the youth of the Severn area. Of the 235 youth served by the program, 97 percent were minority or ethnic participants. The Bridges Community Development Center served five minority youth, 100 percent of all participants served.

Glen Burnie

The Glen Burnie neighborhood revitalization area encompasses several different census tract block groups. This area is not as affluent as the rest of the County. According to the 2000 Census, the County's median income was \$61,768 while the median income in various census tract block groups in the Glen Burnie neighborhood revitalization area ranges from \$22,058 to \$54,087. This is noteworthy because residents of this targeted area have less disposable income for housing costs, home repairs, supportive services, transportation, and other aspects of daily living and consequently, may need assistance to complete these tasks. The County targets its Property Rehabilitation Program to the Glen Burnie community. In Local Fiscal Year 2011, six homes were rehabilitated. Of the six households, two, or 30 percent, were minority households. The Calvary Community Economic Development Corporation provided 151 households with emergency financial housing assistance, a majority of which are from the Glen Burnie target area. Of those served, 55 percent were minority or ethnic households.

SITE SPECIFIC PROJECTS AND ACTIVITIES

There are several areas of the County where countywide services are geographically concentrated, but are not in a neighborhood revitalization area. One such program is Sarah's House, which is located in the Fort Meade area as shown on Map 1. Sarah's House consists of an emergency homeless shelter and transitional housing program located in former military barracks. Approximately 74 percent of those served during Local Fiscal Year 2011 were identified as racial or ethnic minorities.

The County also funds transitional housing programs as illustrated on Map 1. The Fouse Center and Anchor House assist individuals and families to move from homelessness to permanent housing. Sixty (60) percent of the participants served at the Fouse Center are racial or ethnic minorities. Seventy-five (75) percent of the participants served at Anchor House are racial or ethnic minorities.

AHOH continued the operation of the Homeless Day and Resource Center in Glen Burnie. This program provided case management assistance and resources to 504 homeless persons in Local Fiscal Year 2011. Of the 504 persons served, 46 percent were identified as ethnic or racial minorities.

Programs serving the residents of the County's public housing communities - including the Boys & Girls Clubs at Freetown Village and Meade Village - were continued during Local Fiscal Year 2011. Ninety-three percent of the 121 youth served at the Freetown Village Boys & Girls Club

and 97 percent of the 235 youth served at the Meade Village Boys & Girls Club were identified as ethnic or racial minorities.

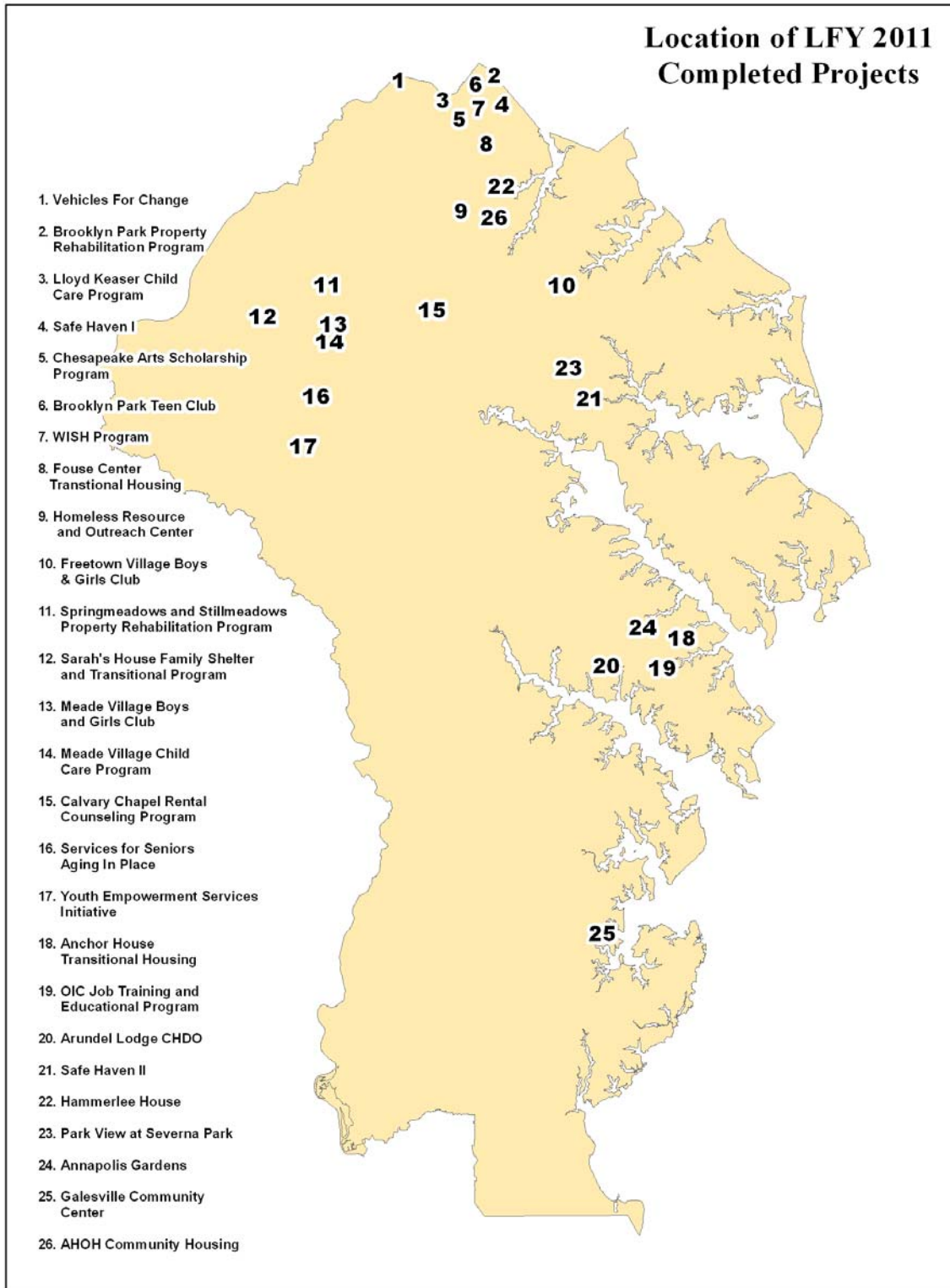
The Services for Seniors Aging in Place Program is also site specific. This program provided congregate services to 12 persons residing at Catholic Charities Friendship Station senior housing residence. Of the 12 persons served, 33 percent were African American. The OIC Job Training and Education Program, located in Annapolis, provided adult education to low income individuals. In Local Fiscal Year 2011, 124 persons were served; of those, 98 percent were identified as a racial or ethnic minority.

COUNTYWIDE PROGRAMS

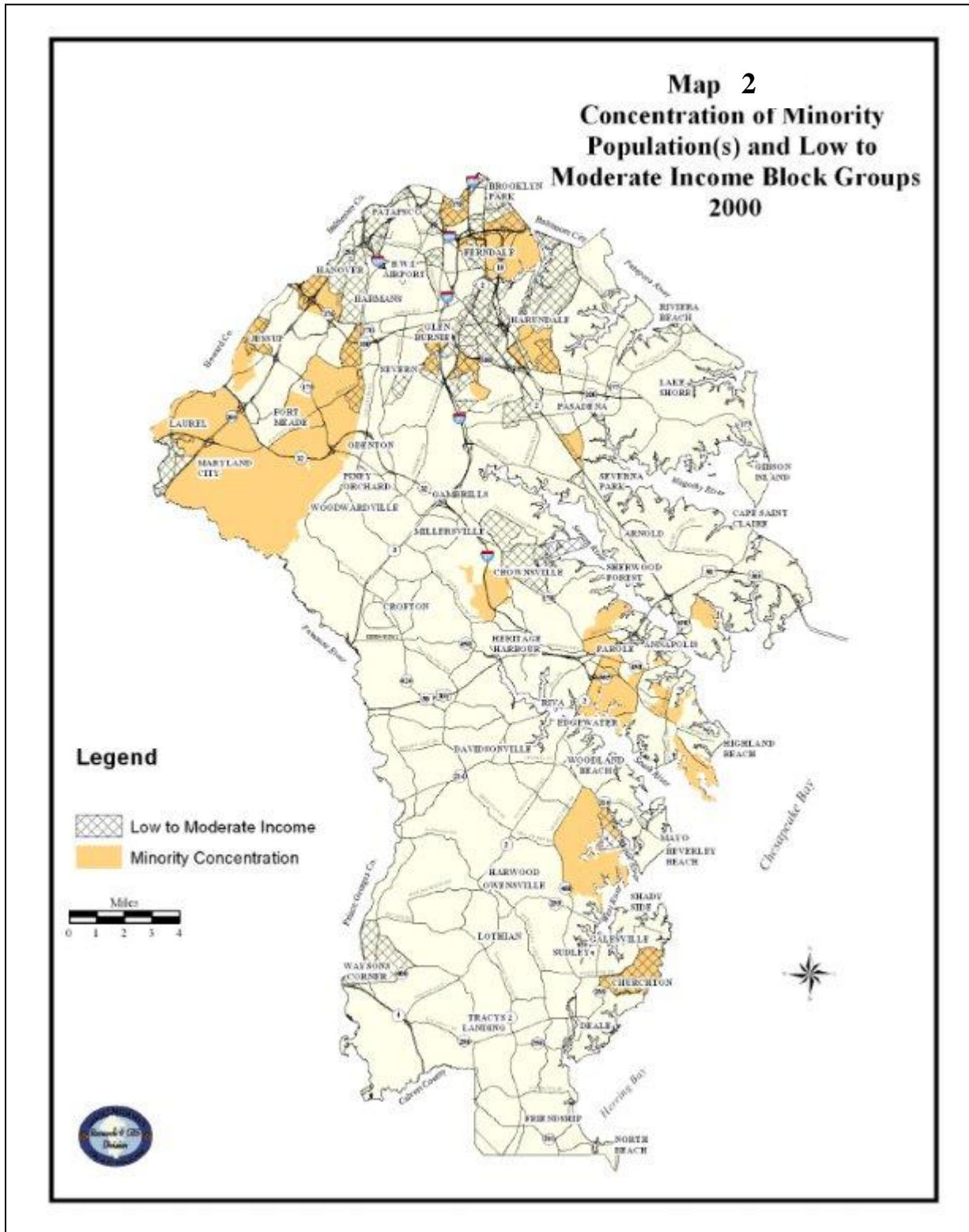
To encourage and promote fair housing opportunities for all low and moderate income and racial or ethnic minority residents, various housing programs and services are offered countywide. As illustrated by the following table, many of the County’s non-site specific countywide programs serve a significantly higher percentage of racial or ethnic minorities than found in the County’s overall population (approximately 20 percent).

Countywide Projects	Total Served	Number of Minority Persons Served	Percent Minority
ACDS Mortgage Assistance Program	20	8	40%
ACDS Property Rehabilitation Program (including the Accessibility Program)	31	13	41%
ACDS Homeownership Counseling Program	317 (who identified race)	296	61%
Vehicles for Change Program	12	9	75%
Community Action Agency Child Care Program	42	40	95%
Community Action Agency Emergency Assistance Program	88	60	68%
HOPWA Rental Subsidy Program	61	53	87%
Partnership for Permanent Supportive Housing Program	29	13	49%
Permanent Supportive Housing Program	25	15	60%
Project Dignity	7	3	42%
Supportive Housing Opportunity Program	9	3	33%
Samaritan Housing Program	5	1	20%
Shelter Plus Care	29	10	35%

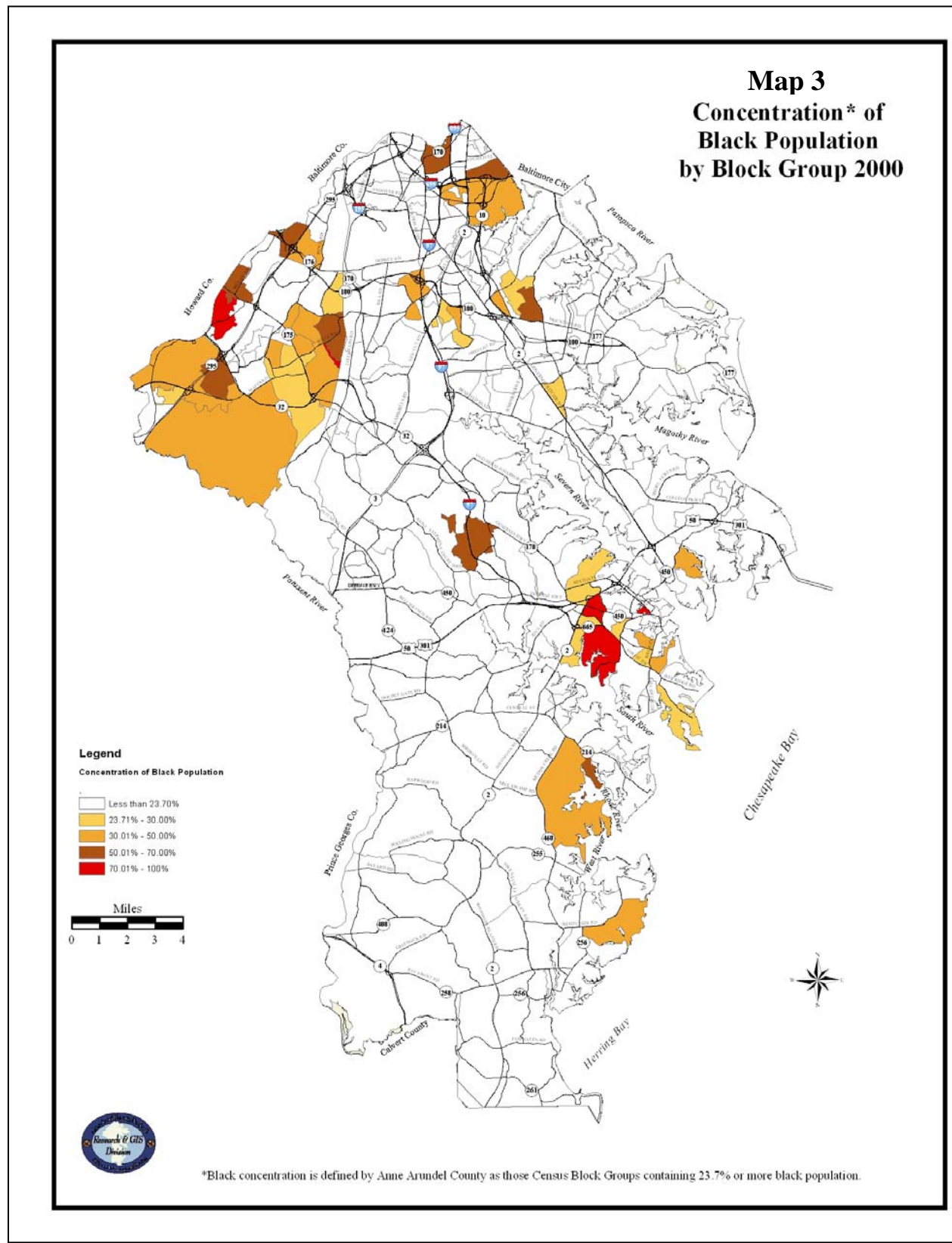
Map 1: Location of LFY 2011 Completed Projects



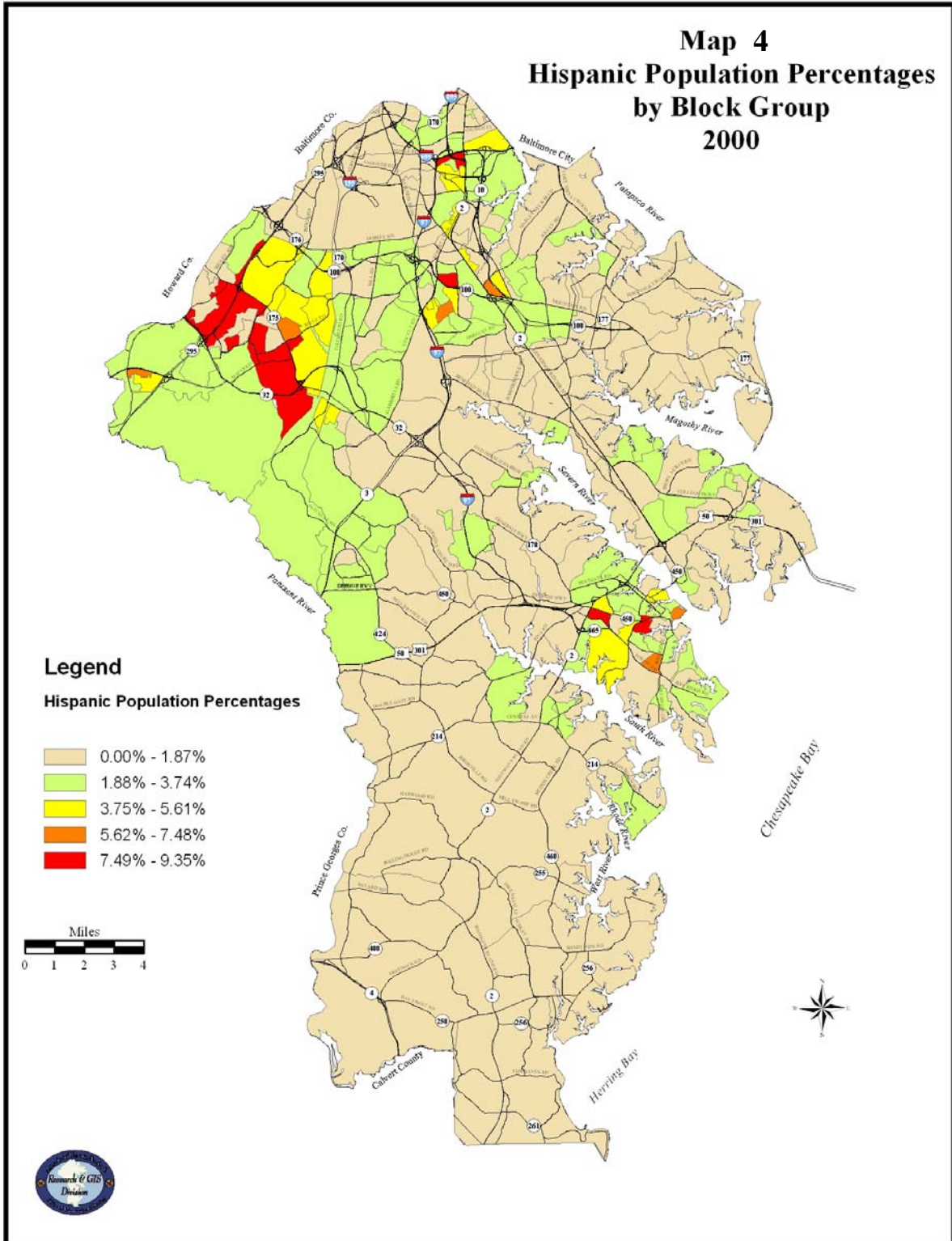
Map 2: Anne Arundel County Concentration of Minority Population(s) and Low to Moderate Income Block Groups 2000



Map 3: Anne Arundel County Concentration* of Black Population by Block Group, 2000



Map 4: Anne Arundel County Hispanic Population Percentages by Block Group, 2000



CHAPTER TWELVE: CDBG NARRATIVE

ASSESSMENT OF THE USE OF CDBG FUNDS

This narrative outlines the accomplishments using Anne Arundel County's Local Fiscal Year 2011 CDBG entitlement funds and program income in accordance with the priorities, goals and specific objectives identified in the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*. Included is an assessment of the extent to which CDBG funds were distributed among different categories of housing needs identified in the Consolidated Plan, and the extent to which CDBG funds were used to benefit low and moderate income persons. More detailed information about these activities, including leveraged dollars from other sources, is available in the *General Narrative* (Chapter Three).

SUMMARY OF CDBG ACTIVITIES

HOMEOWNERSHIP GOAL: *Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.*

Strategy	Program(s)	CDBG Funds	LFY 2011 Output
Provide low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes, while improving the overall quality of the community and its housing stock. Provide financial counseling and technical assistance to low and moderate income homeowners throughout the rehabilitation process.	Property Rehabilitation	\$893,760	31 units

Strategy	Program(s)	CDBG Funds	LFY 2011 Output
Increase the supply of quality affordable housing units through the acquisition and rehabilitation of existing housing, including foreclosed units, and through the acquisition of land and construction of new units for qualified households.	Affordable Housing Program	\$280,920	4 units (rented or sold)
Provide homeownership education and counseling to prepare potential homebuyers for the financial commitment and responsibilities of purchasing a home, through intensive individual budget and credit counseling and group seminars on the homebuying process, ensuring future homeownership success.	Homeownership Counseling Program	\$15,000	394 clients
Increase homeownership opportunities for first time homebuyers by lowering the up front purchase cost through the provision of funds for mortgage write-down, closing cost, and down payment assistance.	Mortgage Assistance Program	\$229,730	20 households

RENTAL HOUSING GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.

Strategy	Program(s)	CDBG Funds	LFY 2011 Output
Provide financing and technical assistance to rehabilitate and modernize large multifamily affordable rental housing projects and small scattered site rental units.	Rental Housing Development Program	\$500,000	150 units

PUBLIC HOUSING & RENTAL ASSISTANCE PROGRAMS GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.

Strategy	Program(s)	CDBG Funds	LFY 2011 Output
Encourage supportive service programs that support the most vulnerable public housing residents, including recreation and education programs for youth and congregate services for the elderly.	Freetown Village and Meade Village Boys & Girls Clubs	\$100,000	356 Youth

HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS GOAL: *Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs - including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly - to live as independently as possible in the community of their choice.*

Strategy	Program	CDBG Funds	LFY 2011 Output
Assist supportive housing nonprofit organizations to maintain, rehabilitate, and make accessible the existing supply of supportive housing serving persons with special needs.	Group Home Rehabilitation Program	\$69,939	1 group home
Assist elderly and low income homeowners with disabilities to make accessibility repairs and alterations to their homes thereby allowing them to remain in their homes.	Accessibility Modifications Program	\$81,969	11 units

HOMELESS GOAL: *Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support the efforts of transitioning quickly from homelessness to stable housing.*

Strategy	Program(s)	CDBG Funds	LFY 2011 Output
Provide financial assistance and counseling to households at risk of losing their homes and becoming homeless.	Calvary Rental and Purchase Program Community Action Agency's Emergency Assistance Program	\$40,000	239 households
Support the continued operation of existing day programs, emergency, transitional, and domestic violence shelters, as well as, the development or enhancement of those facilities and accompanying services.	Homeless Day and Resource Center	\$45,000	405 homeless persons
Support and develop projects which provide supportive services such as case management, counseling, literacy, life skills, workplace training, and child care serving homeless families and individuals, and victims of domestic violence.	Homeless Management Information System	\$458	1 upgraded system

NEIGHBORHOOD REVITALIZATION Severn Area, Brooklyn Park, and Glen Burnie GOALS: Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.

Strategy	Program	CDBG Funds	LFY 2011 Output
Support programs and efforts which seek to improve the quality of life for the residents, such as after school and child care programs, elderly services, health services, family support programs, and job training opportunities.	Youth Empowerment Services (YES) Chesapeake Arts Scholarship Program Brooklyn Park Youth Program	\$30,078	79 youth

ECONOMIC DEVELOPMENT GOAL: Support the economic empowerment of low and moderate income residents by ensuring the availability of services such as job training and placement, transportation, child care resources, and other services which directly support a household's ability to obtain gainful employment and financial independence.

Strategy	Program	CDBG Funds	LFY 2011 Output
Support activities that improve the skills of low and moderate income persons allowing them access to employment opportunities and obtain financial independence.	OIC Job Training WEB Entrepreneurial Program	\$17,000	124
Support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training.	Community Action Agency Child Care Program	\$35,000	42
Support the transportation needs of low and moderate income residents to allow them to gain or maintain employment.	Vehicles for Change	\$24,000	12

HISTORIC PRESERVATION GOAL: Focus historic preservation activities in older minority communities on facilities that enhance community identity and underscore community values.

Strategy	Program	CDBG Funds	LFY 2010 Output
Support the rehabilitation and adaptive reuse of properties identified in joint venture with the Maryland Historical Trust and other historic preservation organizations serving minority communities in order to preserve culturally and historically significant structures, while at the same time, providing physical space for community needs including access to services such as health care, Head Start Programs, recreation, senior activities, housing counseling and youth services.	Galesville Community Center	\$90,000	1 community facility

EXTENT TO WHICH CDBG FUNDS WERE USED TO BENEFIT LOW AND MODERATE INCOME PERSONS

The Housing and Community Development Act of 1974, as amended, requires that no less than 70 percent of a grantee jurisdiction's CDBG entitlement plus program income for the year be used for activities which benefit low and moderate income persons. During Local Fiscal Year 2011, Anne Arundel County expended \$2,308,273 in CDBG funds, including program income. The amount subject to the Low/Mod Benefit calculation is the total expended minus the total expended for planning and administrative costs or, in this case, \$1,812,419. Anne Arundel County expended \$1,809,564 or 99.84 percent of funds, on activities that benefited low and moderate income residents.

NATURE AND EXTENT OF AND REASONS FOR ANY CHANGES IN PROGRAM OBJECTIVES

No changes in program objectives were necessary during Local Fiscal Year 2011.

ASSESSMENT OF GRANTEE EFFORTS TO IMPLEMENT ANNUAL ACTION PLAN ACTIVITIES CONSISTENT WITH HUD APPROVED CONSOLIDATED PLAN

During Local Fiscal Year 2011, the first year implementing the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*, the County implemented Annual Action Plan activities which are fully consistent with the strategies outlined in the HUD approved Consolidated Plan. Evidence of consistency is presented throughout the CAPER and specifically in the section of this chapter entitled *Summary of CDBG Activities*, which shows how each activity relates to the goals and strategies outlined in the County's Consolidated Plan. Chapter Ten, *Self Evaluation*, further assesses the County's success in implementing HUD funded strategies outlined in the Consolidated Plan, including the CDBG funded activities, which are specified in this chapter.

In implementing its Consolidated Plan goals and strategies, the County leveraged its CDBG funds and pursued other sources of funding as indicated in the County's Annual Action Plan for Local Fiscal Year 2011. In addition, a detailed summary of leveraged funds can be found in *Leveraging Resources* (Chapter Eight).

The County continues to ensure that HUD supported activities carried out by other entities are reviewed for consistency with the Consolidated Plan. The County reviews all projects and activities requiring a certificate of consistency in a fair and impartial manner. During Local Fiscal Year 2011, ACDS requested and was granted a certificate of consistency with the Consolidated Plan in Anne Arundel County for the HUD Counseling Program, Supportive Housing Program, and Shelter Plus Care Program applications.

Anne Arundel County confirms that it has not, and will not hinder, Consolidated Plan implementation by action or willful inaction.

ACTIONS TO MINIMIZE DISPLACEMENT

During Local Fiscal Year 2011, one CDBG assisted activity was undertaken which resulted in displacement pursuant to provisions of the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended. The Annapolis Gardens Redevelopment Project was subject to the Uniform Relocation Act. The project developer completed and implemented a Relocation Plan, as residents were permanently displaced as a result of the extensive renovations done to the property. Every effort was made to provide all tenants in good standing with the option of either relocating to another Housing Authority property or they were given a Housing Choice Voucher to relocate to the unit of their choice. Tenants were also assisted with packing, moving, and storage of their personal belongings, as necessary. In addition, existing tenants were also given first priority to return to the property upon completion if they chose to do so.

ECONOMIC DEVELOPMENT ACTIVITIES

The Anne Arundel Economic Development Corporation (AAEDC) was established by the County in 1993. The role of the AAEDC is to provide economic development leadership for the County by building alliances with regional partners, recruiting new employers, supporting existing employers, and providing loans to new and expanding businesses, with marketing targeted to minority and women owned businesses.

Because the AAEDC uses County funds in efforts to create new jobs and maintain current jobs, federal funds are not needed for these purposes. Rather, the County focuses its community development funding on supportive services designed to develop job ready candidates who possess the basic knowledge, technical skills and behavioral attributes needed to gain meaningful employment in Anne Arundel County; as well as provide them with the social supports they need to be successful in maintaining employment. Services include such job related programs as education and job training, behavioral skills training, English as a Second Language courses, job placement assistance to unemployed and underemployed low income residents, as well as related services including affordable child care and transportation.

LIMITED CLIENTELE ACTIVITIES

Anne Arundel County implemented limited clientele activities in Local Fiscal Year 2011. Five of the 18 limited clientele activities exclusively benefited a presumed group listed in the CDBG regulation at 24 CFR 570.208(a)(2)(i)(A). Of the 18 activities, three were designed to benefit at least 51 percent low and moderate income persons based on family size and income (all documented by source documentation or verifiable certifications). Another eight activities were designed to benefit 100 percent low and moderate income families based on family size and

income (all of these are documented by verifiable certification). Two activities qualified on the basis of nature and location exclusively serving public housing residents. The activities and limited clientele information are listed at the end of this chapter.

PROGRAM INCOME

During Local Fiscal Year 2011, program income was realized from certain activities as identified and described in the *Financial Summary* enclosed with this report. As outlined, the County's program income is generated by repayment of low interest loans and/or deferred loans from the residential Property Rehabilitation Program, the Group Home Acquisition and Rehabilitation Program, the Group Home Rehabilitation Program, the Mortgage Assistance Program, Rental Housing Production Program, and from properties sold which were originally acquired through the CDBG funded Affordable Housing Program. No other activities were undertaken during the program year that generated program income from a revolving loan, float funded activities, prior period adjustments, loans written off or lump sum drawdown payments.

REHABILITATION PROGRAMS

For each type of rehabilitation program for which projects/units were reported as completed during Local Fiscal Year 2011, a narrative description is provided that identifies the type of program and the number of projects/units completed for each, the total CDBG funds involved, and other public/private funds involved in the program. For this information, see *General Narrative* (Chapter Three), Affordable Housing section. Also see the Summary of CDBG Activities section in this chapter for a listing of CDBG funded activities, CDBG dollar amounts and accomplishments.

FEDERALLY DESIGNATED EMPOWERMENT ZONES AND ENTERPRISE COMMUNITIES

Anne Arundel County has no federally designated Empowerment Zones or Enterprise Communities.

CDBG FINANCIAL SUMMARY REPORT

This report begins on the next page.

6510.2 REV-2
Exhibit 3a

FINANCIAL SUMMARY		U.S. Department of Housing and Urban Development	
Grantee Performance Report		Office of Community Planning and Development	
Community Development Block Grant Program		OMB Approval No. 2506-0077 (Exp. 3/31/94)	
Program Year 2010 (July 1, 2010 - June 30, 2011)			
Public Reporting Burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2506-0077), Washington, D.C. 20503. Do not send this completed form to either of these addresses.			
1. Name of Grantee Arundel Community Development Services, Inc	2. Grant Number	3. Reporting period From 7/1/2010 To 6/30/2011	
Part I: Summary of CDBG Resources			
1. Unexpended CDBG funds at end of previous reporting period. (Prior Year Balance.)			\$1,523,505
2. Entitlement Grant from form HUD-7082			\$2,268,548
3. Surplus Urban Renewal Funds and EDI Capital Funds			
4. Section 108 Guaranteed Loan Funds (Principal Amount)			
5. Program Income received by:			
	Grantee (Column A)	Subrecipient (Column B)	
a. Revolving Funds		\$0	
b. Other (Identify below. If more space is needed use attachment)			
Loan Repayments; Fees.	\$146,575		
c. Total Program Income (Sum of columns a and b)			\$146,575
6. Prior Period Adjustments (if column is a negative amount, enclose in brackets)			
7. Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)			\$3,938,628
Part II: Summary of CDBG Expenditures			
8. Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A			\$2,308,273
9. Total expended for Planning & Administration, form HUD-4949.2		\$495,854	
10. Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)		\$1,812,419	
11. CDBG funds used for section 108 principal & interest payments			
12. Total expenditures (line 8 plus line 11)			\$2,308,273
13. Unexpended balance (line 7 minus line 12)			\$ 1,630,355
Part III: Low/Mod Benefit This Reporting Period			
14. Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A			\$0
15. Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A			\$1,809,564
16. Total (line 14 plus line 15)			\$1,809,564
17. Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)			99.84%
Page (1) of (3)			
This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years		form HUD-4949.3(06/24/93) ref Handbook 6510.2	

6510.2 REV-2
Exhibit 3a

FINANCIAL SUMMARY U.S. Department of Housing and Urban Development Grantee Performance Report Office of Community Planning and Development Community Development Block Grant Program		OMB Approval No. 2506-0077 (Exp.3/31/94)
Program Year 2010 (July 1, 2010 - June 30, 2011)		
Part IV: Low/Mod Benefit for Multi-Year Certifications		
(Complete only if certification period includes prior years)		
Program years (PY) covered in certification		
18. Cumulative net expenditures subject to program benefit calculation	\$	-
19. Cumulative expenditures benefiting low/mod persons	\$	-
20. Percent benefit to low/mod persons (line 19 divided by line 18)		
Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation		
21. Total PS expenditures from column h, form HUD-4949.2A	\$	330,846
22. Total PS unliquidated obligations from column r, form HUD-4949.2A	\$	48,451
23. Sum of line 21 and line 22	\$	379,297
24. Total PS unliquidated obligations reported at the end of the previous reporting period	\$	10,275
25. Net obligations for public services (line 23 minus line 24)	\$	369,022
26. Amount of Program Income received in the preceding program year	\$	291,838
27. Entitlement Grant Amount (from line 2)	\$	2,268,548
28. Sum of line 26 and line 27	\$	2,560,386
29. Percent funds obligated for Public Service Activities (line 25 divided by line 28)	%	14%
Part VI: Planning and Program Administration Cap Calculation		
30. Amount expended for Planning & Administration (from line 9)	\$	495,854
31. PA Unliquidated Obligations at End of Current Program Year	\$	2,000
32. PA Unliquidated Obligations at End of Previous Program Year	\$	7,750
33. Total PA Obligations (line 30 plus line 31 minus line 32)	\$	490,104
34. Entitlement Grant (from Line 2)	\$	2,268,548
35. Current Year Program Income (from line 5c)		\$146,575
36. Total Subject to PA Cap (line 34 plus line 35)	\$	2,415,123
37. Percent Funds Obligated for PA Activities (line 33 divided by line 36)		20%
A. Program Income Narrative (from Part1, 4a.)		
1. Revolving Loan Funds Returned	\$	-
2. Amount Repaid on Float-Funded Activities	\$	-
3. All Other Loan Repayments	\$	-
(a) Single Family Property Rehabilitation Deferred Loans	\$	63,998
(b) Single Family Property Rehabilitation Loans		
(c) Mortgage Assistance Program Deferred Loans	\$	23,198
(d) Other- Non Single Family Loans	\$	59,379
4. Program Income from the Sale of Property		
TOTAL PROGRAM INCOME	\$	146,575
Page (2) of (3)		
This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years		
form HUD-4949.3(06/24/93) ref Handbook 6510.2		

6510.2 REV-2
Exhibit 3a

FINANCIAL SUMMARY U.S. Department of Housing and Urban Development Grantee Performance Report Office of Community Planning and Development Community Development Block Grant Program		OMB Approval No. 2506-0077 (Exp. 3/31/94)
Program Year 2010 (July 1, 2010 - June 30, 2011)		
B. Prior Period Adjustment Narrative (from Part I, 6.)		
Misc difference is due to an accumulated of several years of miscellaneous differences.		
C. Loans and Other Receivables		
1. Float Funded Activities		-
2. Other Loans		-
(a) Balance on Housing Rehabilitation Program		
(1) Single Family Property Rehabilitation Program		59,386
(2) Other		4,367,954
(b) Balance on Deferred Loans		
(1) Single Family Property Rehabilitation Program		7,068,820
(2) Mortgage Assistance Program		1,427,194
(3) Other		7,290,370
3. Loans in Default		
4. Parcels Acquired For Sale		
5. Lump Sum Drawdown		
TOTAL LOANS AND OTHER RECEIVABLES		20,213,724
D. RECONCILIATION OF LINE(S) OF CREDIT (LOC) AND CASH BALANCES TO UNEXPENDED BALANCE OF CDBG FUNDS SHOWN OF GPR.		
Unexpended Balance Shown of GPR (Line 13 of HUD 4949.3)		1,630,355
Add:		
LOC Balance(s) as of GPR Date	\$ 2,260,994	
Grantee CDBG Liabilities		
Grantee Program Account		
Subrecipients Program Accounts		
Revolving Fund Cash Balances		
Section 108 Accounts (in correct)		
Subtract:		
Grantee CDBG Program Liabilities (include any reimbursements due to the Grantee from program funds)	(630,639)	
Subrecipient CDBG Program Liabilities (include any reimbursements due to the Grantee from program funds)		
Total Reconciling Balance		\$ 1,630,355
Unreconciled Difference:		0
E. Calculation of Balance of Unprogrammed Funds		
1. Amount of Funds Available		3,938,628
2. Income Expected		(3,655,338)
3. Less: Total Amounts Budgeted		
4. Unprogrammed Balance		283,290
Unprogrammed Balance Explanation		
Funds are from completed and cancelled CDBG projects with unexpended balances and program income funds earned but not yet appropriated to any CDBG activity.		
* When grantees or subrecipients operate their programs on a reimbursement basis, any amounts due to the grantees or subrecipients should be included in the Program Liabilities.		
Page (3) of (3)		
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Anne Arundel County, Maryland
 Program Year 2010 CAPER
 (Local Fiscal Year 2011)

Limited Clientele Activity List

<u>Activity # & Yr.</u>	<u>Activity Nam</u>	<u>Criterion and Other Information</u>
950 - 10	Brooklyn Park Youth Program	100%; incomes documented through verifiable certification
951 - 10	Calvary Rental and Purchase Counseling Program	100%; incomes documented through verifiable certification
952 - 10	Chesapeake Arts Center	100%; incomes documented through verifiable certification
953 - 10	Community Action Agency Child Care Program	100%; income documented through Head Start Program
954 - 10	Emergency Assistance Program	100%; incomes documented through verifiable certification
955 - 10	Freetown Village Boys & Girls Club	N&L; activity exclusively serves public housing residents
959 - 10	Homeownership Counseling	51%; incomes documented through source documentation presumed; activity exclusively services homeless
958 - 10	Homeless Supportive Services	presumed; activity exclusively services homeless
957 - 10	Homeless Day and Resource Center	N&L; activity exclusively serves public housing residents
960 - 10	Meade Village Boys & Girls Club	100%; income documented through source documentation
* - 10	Mortgage Assistance Program	51%; incomes documented through verifiable certification presumed, activity exclusively services the elderly
961 - 10	OIC Job Training & Education	100%; incomes documented through verifiable certification
965 - 10	Services for Seniors Aging in Place	presumed, activity exclusively services the elderly
966 - 10	Vehicles for Change	100%; incomes documented through verifiable certification
967 - 10	Youth Empowerment Services Initiative	51%; incomes documented through verifiable certification
**831 - 08	Women Entrepreneurs of Baltimore	100%; incomes documented through verifiable certification
**883 - 09	HMS Upgrade	presumed; activity exclusively services homeless
**893 - 09	Transitional Housing for Homeless Veterans	presumed; activity exclusively services homeless

*multiple IDIS activity numbers used as Mortgage Assistance Program is set up on a case by case basis using prior year funds.
 **prior year funds

CHAPTER THIRTEEN: HOME NARRATIVE

ASSESSMENT OF THE USE OF HOME FUNDS

This narrative outlines the accomplishments using Anne Arundel County’s Local Fiscal Year 2011 entitlement of HOME Investment Partnerships Program (HOME) funds according to the housing goals, strategies and specific objectives identified in the *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*. Included is an assessment of the extent to which HOME funds were distributed among different categories of housing needs, also identified in the County’s Consolidated Plan.

SUMMARY OF HOME ACTIVITIES

HOMEOWNERSHIP GOALS: *Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.*

Strategy	Program(s)	HOME Funds	LFY2011 Output
Provide low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes, while improving the overall quality of the community and its housing stock.	Property Rehabilitation Program	\$66,866 (including Match)	31 Households (also reported in CDBG Chapter)
Increase homeownership opportunities for first time homebuyers by lowering the up front purchase cost through the provision of funds for mortgage write-down, closing cost, and down payment assistance.	Mortgage Assistance Program	\$265,598 (including match)	20 Households

RENTAL HOUSING PROGRAM GOALS: *Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.*

Strategy	Program(s)	HOME Funds	LFY 2011 Output
Encourage and facilitate construction by private developers of new affordable rental units by providing funds, in the form of gap financing, to make such projects feasible. Priority shall be given to projects serving low income families, projects located in the County's targeted growth areas, projects located near transit stations and employment centers, projects that are mixed use or mixed income, and projects serving areas of the County traditionally less affordable.	Rental Housing Production Program	\$1,630,000	158 Housing Units

PUBLIC HOUSING AND RENTAL ASSISTANCE PROGRAMS GOALS: *Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.*

Strategy	Program(s)	HOME Funds	LFY 2011 Output
Support the Housing Commission's efforts to maintain and expand its tenant based rental assistance programs.	Project Dignity	\$44,662 (including Match)	7 Households

HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS GOAL: *Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs – including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly – to live independently as possible in the community of their choice.*

Strategy	Program(s)	HOME Funds	LFY 2011 Output
Expand and maintain the supply of housing for persons with special needs through various mechanisms such as the acquisition and rehabilitation of group housing, development of new housing, and expansion of tenant based rental assistance programs which enable independent living.	CHDO Acquisition and Rehabilitation Program	\$225,320	1 Group Home

NEIGHBORHOOD REVITALIZATION Severn, Brooklyn Park, and Glen Burnie GOALS: *Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.*

Strategy	Program(s)	HOME Funds	LFY 2011 Output
Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.	Stillmeadows & Spring Meadows Property Rehabilitation Program	\$15,246	1 housing unit (also reported in CDBG under the Property Rehabilitation Program)

HOME MATCH CONTRIBUTIONS

See HOME Match Report, HUD Form #40107A at the end of this chapter. According to the report, the match for Local Fiscal Year 2011 was met. Also, included is an updated HOME Match Report, HUD Form #40107A for Local Fiscal Year 2010 reflecting an increase in local match contribution in the amount of \$142,116.37 above and beyond the reported \$121,450.83 for a total match in FY2010 of \$263,567. As HUD calculates the match requirement on a cumulative basis, rather than an annual basis, at the end Local Fiscal Year 2011, the County had exceeded its match requirement by \$172,017.

RESULTS OF ON-SITE INSPECTIONS OF AFFORDABLE HOUSING

HOME funded projects are generally monitored on an annual basis to ensure compliance with both the HOME program requirements and the terms established in the funding agreements for the established period of affordability. Annually, ACDS staff develops a monitoring schedule for the 30 HOME funded projects according to the following requirements: (i) HOME funded projects with less than five total units require monitoring every three years; (ii) HOME funded projects with five to 25 total units require monitoring every two years; and (iii) HOME funded projects with 26 or more units require monitoring every year.

Compliance monitoring includes both physical inspection of the units and project common areas, as well as a review of record keeping documents, to ensure continued compliance with the following conditions: (i) that the project is serving income eligible households and that the owner is re-examining household income on an annual basis; (ii) that the project rents and utility allowances do not exceed high and low HOME rents and utility allowances established by HUD; (iii) that the project is complying with all applicable Housing Quality Standards (HQS) and local code requirements; and (iv) that the project is complying with affirmative marketing requirements, as well as all other applicable federal requirements. In addition, interviews with the project sponsor and/or the management staff are conducted to ensure understanding of the requirements set forth in the HOME legal documents. Technical assistance is provided to the project sponsor/management staff as needed. Risk assessment monitoring is also conducted and includes a review of the project's complexity and size, funding sources, management staff and capacity, quality of reporting and documentation, and past compliance problems.

As of this year, ACDS has 16 HOME funded group home projects in its portfolio. All of the projects have less than five units, therefore the projects are required to be monitored every three years. Compliance reviews were not required to be conducted for any group homes during Local Fiscal Year 2011.

ACDS also has 14 HOME funded multifamily projects in the mortgage portfolio, all of which must be monitored on an annual basis. During Local Fiscal Year 2011, all 14 projects received full on-site, compliance monitoring.

The projects were monitored for compliance with HOME regulations by reviewing required documentation for tenant eligibility, income verification, and lease and rent compliance, as well as physical inspections of the HOME units. An assessment of each project's fair housing marketing plan, Management Plan, and Tenant Services Plan was also conducted. All of the projects were found to be in compliance with all HOME regulations, including income requirements, record keeping requirements, and affirmative marketing requirements. Although, several properties had units that failed initial HQS inspections, those units were repaired and reinspected and found to be in compliance.

AFFIRMATIVE MARKETING EFFORTS

RENTAL HOUSING PRODUCTION PROGRAM

All recipients of HOME funds through the Rental Housing Production Program are required to provide documentation of their efforts to market their housing units in a manner that complies with federal requirements addressing affirmative marketing practices, including the Fair Housing Act of 1988, Executive Order 11063 and Title VI of the Civil Rights Act of 1964. As part of their initial application for HOME funds, developers are required to submit an Affirmative Fair Housing Marketing Plan which outlines specific activities they will undertake to market their development to minorities and to populations least likely to apply for units. The plan must include a commitment to display, in a conspicuous location in the leasing office, a Fair Housing poster which contains the Equal Housing Opportunity logo and slogan. Also, the plan must describe methods of outreach to contact persons in the housing market area who are not likely to apply for units without special outreach.

Methods can include notices in community based newsletters, places of worship, community centers, senior centers, housing counseling centers and other gathering places. Notices also must be sent to special interest groups and placed in local newspapers with specific minority readership. Developers are encouraged to send letters to the Housing Commission requesting that applicants on their waiting list be advised of vacancies. Owner/developers also must provide for selection of tenants from a written waiting list in the chronological order of their application. They must keep records detailing all of their efforts to affirmatively market their units. ACDS staff, on behalf of the County, assesses compliance with affirmative marketing at the time of initial lease up.

Also in accordance with ACDS monitoring procedures, ACDS ensures all projects funded with HOME funds continue to adhere to their respective Affirmative Fair Housing Marketing Plans throughout their affordability period. These plans are approved by ACDS as part of the underwriting and project analysis before the loan is approved and then assessed as projects are monitored.

The owner must provide documentation to ACDS on all of their efforts to solicit applications and inform people about the affordable housing opportunities being offered. This documentation is reviewed to ensure that persons who are not likely to apply for the housing without this special outreach are informed of their opportunity for affordable housing. Owners are encouraged to use the Equal Housing Opportunity logotype on all printed advertisements and to distribute information among local community organizations, such as the YWCA, places of worship or local clergy groups, schools, and employment centers. Demographical data contained in rent rolls are reviewed and owners of projects experiencing decreases in minority participation are encouraged to increase their efforts in minority outreach.

As stated earlier, 14 multifamily projects were monitored or received risk assessments during Local Fiscal Year 2011. During monitoring visits, staff continued these discussions with property managers in regard to outreach to those least likely to apply for housing at their property, including those who speak English as a second language, primarily the Hispanic community of Anne Arundel County. Project owners were encouraged to amend their current list of publications in which they advertise to include those which are targeted to the Hispanic community.

MORTGAGE ASSISTANCE PROGRAM

In order to be eligible to participate in the Mortgage Assistance Program, applicants must be graduates of the ACDS Homeownership Counseling Program. Hence, the marketing of the Program, which provides closing cost, down payment and mortgage write-down assistance, is done mainly through the Counseling Program.

Advertising for the Homeownership Counseling Program is done in a variety of ways. In addition to articles in local newspapers and on the ACDS website, special marketing is done in the County's targeted neighborhoods. These neighborhoods include the Severn area, the Brooklyn Park area, and the Glen Burnie area. Special advertising also has been done through the African American churches and at various community events, including a Housing Fair held in conjunction with the Board of Realtors in Glen Burnie. The Homeownership Counseling Program is also marketed to Housing Commission residents in the Family Self-Sufficiency Program. Additionally, information about the Homeownership Counseling Program and the Mortgage Assistance Program is disseminated to the staff of the County Council so anyone who calls their elected official will be given information about the program. ACDS hosted two workshops for lenders and Realtors to educate them about the Homeownership and Foreclosure Prevention Counseling Programs and the Mortgage Assistance Program. Finally, ACDS organized the County's annual Housing Expo, a free event marketed to minority and low and moderate income communities, hosting a variety of first time homebuyer information, fair

housing resources, financial resources, and introductory homebuying seminars. The Local Fiscal Year 2011 event was held in May and was attended by over 200 residents and 25 vendors.

The success of this affirmative marketing can be seen in the fact that at least 61 percent of Homeownership Counseling participants who self identified their race were minorities, while approximately 20 percent of the County's total population is non-White. Furthermore, during Local Fiscal Year 2011, MAP loans, which are comprised of CDBG and HOME funds, helped 20 households purchase homes. Of those loans, 40 percent (i.e. eight loans) were to minority households.

ASSESSMENT OF MINORITY AND WOMEN OWNED BUSINESS OUTREACH

As required by the County's HUD approved Affirmative Marketing Plan, all HOME funded programs involving rehabilitation or construction must report on efforts to recruit minority and women owned businesses for construction and contracting jobs. Typically, these programs include the Rental Housing Production Program, CHDO Group Home Acquisition and Rehabilitation Program, the Spring Meadows Property Rehabilitation Program and the countywide Property Rehabilitation Program.

Through the Rental Housing Production Program, all applicants requesting HOME funds for a project involving construction are required to submit a Minority and Women Owned Business Recruitment Plan. ACDS reviews these plans for compliance with the provisions at 24 CFR 92.351(b). The plan must address the outreach and inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, in all contracts entered into by the developer. Additionally, provisions at 24 CFR 85.36(e) require that all necessary affirmative steps be taken to ensure that minority, women business enterprises, and labor surplus area firms are used when possible. ACDS provides information on certified Minority and Women Owned Business Enterprise and works with developers to create a recruitment plan that will allow them to be in compliance with the applicable regulations.

In Local Fiscal Year 2011, seven construction contracts were awarded to projects utilizing HOME funds for all or part of their financing. The value of the contracts was \$16,699,396, of which \$101,111 was awarded to two Minority Business Enterprises. In addition, 91 subcontracts totaling \$12,329,886 were awarded. Fifteen subcontracts totaling \$4,167,815 were awarded to Minority Business Enterprises while seven subcontracts totaling \$1,620,035 were awarded to Women Owned Business Enterprises. Combined, this resulted in 34 percent minority participation. The data on these contracts is included in the Annual Performance Report, HOME Program, Part III of HUD Form #40107 at the end of this chapter. ACDS will continue to place particular emphasis on attracting minority contractors to participate in the County's HOME funded Property Rehabilitation Program and Rental Housing Production Program.

Although the County has not developed a guideline or goal for minority and women owned business participation, the County does track its own contracts with Minority and Women

Owned Business Enterprises. According to the County's Purchasing Office, in calendar year 2010 the County spent approximately \$22.1 million in contracts and purchase orders, procurement card expenditures and subcontracts with women and minority-owned businesses, representing approximately seven percent of all expenditures (excluding non-competitive and reoccurring contracts) awarded for that year.

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

HOME Match Report

Part I Participant Identification	Match Contributions for Federal Fiscal Year (yyyy)
1. Participant No. (assigned by HUD) <u>MD-10-UC-24-0200</u>	3. Name of Contact (person completing this report) <u>Kathleen M. Koch, Executive Director</u>
2. Name of the Participating Jurisdiction <u>Anne Arundel County, MD</u>	4. Contact's Phone Number (include area code) <u>(410) 222-7600</u>
5. Street Address of the Participating Jurisdiction <u>c/o Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210</u>	
6. City <u>Annapolis</u>	
7. State <u>MD</u>	
8. Zip Code <u>21401</u>	

Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$ 47,514.74
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$ 348,782.19
3. Total match available for current Federal fiscal year (line 1 + line 2)	\$ 396,297
4. Match liability for current Federal fiscal year	\$ 224,280
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)	\$ 172,017

Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash Contribution (non-Federal sources)	4. Forgone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match
0131	8/20/2010	163,166.00	69,552.00					232,718.00
0080	11/23/2010	41,800.00						41,800.00
9300	8/19/2010	3,040.00						3,040.00
9303	9/09/2010	2,330.50						2,330.50
9302	9/16/2010	2,760.00						2,760.00
9296	9/29/2010	1,696.00						1,696.00
9298	10/14/2010	885.00						885.00
9309	10/21/2010	6,828.50						6,828.50
9308	10/27/2010	1,847.00						1,847.00
9292	12/01/2010	2,851.30						2,851.30
9327	2/10/2011	3,200.00						3,200.00
								Form HUD-40107-A (12/94)

Name of the Participating Jurisdiction		Federal Fiscal Year (yyyy)						
1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials Donated labor	8. Bond Financing	9. Total Match
9324	2/24/2011	3,082.00						3,082.00
9289	10/29/2010	685.00						685.00
9218	10/29/2010	229.50						229.50
9310	11/18/2010	598.00						598.00
9288	2/10/2011	2,161.50						2,161.50
9295	2/17/2011	3,140.00						3,140.00
9318	3/02/2011	2,613.00						2,613.00
9319	3/09/2011	4,691.47						4,691.47
9179	3/17/2011	5,470.00						5,470.00
9321	4/13/2011	4,240.00						4,240.00
9314	4/21/2011	6,400.00						6,400.00
9018	various	4,349.92						4,349.92
9020	various	11,165.50						11,165.50

form HUD-40107-A (12/94)

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AMENDED 2010 REPORT

OMB Approval No. 2506-0171
(exp. 12/31/2012)

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Amended 2010 Report

HOME Match Report

Part I Participant Identification		Match Contributions for Federal Fiscal Year (yyyy)
1. Participant No. (assigned by HUD) M-09-LUC-24-0200	2. Name of the Participating Jurisdiction Anne Arundel County, MD	
5. Street Address of the Participating Jurisdiction c/o Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210		
6. City Annapolis	7. State MD	
	8. Zip Code 21401	
3. Name of Contact (person completing this report) Kathleen M. Koch, Executive Director		
4. Contact's Phone Number (include area code) 410-222-7600		

Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$ 263,567.20
3. Total match available for current Federal fiscal year (line 1 + line 2)	\$
4. Match liability for current Federal fiscal year	\$
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)	\$

Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match
4739	various	12,210.08						12,210.08
9020	various	12,000.00						12,000.00
9130	8/27/09	2,480.00						2,480.00
9222	8/27/09	2,240.40						2,240.40
9223	8/27/09	1,627.50						1,627.50
9231	8/27/09	354.70						354.70
9213	8/27/09	1,997.50						1,997.50
9227	9/24/09	1,447.00						1,447.00
9249	9/24/09	2,197.00						2,197.00
9257	9/30/09	1,892.00						1,892.00
9201	9/30/09	1,842.50						1,842.50

Name of the Participating Jurisdiction									Federal Fiscal Year (yyyy)
1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match	
9241	10/14/2009	807.50						807.50	
9207	10/22/2009	2,741.00						2,741.00	
9224	10/22/2009	2,170.00						2,170.00	
9252	10/28/2009	1,818.50						1,818.50	
9239	10/28/2009	2,147.00						2,147.00	
9219	11/12/2009	5,400.00						5,400.00	
9274	11/12/2009	5,380.00						5,380.00	
9226	11/19/2009	5,400.00						5,400.00	
9278	11/19/2009	6,310.00						6,310.00	
9250	11/25/2009	1,970.00						1,970.00	
9242	11/25/2009	6,400.00						6,400.00	
9234	12/09/2009	4,770.00						4,770.00	
9238	8/31/2009	2,044.00						2,044.00	
9248	12/16/2009	5,714.15						5,714.15	
9247	12/29/2009	1,460.00						1,460.00	
9277	2/26/2010	5,540.00						5,540.00	
9225	2/26/2010	6010.00						6010.00	
9280	3/17/2010	6,340.00						6,340.00	
9283	3/24/2010	1,610.00						1,610.00	
9284 & 9286	6/24/2010	7,130.00						7,130.00	

page 2 of 4 pages

form HUD-40107-A (12/94)

**Annual Performance Report
HOME Program**

**U.S. Department of Housing
and Urban Development**
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting 07/01/2010	Ending 06/30/2011	09/28/2011

Part I Participant Identification

1. Participant Number	2. Participant Name Anne Arundel County, MD		
3. Name of Person completing this report Kathleen M. Koch		4. Phone Number (Include Area Code) 410-222-7600	
5. Address 2666 Riva Road, Suite 210	6. City Annapolis	7. State MD	8. Zip Code 21401

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
---	--	--	---	---

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number	7	0	0	2	5
2. Dollar Amount	\$16,699,396	0	0	\$101,111	\$16,598,285
B. Sub-Contracts					
1. Number	91	0	3	5	76
2. Dollar Amount	\$12,329,886	0	\$979,974	\$215,807	\$8,162,107
C. Contracts					
1. Number	7	0	7		
2. Dollar Amount	\$16,699,396	0	\$16,699,396		
D. Sub-Contracts					
1. Number	91	7	84		
2. Dollar Amounts	\$12,329,886	\$1,620,035	\$10,709,851		

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	0
2. Businesses Displaced	0	0
3. Nonprofit Organizations Displaced	0	0
4. Households Temporarily Relocated, not Displaced	0	0

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0	0	0	0	0	0
6. Households Displaced - Cost	0	0	0	0	0	0

CHAPTER FOURTEEN: HOPWA NARRATIVE

ANALYSIS OF THE USE OF HOPWA FUNDS

According to the Consolidated Plan, there is a need for housing and support services for individuals diagnosed with HIV/AIDS. The Maryland Department of Health and Mental Hygiene's AIDS Administration documented in the "Maryland HIV/AIDS Epidemiological Profile" that there were a total of 995 live HIV/AIDS cases in Anne Arundel County as of December 31, 2009, the most recent report available. The Anne Arundel County Department of Health manages a caseload of approximately 250 low and moderate income residents who have tested positive for HIV/AIDS.

Anne Arundel County funded one program with the Local Fiscal Year 2011 Housing Opportunities for Persons with AIDS (HOPWA) allocation of \$553,945 received as part of the Baltimore City Eligible Metropolitan Statistical Area (EMSA). The County provided the majority of the funds to the Housing Commission for the Rental Subsidy Program, which provides tenant based rental assistance for eligible households affected by HIV/AIDS. During Local Fiscal Year 2011, the Housing Commission of Anne Arundel County (Housing Commission) expended \$342,353 in HOPWA funds for the program. As in previous years, the Housing Commission continued to contract with Community Residences, Inc. to provide case management for HOPWA clients. Case Managers work closely with participants to locate a suitable apartment near health and social service providers or on a major public transportation route to increase their ability to access these vital services.

OVERVIEW OF ACTIVITIES CARRIED OUT, BARRIERS ENCOUNTERED, ACTIONS IN RESPONSE TO BARRIERS, AND RECOMMENDATIONS FOR PROGRAM IMPROVEMENT

ACDS, on behalf of the County, continued to coordinate the HIV/AIDS Planning Group this year. This group, consisting of service providers, County agencies, and other nonprofit groups, meets on a quarterly basis to review program performance, discuss emerging needs of the HIV/AIDS population, identify existing and potential gaps in supportive services, and explore ideas for the most effective use of HOPWA funds. During the past fiscal year, the HIV/AIDS Planning Group continued to improve the coordination among the Department of Health case

management staff, nonprofit provider staff and the staff of the Housing Commission to ensure those served were receiving coordinated and comprehensive services. A portion of each meeting is dedicated to a round table discussion regarding particular client issues which supports coordinated problem identification and solutions.

The Housing Commission utilized HOPWA funding to support the Rental Subsidy Program. During the past year, the Housing Commission continued to maintain a waiting list for HOPWA vouchers. The Rental Subsidy Program served 36 households, including 47 adults and 14 children, during Local Fiscal Year 2011.

INFORMATION ON OTHER RESOURCES USED IN CONJUNCTION WITH HOPWA FUNDED ACTIVITIES

During Local Fiscal Year 2011, the Housing Commission primarily used its own funds to complement the HOPWA funds utilized for housing vouchers. The Housing Commission employs a person who processes new applicants, educates clients about rights and responsibilities, provides ongoing service coordination, as well as provides housing search assistance. A portion of this position is paid for through the HOPWA grant with the remaining portion being paid from Housing Commission general funds.

CHAPTER FIFTEEN: EMERGENCY SOLUTIONS GRANT NARRATIVE

EMERGENCY SOLUTIONS GRANT ACTIVITIES

Anne Arundel County received \$92,459 in Emergency Shelter/Solutions Grant (ESG) funds in Local Fiscal Year 2011 and allocated \$87,837 to the Family Shelter Program at Sarah's House.

Sarah's House, which is located in Fort Meade, Maryland, is operated by Associated Catholic Charities, Inc. (Catholic Charities) on behalf of the County. The shelter offers 66 emergency beds for homeless families and individuals. A referral from the County's Department of Social Services (DSS) is required for admittance and is accepted 24 hours a day, seven days a week. Case management, addiction and mental health assessment and counseling, employment assistance, a licensed child care center, a before and after school program, transportation, and follow-up services are provided for guests of the program. Sarah's House also offers a transitional housing program, which accepts referrals from the emergency shelter.

The Family Shelter Program served 456 clients, including a total of 253 children, during Local Fiscal Year 2011. Sarah's House also provided housing and support services to 54 single adults. Of those served by the Family Shelter Program on any given day, 10 percent were mentally ill, 33 percent were alcohol or drug dependent and 19 percent were victims of domestic violence.

HOW ESG ACTIVITIES ADDRESS THE HOMELESS GOALS AND OBJECTIVES AS PRESENTED IN THE CONSOLIDATED PLAN AND CONTINUUM OF CARE PLAN

The *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015* identified the need to continue to support the operation of existing emergency, transitional, and domestic violence shelters and to seek funds for the enhancement of those facilities and accompanying services. In addition, the Continuum of Care Plan recognizes emergency shelter as a need and established a goal of maintaining existing emergency shelter and transitional housing facilities and supportive services. The County's Point-In-Time count of the homeless conducted January 26, 2011 identified 382 homeless persons in need of shelter. Therefore, by providing operating support for the Sarah's House Family Shelter Program, the County ensures that the existing shelter is maintained. Additionally, in order to address the unmet need for emergency shelter, the County continues to apply for other funds that will help families move quickly out of emergency situations into

permanent housing and thus allow for more families and individuals to be served by Sarah's House and other temporary housing programs as well as to operate programs that prevent the families and individuals from becoming homeless in the first place.

SOURCES OF FUNDS USED TO MEET THE MATCH REQUIREMENTS

Anne Arundel County contributes \$345,000 in County general funds toward the operation of the Family Shelter Program at Sarah's House. Additionally, the U.S. Department of Defense provided \$401,800 for the operation of the shelter during the past fiscal year. Finally, Catholic Charities contributes private funds to the shelter.

APPENDICES - IDIS Reports

The following IDIS Reports are not included in this document; however, these reports are available to the public upon request from ACDS, 2666 Riva Road, Suite 210, Annapolis, MD 21401 or you may call 410-222-7600 ext. 153 and request a copy of the reports. The IDIS Reports can also be found on the ACDS website at www.acdsinc.org.

1. Summary of Accomplishments (C04PR23)
2. Summary of Consolidated Plan Projects (C04PR06)
3. Summary of CDBG Activities (C04PR03)
4. CDBG Performance Report (C04PR83)
5. ESG Performance Report (C04PR81)
6. Housing Performance Report (C04PR85)

**ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC.
2666 RIVA ROAD, SUITE 210
ANNAPOLIS, MD 21401
(410) 222-7600**